**REQUIREMENT FOR RMS – PHRASE 3**

**1/ MRC & Home Loan into RMS:** Input information into RMS such as:

- MRC: block, sequence number, loan agreement, disbursal date, customer name, MRC number, received date, 1st copy date, tenure, maturity date, orginal MRC return, attached document - VAT invoce (if any), remark.

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Block** | **No.** | **Loan No.** | **Disb. Date** | **Customer Name** | **Cert. No.** | **Rcvd Date** | **1st copy** | **Tenure** | **Maturity date** | **Org. return** | **HÓA ĐƠN** |
| A | 1 | 10028705 | 11-08-2008 | TRẦN HOÀNG ÂN | 013497 | 27-08-2008 | 27-08-2008 | 12 | 01-08-2009 |  |  |
| A | 2 | 10031595 | 26-08-2008 | ĐÀO DUY TRƯỜNG | 013628 | 17-09-2008 | 19-09-2008 | 24 | 05-08-2010 |  |  |
| A | 3 | 10032074 | 28-08-2008 | TRẦN VĂN TÂM | 026442 | 17-09-2008 | 19-09-2008 | 24 | 05-08-2010 |  |  |
| A | 4 | 10054546 | 12-12-2008 | VÕ THANH SƠN | 017044 | 17-12-2008 | 24-12-2008 | 12 | 01-12-2009 |  | Y |
| A | 1 | 10056769 | 25-12-2008 | ĐOÀN VĂN TOÀN | 036764 | 31-12-2008 | 02-01-2009 | 24 | 05-12-2010 |  | Y |
| A | 3 | 10064164 | 19-01-2009 | PHẠM HUY CƯỜNG | 039264 | 22-01-2009 | 23-01-2009 | 24 | 01-01-2011 |  | Y |
| A | 4 | 10065986 | 22-01-2009 | NGUYỄN XUÂN PHONG | 039808 | 03-02-2009 | 04-02-2009 | 24 | 01-01-2011 |  | Y |
| A | 6 | 10069429 | 23-02-2009 | NGUYỄN TẤN TÀI | 023851 | 03-03-2009 | 09-03-2009 | 24 | 05-02-2011 |  | Y |
| A | 7 | 10069989 | 03-03-2009 | PHAN QUỐC BÌNH | 023406 | 13-03-2009 | 16-03-2009 | 24 | 01-03-2011 |  | Y |
| A | 8 | 10073449 | 13-03-2009 | HUỲNH ĐÌNH SƠN | 044451 | 08-04-2009 | 08-04-2009 | 24 | 01-03-2011 |  | Y |
| A | 9 | 10078639 | 09-04-2009 | NGUYỄN VĂN DIỆP | 026055 | 22-04-2009 | 22-04-2009 | 18 | 01-09-2010 |  | Y |
| A | 10 | 10078429 | 09-04-2009 | VŨ VĂN CẤP | 025270 | 22-04-2009 | 22-04-2009 | 18 | 01-09-2010 |  | Y |
| A | 11 | 10078790 | 13-04-2009 | HỒ THỊ HỒNG | 026139 | 29-04-2009 | 29-04-2009 | 18 | 01-09-2010 |  |  |
| A | 12 | 10078130 | 09-04-2009 | NGUYỄN ANH THI | 047184 | 29-04-2009 | 29-04-2009 | 18 | 01-09-2010 |  |  |
| A | 13 | 10079520 | 13-04-2009 | NGUYỄN THỊ KIM LOAN | 026308 | 29-04-2009 | 29-04-2009 | 24 | 01-03-2011 |  |  |
| A | 14 | 10078673 | 13-04-2009 | KIỀU KIM TÔI | 029898 | 29-04-2009 | 29-04-2009 | 24 | 01-03-2011 |  |  |
| A | 15 | 10081224 | 21-04-2009 | TẠ NGỌC DUNG | 026749 | 07-05-2009 | 05-05-2009 | 18 | 01-09-2010 |  | Y |
| A | 16 | 10078660 | 13-04-2009 | NGUYỄN HOÀNG TUYẾT PHƯƠNG | 030233 | 07-05-2009 | 05-05-2009 | 12 | 01-03-2010 |  | Y |

- Home loan: Loan agreement, disbursal date, customer name, order date, execution date, file folder number, 1st seal, 2nd seal, 3rd seal, original document returning date

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Loan No.** | **Customer's Name** | **Order Date** | **Execution Date** | **File folder** | **1st seal** | **2nd seal** | **3rd seal** | **Return Original document** |
| 10008246 | Nguyễn Tiến Dũng | 05/05/2008 (3:7 pm) | 06/05/2008 (3:20 pm) | H006502 | 002481 |  |  |  |
| 10009532 | Nguyễn Ngọc Thịnh | 30/06/2008 (2.45 pm) | 1/7/2008 (10:20 am) | H010106 | 002535 | 002579 | 002602 |  |
| 10018357 | Phan Tấn Đạt | 30/06/2008 (2.45 pm) | 1/7/2008 (10:20 am) | H010105 | 002534 | 002807 |  |  |
| 10031037 | Nguyễn Thanh Toàn | 21/11/08 | 25/11/08 | H023006 | 002561 |  |  |  |
| 10044983 | Bùi Thị Hồng Hoa | 21/11/08 | 25/11/08 | H023018 | 002544 |  |  |  |
| 10052060 | Hòang Tuấn | 29/12/2008 (1:21 pm) | 30/12/08 (10:15 am) | H023031 | 002566 | 002809 |  |  |
| 10059298 | Phùng Cẩm Toàn | 11/02/2009 (15:22pm) | 12/02/2009 (9:30am) | H023048 | 002634 | 002810 |  |  |
| 10081689 | Phan Minh Tánh | 28/04/2009 (9:06am) | 29/04/2009 (10:40am) | H023083 | 002683 | 002813 |  |  |
| 10075095 | Trương Thị Mỹ Lê | 28/04/2009 (9:06am) | 29/04/2009 (10:40am) | H023086 | 002684 |  |  |  |
| 10072968 | Trần Minh Thuận | 26/05/2009 (9:20am) | 27/05/2009 (10:30am) | H023101 | 002581 | 002814 |  |  |
| 10081328 | Trần Văn Minh | 26/05/2009 (9:20am) | 27/05/2009 (10:30am) | H023108 | 002590 |  |  |  |

