**Self-Reflection & Peer-Evaluation**

|  |  |
| --- | --- |
| Date |  |
| Group Members |  |
| Project Title # |  |

1. **List the tasks done by you:**

|  |  |
| --- | --- |
| Member name | Tasks worked on during Project Millstone |
|  |  |

1. **Reflect and completing the self-evaluation questionnaire below.**
   * Add a number to reflect your answers for each question. First column is about yourself
   * Add a number to evaluate the other team members in your group. This is an opportunity to reflect and evaluate your team members using the same set of questions (This is confidential not to be shared with the rest of the team)

**Values**: **1=Strongly Agree 2=Agree 3=Disagree 4=Strongly Disagree**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Attribute** | **Yourself** | **Team member-2 Name** | **Team member3-Name** | **Team member4-Name** |
| **Participated in group discussions.** |  |  |  |  |
| **Willingly accepted assigned tasks.** |  |  |  |  |
| **Contributed positively to group discussions.** |  |  |  |  |
| **Completed work on time or made alternative arrangements.** |  |  |  |  |
| **Helped others with their work when needed.** |  |  |  |  |
| **Did work accurately and completely.** |  |  |  |  |
| **Contributed a fair share to the project task** |  |  |  |  |
| **Worked well with other group members.** |  |  |  |  |
| **Overall was a valuable member of the team.** |  |  |  |  |
| **Column Totals** |  |  |  |  |

1. **What went well during this sprint from your perspectives?**
2. **What didn’t go well during this sprint and could have been done better from your perspectives?**