## **EasyJet Airlines Booking Testing Team Induction Manual**

Welcome to the EasyJet Airlines Booking Testing Team! As a member of this team, you will be res ponsible for ensuring the quality of our booking system. This manual is designed to help you get started and to provide you with important information about your role.

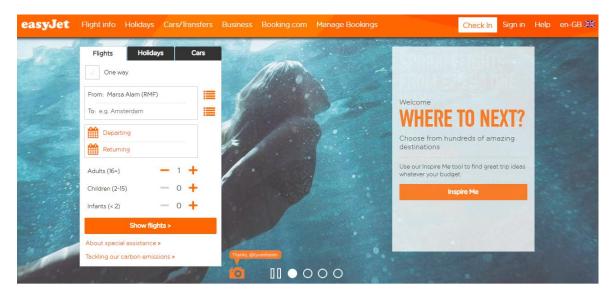
#### Overview

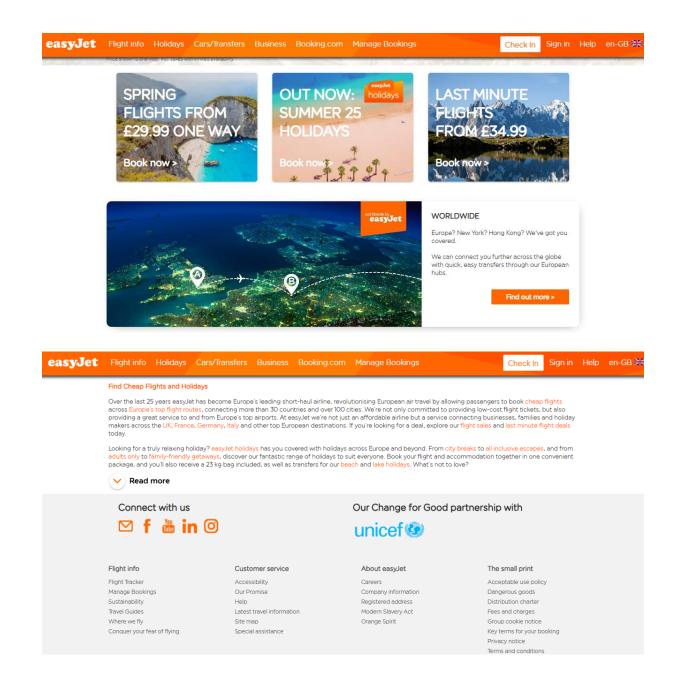
The EasyJet Airlines Booking Testing Team is responsible for testing the booking system to ensur e that it is functional, reliable, and user-friendly. The team works closely with the development te am to identify and report issues and to ensure that they are resolved before the system is release d.

## **Booking Flow**

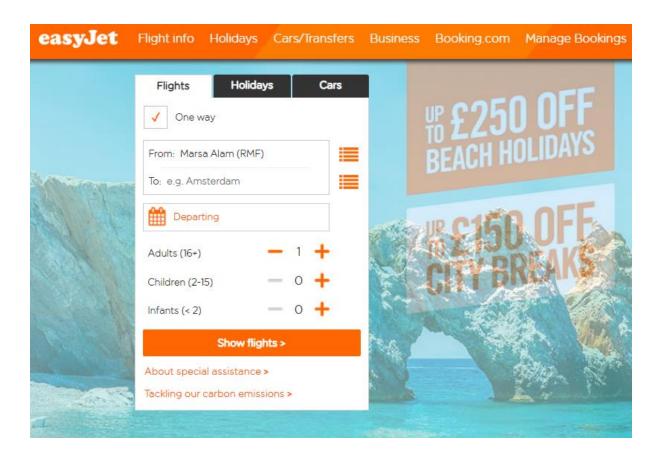
The booking flow in the EasyJet Airlines Booking System is designed to be simple and intuitive, wi th clear and concise navigation and easy-to-use features. The booking flow includes the following steps:

1. Home Page: The booking flow begins on the home page of the EasyJet Airlines Booking S ystem. Customers can search for flights, view special offers, and manage their bookings fr om this page.

