

OBJECTIVE:

As an accomplished international student with a *valid Work Permit* pursuing a specialization in Information Technology: Gaming Experience Development at New Brunswick Community College, I bring a unique blend of technical proficiency and customer service skills. My experience extends beyond the classroom, having honed vital competencies such as conflict resolution, teamwork, problem-solving, adaptability, and decision-making. I pride myself on my keen observational skills and my ability to communicate effectively in both English and Vietnamese.

My commitment to fostering collaborative customer engagement is unwavering, and I am eager to translate this passion into a professional career. I am available for both part-time and full-time roles, with the flexibility to work remotely, with the exception of Mondays and Thursdays due to academic commitments. Please feel free to contact me via the provided email to explore potential opportunities further. I look forward to our future discussions.

SKILLS:

During my academic tenure at NBCC, I have developed a comprehensive skill set and gained invaluable experience. My coursework has been pivotal in broadening my knowledge, covering an extensive array of program courses. These courses have equipped me with a robust set of skills, as listed below. Beyond my formal education, I have consistently sought self-improvement through online resources.

- Proficient in troubleshooting a variety of computer issues, including application installations.
- Advanced proficiency in Microsoft Office Suite, including Word, Excel, and PowerPoint.
- Demonstrated ability to excel both independently and in high-pressure situations.
- Strong interpersonal skills, fostering effective collaboration and communication.
- Exceptional analytical and critical thinking abilities.
- Additional proficiency in various computer applications and systems.

This diverse skill set, coupled with my unwavering commitment to continuous learning, positions me well for success in the dynamic field of Information Technology. I look forward to bringing these skills to my future professional endeavors.

ACHIEVEMENTS & EXPERIENCE:

- Awarded first prize in the Clay Creative City Tournament at Hanoi Children's Palace (2008).
- Secured third prize in the Children's Drawing Contest at Hanoi Children's Palace (2009).
- Achieved the highest mark in Mathematics in high school (2018-2019).
- Worked in a customer service role at a private convenience store (2021).
- Living independently since 2022.

EDUCATION:

Giang Vo Secondary School | Hanoi, Vietnam

Graduation Certificate: A-level

Sep 2014 – June 2018

Chu Van An High School | Hanoi, Vietnam

Graduation Certificate: A-level

Sep 2018 – June 2021

New Brunswick Community College | Moncton, NB, Canada

Information Technology: Gaming Experience Development Diploma

Sep 2022 – Present

VOLUNTEERING:

Chu Van An High School | Hanoi, Vietnam

Sep 2018 – June 2021

As an active club member, I played a pivotal role in organizing and performing during the school's weekly communal periods. This experience allowed me to develop key skills in communication, organization, and decision-making. My involvement provided me with valuable experience in planning and coordinating events, effectively communicating with team members, and managing people to achieve optimal outcomes. This experience has laid a strong foundation in teamwork and event management, which I believe will enable me to excel professionally.

Local sub-quarter | Hanoi, Vietnam

February 2022

Committed to community service, I actively participated in activities such as rubbish removal to maintain a clean and safe environment for our community. I also organized children's events to enhance social cohesion and provide young residents with enjoyable and educational experiences. These experiences have underscored the value of teamwork, community engagement, and the satisfaction derived from making a positive impact on the local area.

Volunteering for Legs for Literacy Trust | Moncton, NB, Canada

October 2023

As a Course Marshal, I had the privilege of motivating and guiding runners during Greater Moncton's Premier Running Event. My primary responsibility was to provide clear direction and encouragement to keep runners on track. This involved ensuring that participants followed the designated route and maintained their momentum to achieve their best performance. I take pride in my ability to inspire and support runners, fostering a positive and focused atmosphere during these events.