

DOCUMENT CHECKLIST

- ☒ **PAN CARD**
- ☒ **AADHAR CARD**
- ☒ **GST REGISTRATION , GST RETURN**
- ☒ **LAST 2 YEAR ITR & FINANCIALS**
- ☒ **1 YEAR CURRENT SALARY**
- ☒ **LAST 2 YEAR FORM 26S**
- ☒ **PASSPORT SIZE PHOTO**
- ☒ **CURRENT ADDRESS PROOF**
- ☒ **COMPANY ADDRESS PROOF**
- ☒ **PARTNERSHIP DEED**

Business Loan

PROPRIETOR

- ☐ PAN CARD
- ☐ AADHAR CARD
- ☐ CURRENT ADDRESS PROOF
- ☐ LAST 1 YEAR BANK STATEMENT
- ☐ CURRENT AND SAVING
- ☐ GST CERTIFICATE
- ☐ LAST 2 YEARS ITR AND FINANCIALS
- ☐ LAST 2 YEARS FORM 26 AS

PARTNERSHIP

- ☐ PAN (COMPANY AND ALL PARTNERS)
- ☐ AADHAR (ALL PARTNERS)
- ☐ COMPANY ADDRESS PROOF
- ☐ PARTNERSHIP DEED
- ☐ LAST 3 MONTHS SALARY SLIP
- ☐ LAST 2 YEARS FORM 26 AS
- ☐ LAST 2 YEARS ITR AND FINANCIALS
- ☐ GST CERTIFICATE 3 YEARS VINTAGE
- ☐ LAST 1 YEAR BANK STATEMENT CURRENT AND SAVING (ALL PARTNERS)

PVT/LTD

- ☐ PAN (COMPANY AND DIRECTORS)
- ☐ AADHAR (DIRECTORS)
- ☐ COMPANY ADDRESS PROOF
- ☐ GST CERTIFICATE 3 YEARS VINTAGE
- ☐ LAST 2 YEARS ITR AND FINANCIALS
- ☐ MOA/AOA/COI
- ☐ BOARD RESOLUTION
- ☐ LAST 2 YEARS ITR AND FINANCIALS
- ☐ LATEST MCA REPORT
- ☐ LAST 2 YEARS FORM 26 AS
- ☐ LAST 1 YEAR BANK STATEMENT CURRENT AND SAVING (ALL PARTNERS)