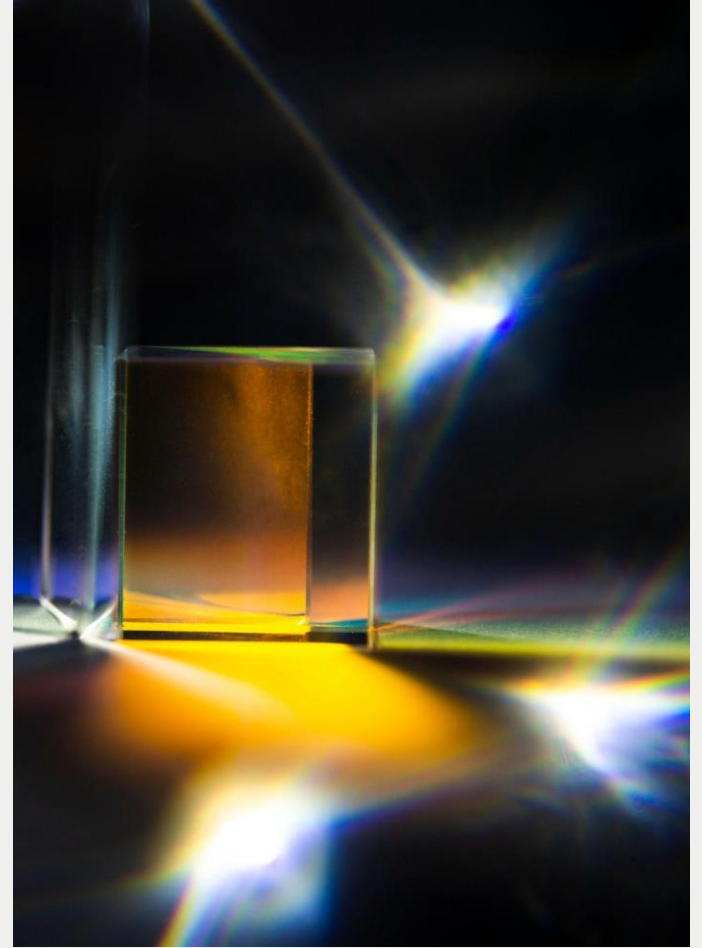


Open Mind Set

The Key To Success



Contents

Top down approach

An outline of the top-down approach's definition, benefits, drawbacks, and applications

How to learn and learn fast

Definition of fast learning, advantages of quick learning, its strategies, and some tools

Autonomy at work

Defines workplace autonomy, reasons it is important and how to develop it

What's the smart question

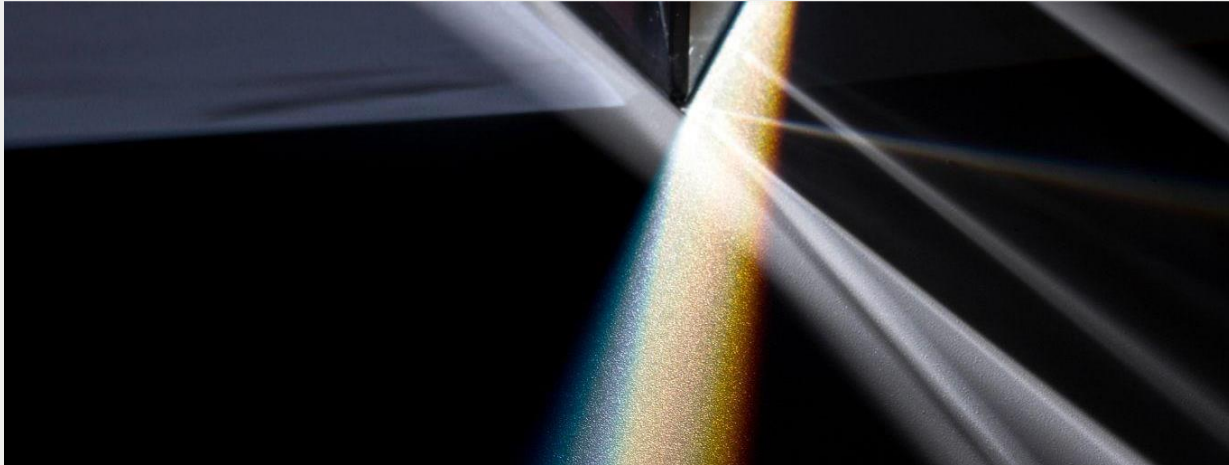
The way to ask a smart question, what constitutes a smart inquiry and why asking one is beneficial