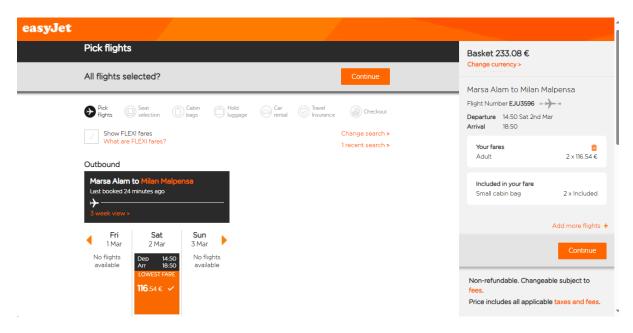


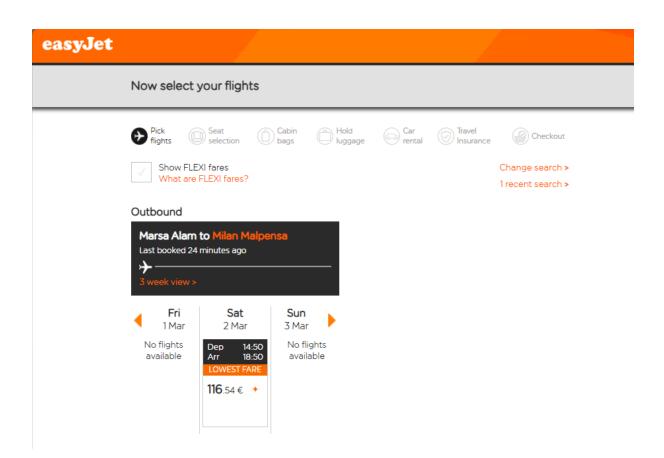


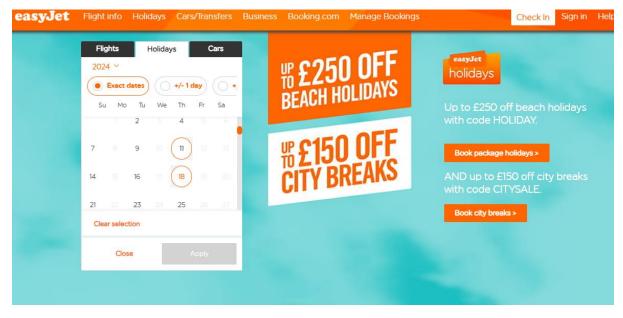
2. Search Flights Page: After entering their preferred travel dates, times, and destinations, cu stomers are directed to the search flights page. Here, they can view a list of available flights and filter the results by airline, price, and other criteria.

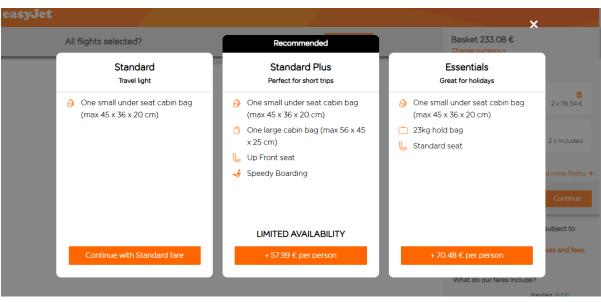


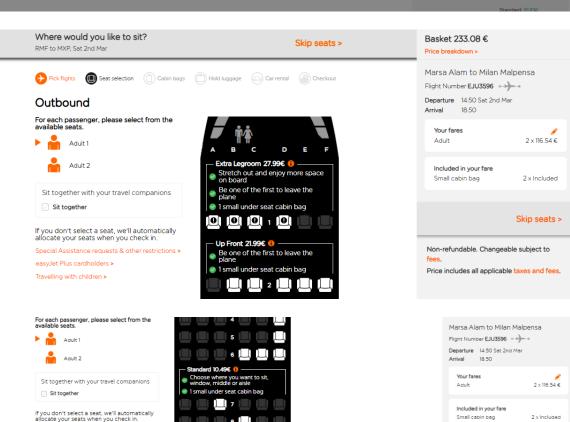
3. Flight Details Page: Once customers have selected a flight, they are taken to the flight det ails page. Here, they can view detailed information about the flight, including the departure and arrival times, the airline, and the price.





