

Subject: Confirmation of Payment - Reference: XYZ-749B-2025

Dear Accounts Payable,

This email serves as confirmation that the scheduled payment to Vendor "SecureNet Systems" has been successfully processed.

**\*\*Transaction Details for Reconciliation:\*\***

\* **\*\*Payment Date:\*\*** December 5, 2025

\* **\*\*Amount Paid:\*\*** \$8,295.75 USD

\* **\*\*Invoice Matched:\*\*** INV-2025-9331

\* **\*\*Method:\*\*** Wire Transfer

Please use the reference number XYZ-749B-2025 to verify and reconcile this entry against your records within 48 hours.

Thank you,

Central Finance Department