

# TUAN NGUYEN

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Dear Parking Services Department,

I am a second-year student in the MSDS program, and I am writing to express my interest in the Student Data Assistant position. With several years of experience working with data and developing data products, I bring strong skills in data auditing, reporting, and process documentation that directly align with the responsibilities of this role.

In the industry, I worked extensively with predictive modeling and dashboards, which required handling messy and unstructured data. This experience honed my ability to work with attention to detail and carefully prepare reporting systems. My proficiency with Microsoft Office and SQL, along with strong skills in Python, gives me confidence in meeting the technical requirements of this role. I am also someone who is willing to listen and learn from others, which helps me stay aligned with team goals and contribute effectively.

I am eager for the opportunity to contribute to your department's data management efforts while continuing to broaden my experience in a university environment.

Thank you for your time and consideration.

Sincerely,  
Tuan Nguyen