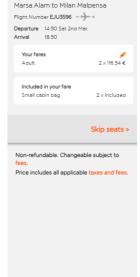




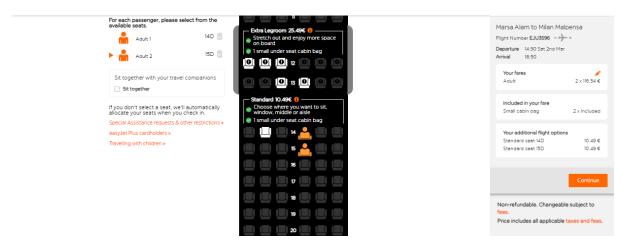


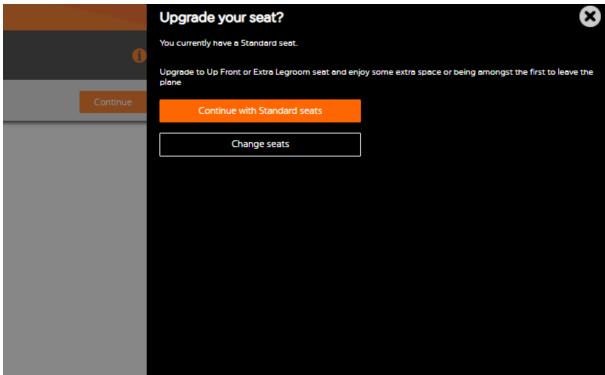
Special Assistance requests & other restrictions >

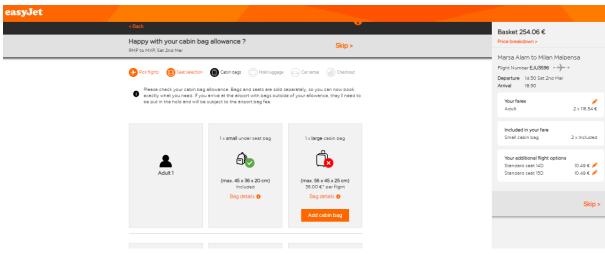
easyJet Plus cardholders > Travelling with children >

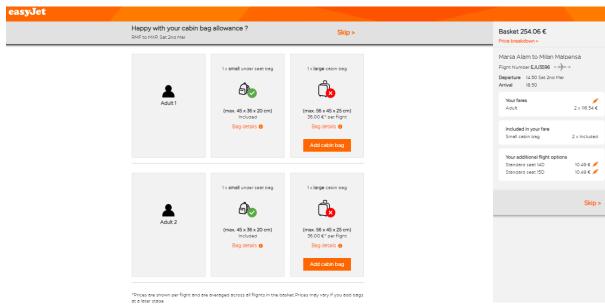


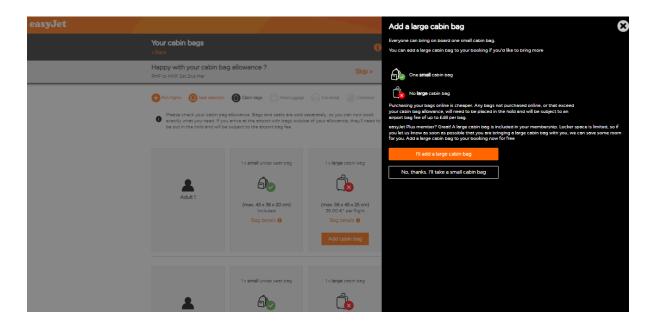
4. Passenger Details Page: Customers are then directed to the passenger details page, wher e they can enter their personal information, including their name, contact information, and passport details.