Last words

Some messages to the program and to the participants

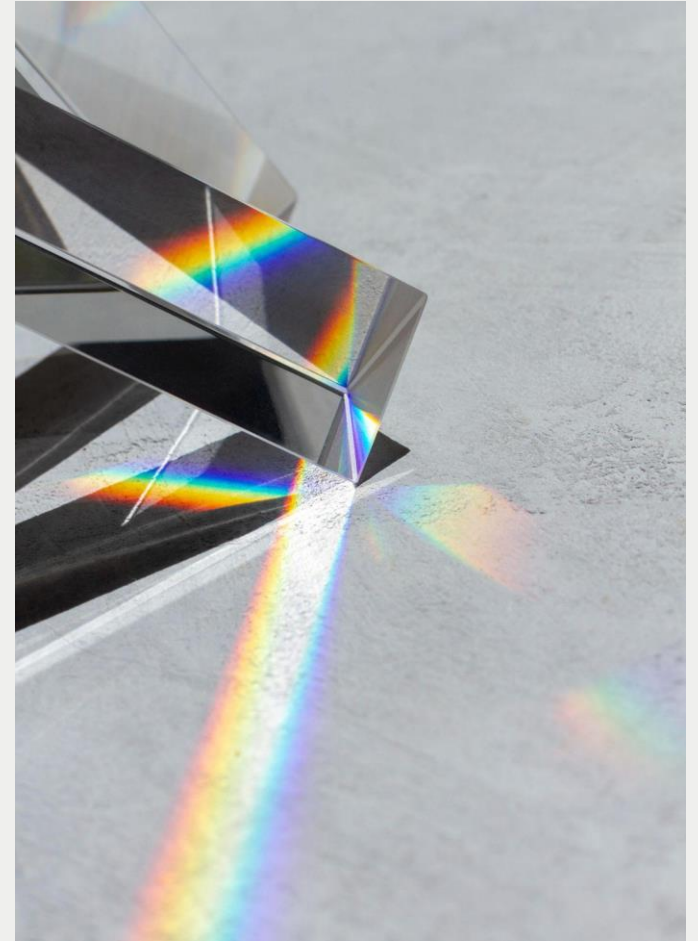
Top down approach

01.



Agenda

- What is top down approach?
- What is its benefits?
- What is its drawbacks?
- How can we use it in different aspects?



What is top down approach?

A top-down approach is a problem-solving or design methodology that starts with a broad overview of the system and gradually refines it into more detailed components.

In the context of programming, a top-down approach involves breaking down a problem into smaller and more manageable sub-problems or modules. Each module is then further broken down until the entire problem is solved.



Two sides of a problem

Advantages

- Breaking problems into parts help us to identify what needs to be done.
- At each step of refinement, new parts will become less complex and therefore easier to solve.
- Parts of the solution may turn out to be reusable.
- Breaking problems into parts allows more than one person to solve the problem.

Disadvantages

- It's challenging to analyze an issue.
- It greatly relies on how the original situation was viewed.
- As small problems expand, they can lead to conflicts with the upper problem

How can we use it in different aspects?

- In learning english, top-down processing of language happens when someone uses background information to predict the meaning of language they are going to listen or read
- A top-down approach to issue solving provides you with an overview of how things actually work and enables you to solve problems quickly due to your quick response.
- The top-down approach to management is a strategy in which the decision-making process occurs at the highest level and is then communicated to the rest of the team.



Top Down

Benefits

Breaking problems into parts help us to identify what needs to be done.

At each step of refinement, new parts will become less complex and therefore easier to solve.

Parts of the solution may turn out to be reusable.

Breaking problems into parts allows more than one person to solve the problem.

Drawbacks

It's challenging to analyze an issue.

It greatly relies on how the original situation was viewed.

As small problems expand, they can lead to conflicts with the upper problem

What is

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Which to

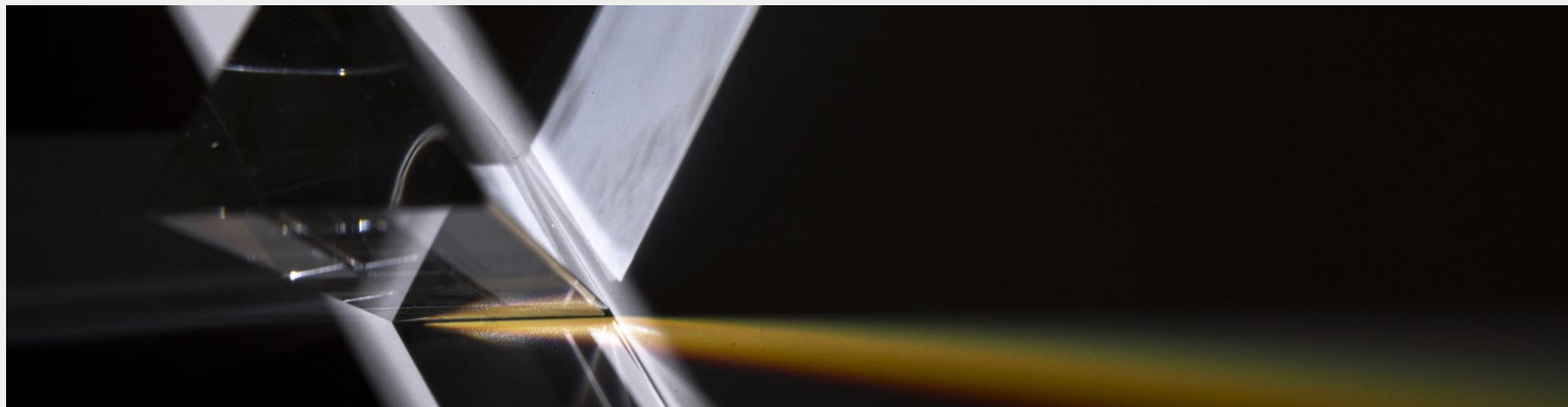
In english

In coding

In team work

Learn & Fast learn

02.