-> Remark returned date into RMS include: MRC & Home Loan

**2/Master list of personal loan:**

- Input the loan’s information: sequence number, Loan agreement, disbursal date, application number, customer’s name, name box, stored date (sent to Crown), final check

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **No** | **Disbursal date** | | | **Loan Agrrement  No** | **Application Form** | **Customer Name** | Name Box | **Date sent  Crown Store** | **FINAL CHECK** |
| **Year** | **Month** | **Day** |  |
| **1** | 2014 | 1 | 13 | 10546436 | 11020644 | TRẦN QUỐC PHƯƠNG | **OP12014PL00001** | 19-03-2014 | **** |
| **2** | 2014 | 1 | 13 | 10547001 | 11020642 | LÊ THỊ LOAN | OP12014PL00001 | 19-03-2014 | **** |
| **3** | 2014 | 1 | 14 | 10539232 | 11039704 | HẢI VĂN SƠN | OP12014PL00001 | 19-03-2014 | **** |
| **4** | 2014 | 1 | 14 | 10541209 | 11002097 | TỐNG THỊ MỸ DUYÊN | OP12014PL00001 | 19-03-2014 | **** |
| **5** | 2014 | 1 | 14 | 10541407 | 11040445 | PHẠM HOÀNG VIỆT | OP12014PL00001 | 19-03-2014 | **** |
| **6** | 2014 | 1 | 14 | 10544188 | 11042215 | DÌU TRIỀU KÍN | OP12014PL00001 | 19-03-2014 | **** |
| **7** | 2014 | 1 | 14 | 10544824 | 11042359 | LÂM TRỌNG TOÁN | OP12014PL00001 | 19-03-2014 | **** |
| **8** | 2014 | 1 | 14 | 10544999 | 11042023 | LÂM KIM HỒNG | OP12014PL00001 | 19-03-2014 | **** |
| **9** | 2014 | 1 | 14 | 10545815 | 11043096 | ĐẶNG XUÂN HÒA | OP12014PL00001 | 19-03-2014 | **** |
| **10** | 2014 | 1 | 14 | 10545859 | 11042036 | LÊ THỊ TÂM | OP12014PL00001 | 19-03-2014 | **** |
| **11** | 2014 | 1 | 14 | 10545861 | 11042364 | TÔ PHƯỚC TRẬN | OP12014PL00001 | 19-03-2014 | **** |
| **12** | 2014 | 1 | 14 | 10546023 | 11059433 | NGUYỄN TRƯƠNG KHANG DUY | OP12014PL00001 | 19-03-2014 | **** |
| **13** | 2014 | 1 | 14 | 10546084 | 11048807 | NGUYỄN VĂN VŨ | OP12014PL00001 | 19-03-2014 | **** |
| **14** | 2014 | 1 | 14 | 10546164 | 11033099 | MỘC A THÀNH | OP12014PL00001 | 19-03-2014 | **** |
| **15** | 2014 | 1 | 14 | 10546379 | 11048835 | ĐỒNG THỊ LIÊN | OP12014PL00001 | 19-03-2014 | **** |
| **16** | 2014 | 1 | 14 | 10546664 | 11008537 | NGUYỄN HOÀNG ANH | OP12014PL00001 | 19-03-2014 | **** |
| **17** | 2014 | 1 | 14 | 10546687 | 11048782 | NGUYỄN CAO CƯỜNG | OP12014PL00001 | 19-03-2014 | **** |
| **18** | 2014 | 1 | 14 | 10547103 | 11059791 | NGUYỄN NGỌC PHƯƠNG | OP12014PL00001 | 19-03-2014 | **** |
| **19** | 2014 | 1 | 14 | 10547208 | 10999724 | NGUYỄN ĐỨC NGHĨA | OP12014PL00001 | 19-03-2014 | **** |

-> Remark: date delivered to Crown or retrieval date; borrower, lending date, returning date

- RMS will automatically update status from LMS: closed

- RMS compares maturity date with the current date: loan agreement will be stored 10 years from maturity date -> alert to user

**3/Update status:**

**-** TB6 letter: Upload the list of TB6 letter receiving from CS

- Foreclosure: Upload the list of foreclosure receiving from XPU

- Cancel insurance: Remark/upload all insurance cases cancelled by customer

**4/ Enquiry screen:** User can search from one of some information: loan ID, Application form number

- System will show detail about the loan: Loan agreement, Application form number, Customer ID, Customer name, tenure.