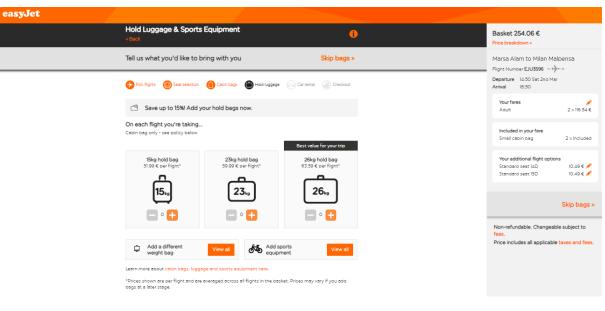


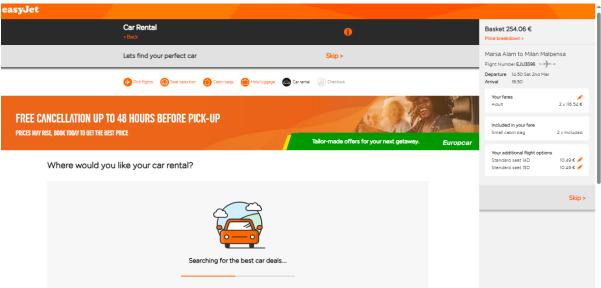


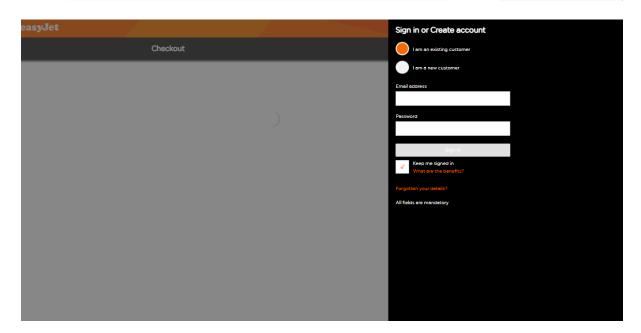




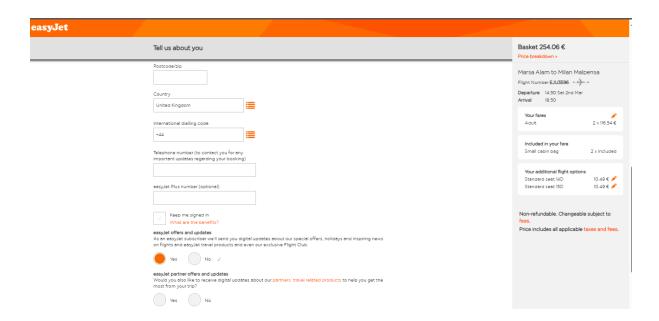


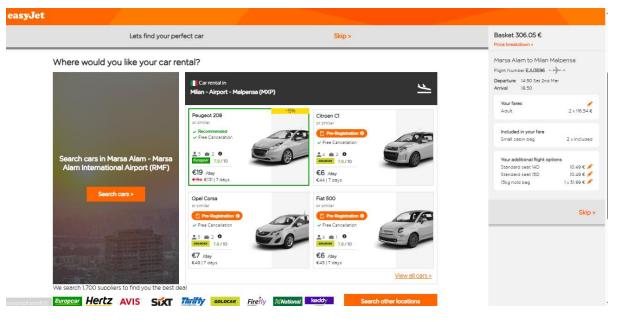


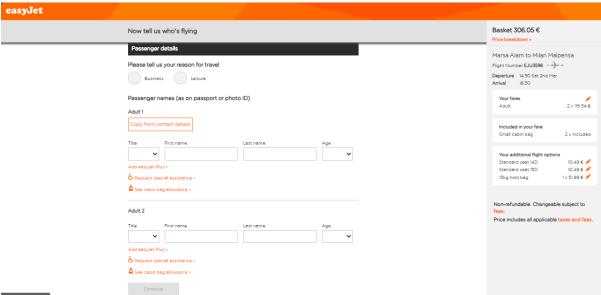


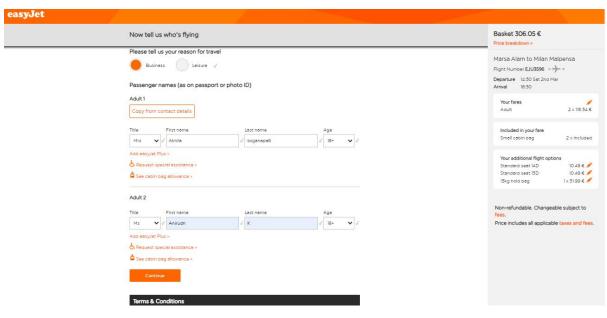


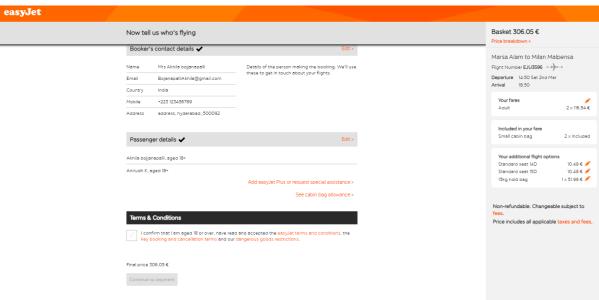
easyJet		
	Tell us about you	Basket 254.06 € Price breakdown >
	Bookar's contact details  Details of the person making the booking. We'll use these to get in touch about your flights.  Trile	Marsa Alam to Milan Malpensa Flight Number EJU3596 Albania Departure 14:50 Sat 2nd Mar Arrival 18:50
	First name	Your fares  Adult 2 × 116.54 €
