

# TOAN NGUYEN

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◆ Bold Profile

# PROFESSIONAL SUMMARY

Detail-oriented, organized and meticulous employee. Works at fast pace to meet tight deadlines. Enthusiastic team player ready to contribute to company success.

#### SKILLS

Front-End Development Javascript

HTML CSS

#### **WORK HISTORY**

#### **PHOTOGRAPHER**

01/2023 to CURRENT

## L&T Floral | Saint Paul, MN

- Digitally edited photos to enhance appearance.
- Delivered high-quality images under tight deadlines, demonstrating strong time management skills.
- Edited, toned, captioned, and uploaded photographs for publication.
- Took photos from different angles and perspectives to capture perfect images.
- Planned and prepared for on-location and studio shoots.

#### **DRIVER** 10/2019 to 06/2022

#### Uber | Minneapolis, MN

- Followed all relevant traffic laws and safety regulations.
- Utilized GPS and other navigation tools to plan routes and stay on schedule.
- Achieved safe driving records by consistently following traffic rules and regulations.
- Delivered goods and products to customer on time and in excellent condition.

#### CASHIER 09/2019 to 03/2022

# Saks Fifth Avenue OFF 5th | Eagan, MN

- Greeted customers entering store and responded promptly to customer needs.
- Welcomed customers and helped determine their needs.
- Worked flexible schedule and extra shifts to meet business needs.
- Operated cash register for cash, check, and credit card transactions with excellent accuracy levels.
- Maintained a balanced cash drawer, ensuring accurate accounting at the

- end of each shift.
- Helped customers complete purchases, locate items, and join reward programs.
- Built relationships with customers to encourage repeat business.

**SERVER** 08/2018 to 09/2019

### Red Lobster | Burnsville, MN

- Demonstrated strong multitasking skills by managing multiple tables simultaneously without compromising service quality.
- Served food and beverages promptly with focused attention to customer needs.
- Worked with POS system to place orders, manage bills, and handle complimentary items.
- Collaborated with team members during busy shifts for efficient workflow and excellent guest experiences.
- Performed opening and closing duties, ensuring the dining area was prepared for seamless service transitions.

### **CUSTOMER SERVICE REPRESENTATIVE**

08/2016 to 08/2019

# Banana Republic Factory Store | Eagan, MN

- Handled customer inquiries and suggestions courteously and professionally.
- Managed high-stress situations effectively, maintaining professionalism under pressure while resolving disputes or conflicts.
- Actively listened to customers, handled concerns quickly and escalated major issues to supervisor.
- Resolved customer complaints with empathy, resulting in increased loyalty and repeat business.

#### **EDUCATION**

Full Stack Web Developer

04/2024

## **Coding Bootcamp University of Minnesota, Minnesota**

Fundamentals of Digital Marketing

12/2023

## Cert School, California

Photographer

08/2022

IPhotography, Clearwater, FL