

# Tuan Linh

Business Analyst

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## Profile Summary

- Year of experience in Business Analyst role.
- Experienced with all stages of the software development life cycle in the Agile process & testing process.
- Have experienced in several domains: Banking & Finance, Medicine, Real-estate and CRM.
- Familiar with reporting tools: Jira, GitHub.
- Automation & Manual Tester for over 2 years of experience.
- Having knowledge in testing Web Application, Hybrid Mobile Application, and Window Application.

## Employment History

**Career Orientation** I'm always fascinated with working directly to client/end user; therefore, I can get to know my customer's problems and able to give out my solutions then transfer to development teams.

### **TMA Solutions**

Jul 2018 – Sep 2018

#### **Manual Tester**

I started my testing career here, spent 2 months learning and working in various testing processes...

- Project domain: Bills and financial management mobile application
- Responsibilities:
  - Analyzing requirements from client
  - Create test cases and review them
  - Execute test cases and tracking defects
- Tools: Apache JMeter
- Member size: 15

Oct 2018 – Dec 2018

#### **Technical Writer**

After doing Manual Tester for quite some time, I applied for Technical Writer to learn flows and solutions for variety of projects.

- Project domain: Medical support web application
- Responsibilities:
  - Clear understanding and knowledge of product
  - Technical documentation
  - Develop product manuals, guides, help sections
- Member size: 5

Sep 2019 – Jul 2020

### **Automation Tester**

Later, I decided to change to Automation Testing for more challenges. Learning and writing test scripts using Robot Framework & Katalon for many testing projects...

- Project domain: Fitness appointment hybrid application
- Responsibilities:
  - Design and develop automation scripts
  - Execute automation test suites
  - Extract test reports and analyze
  - Investigate issues, bugs and give feedbacks
- Technology: Robot Framework, Katalon Groovy and Selenium C#
- Tools: Katalon Studio, Visual Studio Code, Postman
- Member size: 10

### **FPT University**

Sep 2020 – Dec 2020

### **Capstone Project Leader**

After postponing my graduation for job, I decided this was the best time to continue it. So, I switched from a full-time position to part-time in order to still be able to maintain the necessary skills.

- Project domain: B2B Group Buying System
- Responsibilities:
  - Gather, analyze and clarify requirements
  - Design system model, architecture, database and core flows
  - Review and track team members' process
  - Technical documentation:
    - Create Software Requirement Specification
    - Design and create Use cases diagram
    - Draw Entity Relationship diagram, class diagram
    - Draw Sequence diagram, Flow diagram
  - Analyze, create and execute test cases
- Technology: React, Javascript, .Net, Microsoft SQL Server, Firebase
- Member size: 4

## **Aperia Solutions**

Jul 2021 – Present

### **Business Analyst**

Aperia helps me to pursue a professional Business Analyst career in both waterfall and Agile processes, after a year of learning how to host meetings, refine requirements, documenting and diagramming charts (flows, states, wireframes, ...) of projects. Therefore, I am confident in looking for other opportunities in my Business Analyst career.

- Project domain: Banking and financial web application
- Responsibilities:
  - Gather, analyze, clarify and refine requirements from clients
  - Work together with develop team to bring out solutions
  - Host Agile ceremonies, sprint planning and retrospective
  - Demonstrate app features to product manager and clients
  - Create functional specification document:
    - Use cases, flows, states diagrams
    - Co-op with Designer for application UI/UX
  - Support function/feature testing
  - Report to Product Manager about Sprint's accomplish ability, status of features, stories, bug fixes and test cases.

- Technology: React, .NET

Member size: 7

## **Education**

Jan 2016 – Dec 2020

### **FPT University**

Bachelor of Software Engineering

## **Advanced Skills and Knowledge**

### **Business Analyst**

Verbal and written communication in English  
Familiar with both Waterfall and Agile process  
Experience in using Documenting/Diagramming tools  
Advanced use of JIRA, Microsoft Excel, Word

### **QA/QC Automation**

Robot Framework in Python  
Selenium in Java/C#

### **Domain Knowledge**

Banking  
Bills and Finance  
Medicine  
Customer Relationship Management