	Surname(s)	Included in your fare Small cabin bag 2 x Included
	Email address BojanapalliAinita@gmail.com	Your additional flight options Standard seat 14D 10.49 € $\mathscr{P}$ Standard seat 15D 10.49 € $\mathscr{P}$
	Create a password Snow password Address	Non-refundable. Changeable subject to fees. Price includes all applicable taxes and fees.
	Address continued (optional)	
	Town/City	
	Postcode/zip	

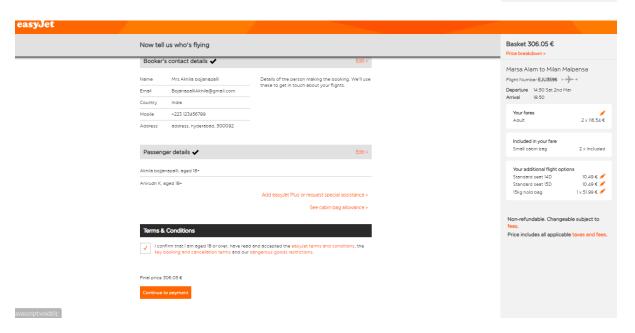




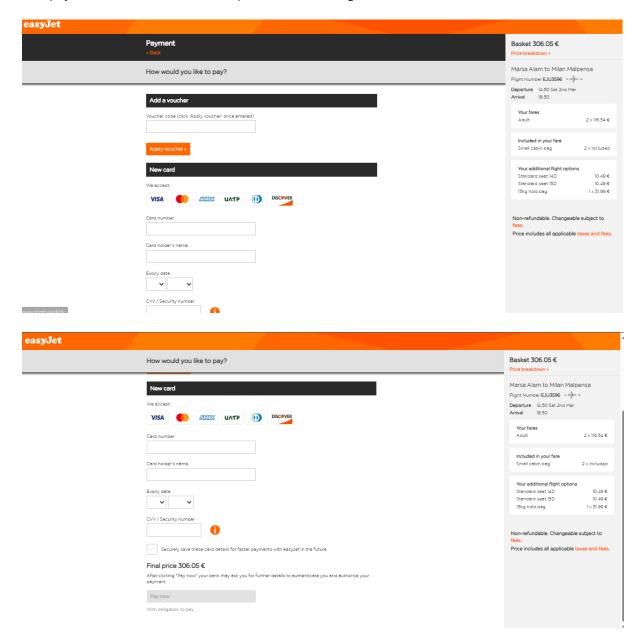








5. Payment Page: Customers are then directed to the payment page, where they can enter their payment information and complete their booking.



6. Confirmation Page: Finally, customers are directed to the confirmation page, which confirms their booking and provides them with a booking reference number. Customers can print their booking confirmation or save it for future reference.

## Responsibilities

As a member of the testing team, your responsibilities will include:

- 7. Familiarizing yourself with the booking application and its features.
- 8. Writing test cases for each page of the booking application.
- 9. Testing the booking application to ensure that it is functional, reliable, and user-friendly.
- 10. Reporting issues to the development team and tracking their progress.
- 11. Documenting testing procedures and results.
- 12. Participating in team meetings and providing feedback to improve the booking system.
- 13. Collaborating with other teams, including the development team, customer service team, and marketing team.
- 14. Providing support to other teams as needed.

# **Special Services**

During the booking flow, customers can also select special services to enhance their trave I experience, including:

15. Flexi fare: Customers can choose the Flexi fare option, which allows them to change their flight up to two hours before departure without incurring any fees.

About FLEXI fares				
What do our fares include?			The extras you get with FLEXI	
	Standard	FLEXI	You get so much more with a FLEXI fare. Here a	
Flight fare and taxes	✓	✓	all the great benefits you can enjoy when you choose a FLEXI ticket:	
Small cabin bag	✓	✓		
Large cabin bag	Extra	✓	<ul> <li>+ Large cabin bag</li> <li>One large cabin bag to store in an overhead loc</li> </ul>	
Hold luggage	Extra	√	<ul> <li>Max size 56 x 45 x 25 cm (including handles and wheels).</li> </ul>	
Seat selection	Extra	✓	+ Small cabin bag	
easyJet Plus bag drop	X	✓	Plus one under seat cabin bag. Max size 45 x 36 20 (like a handbag, small rucksack or laptop ba	
Fast Track Security	X	✓	but measure before travel).  + Hold luggage	
easyJet Plus Speedy	X	✓	23KG of hold luggage included.	
Boarding			+ Seat selection Get an Up Front seat for free or enjoy Extra	
3 hrs access to The Gateway	X	✓	Legroom at a discount.	
Lounge in Gatwick North			<ul> <li>easyJet Plus bag drop         Access to our dedicated bag drop desks.     </li> </ul>	
terminal			+ Fast track security	
Unlimited date changes	X	✓	<ul> <li>Speed through security, available at most major airports.</li> </ul>	
Free route changes	×	✓	+ easyJet Plus Speedy Boarding	
No payment fees	✓	✓	Be amongst the first to board.     The Gateway Lounge Access	
Eat.Drink.Shop Meal Deal	X	√	3 hrs access to the Gateway Lounge at London Gatwick's North Terminal.	
Airportr baggage service	X	✓	+ Flight changes	
(departing from LGW or GVA			Make changes to your flight date or time within 1 day of your original flight without any change f	
only)			or fare difference. Subject to seat and route availability (because not all routes offer daily flights). Find out more.	
			+ Route changes	
			Make changes to your flight route within +/-1 do without any change fee. If the new route fare is higher you'll need to pay the difference. If there	
			no flights operating over those dates (for exam) if there is only one flight a week) but you choose	

- 16. Speedy boarding: Customers can purchase the Speedy boarding option, which allows the m to board the plane first and choose their preferred seat.
- 17. Extra legroom: Customers can purchase the Extra legroom option, which provides them w ith extra space and comfort during the flight.
- 18. Travel insurance: Customers can purchase travel insurance through the EasyJet Airlines Bo oking System to protect themselves against unexpected events.

# **Tools and Technologies**

The EasyJet Airlines Booking Testing Team uses a variety of tools and technologies to test the booking application. These include:

- 19. Test management tools: These tools are used to plan, execute, and track testing activities.
- 20. Bug tracking tools: These tools are used to report and track issues found during testing.
- 21. Automation tools: These tools are used to automate repetitive testing tasks.
- 22. EasyJet Plus: Frequent flyer? Save time and money on your business travel with an easyJet Plus membership: Be amongst the first to board with Speedy Boarding for every flight Sp eed through Fast Track Security at 43 key airports. Select any seat on the aircraft, includin g Upfront and Extra Legroom
- 23. Take a second small under seat bag (handbag/laptop) on board, Use the dedicated easyJ et plus Bag Drop, Move to an earlier flight for free if your meeting finishes early, Be the fir st to know about new routes, destinations and schedules
- 24. Browser testing tools: These tools are used to test the booking application across differen t browsers and platforms.

Training and Development

We are committed to providing our testing team with the training and

#### continue

development they need to succeed. We offer regular training sessions and encourage team mem bers to pursue certifications and other professional development opportunities. We also provide access to the latest testing tools and technologies to help you stay up-to-date with industry tren ds.

### **Special assistance**

To ensure that you are given the best possible experience we ask that you add your Special Service Request (SSR) at the time of booking on the passenger details page before payment. Alternatively, you can add an SSR at any time after your original booking by logging into 'Manag e Bookings'. Make sure you let us know your requirements at least 48 hours before the scheduled departure time of your flight. We work hard to make sure that everyone can have a comfortable j ourney, whatever their needs. If you have a disability of any kind, or your mobility is reduced and you need assistance. When you let us know you need special assistance, we pass this information to the airports you are flying in and out of as they provide the assistance locally.

To ensure that you are given the best possible experience, we ask that you add your request at the time of booking on the passenger details. If you booked with easyJet holidays, please refer to the instructions underneath the heading 'easyJet holidays' below.

Alternatively, you can let us know at any time after your original booking by: logging into 'Manage Bookings' on easyJet.com and adding your requirements contacting our Special Assistance Team, with your booking reference number. However, please m ake let us know your requirements at least 48 hours before the scheduled departure time of your flight.

## Travelling alone or with friends/travel companions

You may need to travel with a Companion (someone at least 16 years old, and physically able to help you in an emergency) for your own safety and that of fellow customers if you're unable to do any of the following things: Understand the safety briefing. Fasten and unfasten your seat belt. Take out and put on your life jacket. Leave your seat and get to an emergency exit. Put on an oxy gen mask. Use the toilet on your own.

#### **Communication and Collaboration**

Effective communication and collaboration are essential to the success of the EasyJet Airlines Booking Testing Team. We use a variety of communication and collaboration tools, including:

- 1. Team meetings: We hold regular team meetings to discuss testing progress, issues, and o ther important topics.
- 2. Email: We use email to communicate updates, instructions, and other important information.
- 3. Instant messaging: We use instant messaging tools to communicate quickly and efficiently.
- 4. Collaboration tools: We use collaboration tools like Google Docs and Trello to share documents, track progress, and collaborate on projects.

## Deep Content

As a testing team member, it's important to have a deep understanding of the booking a pplication and its underlying technologies. This will help you to write effective test cases a nd to identify issues more quickly and accurately.

Some of the key areas that you should focus on include:

- 5. Front-end technologies: The booking application is built using a variety of front-end tech nologies, including HTML, CSS, and JavaScript. It's important to have a good understanding of these technologies so that you can test the application effectively.
- 6. Back-end technologies: The booking application also uses a range of back-end technolog ies, including databases, APIs, and server-side scripting languages. You should have a basi c understanding of these technologies so that you can identify issues that may be related to the back-end of the application.
- 7. User experience: The user experience is a critical component of the booking application. Y ou should have a good understanding of user experience principles and best practices so that you can identify issues related to usability, accessibility, and user interface design.

8. Security: Security is a top priority for the EasyJet Airlines Booking System. You should hav e a good understanding of security principles and best practices so that you can identify potential security issues and ensure that the application is secure and reliable.

### Conclusion

We hope that this induction manual has provided you with a good understanding of your role as a member of the EasyJet Airlines Booking Testing Team. If you have any questions or concerns, please don't hesitate to reach out to your team leader or manager. We look f orward to working with you!