Agenda

01.

What

What is “learn”?

What is “fast learn”?

02.

Why

Why must we learn?

Why we have to learn fast?

03.

How

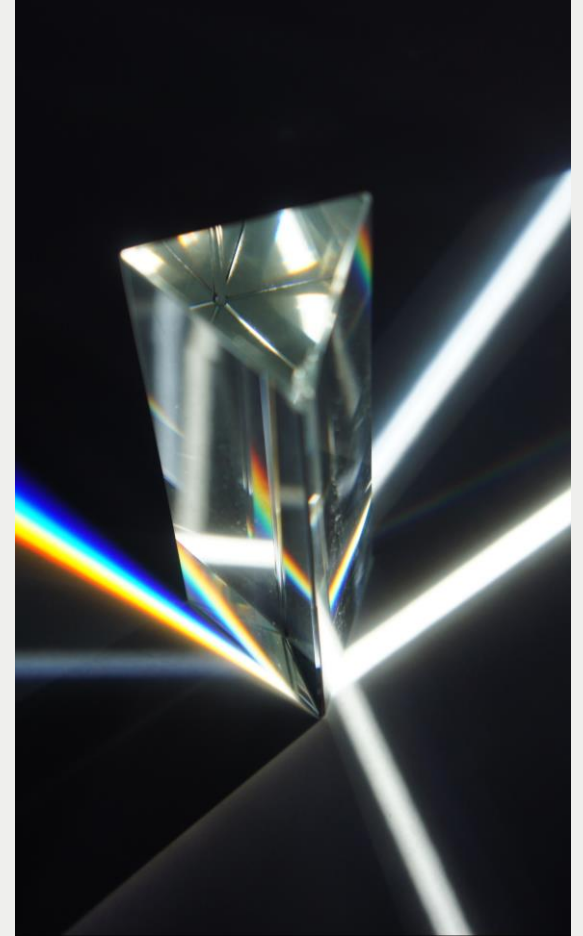
How to learn effectively?

How to profit from tools?

Learn and Fast learn

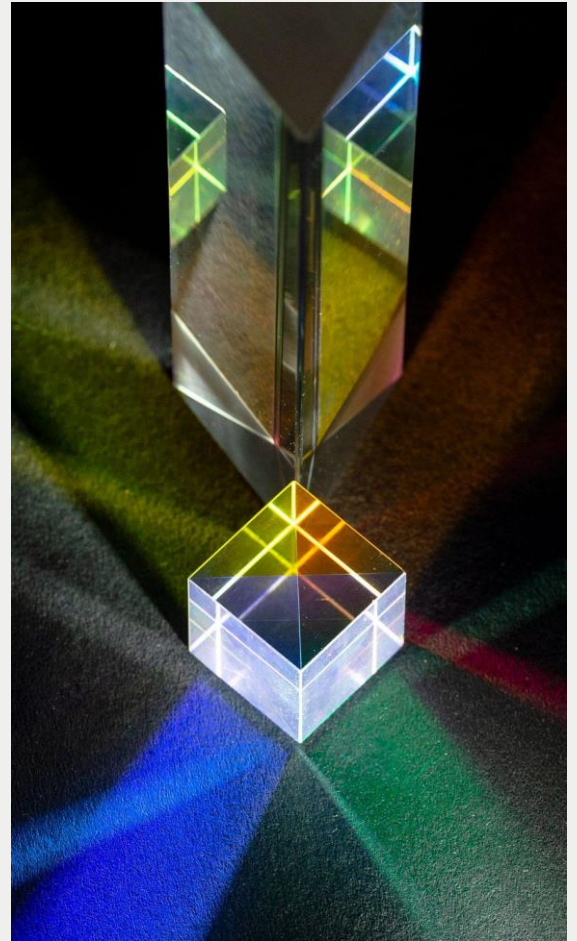
Learning is the act of incorporating new facts, concepts, and abilities into our brains or to gain knowledge or skill by studying, from experience, or from being taught.

Fast learning is the process of acquiring new knowledge and problem solving skills with emphasis on time management



“You can’t study the
darkness by flooding it
with light.”

—Edward Abbey



Why

Learn

Learner is oriented to developing new skills, understanding, improving competence, achieving a sense of mastery based on self-referenced standards

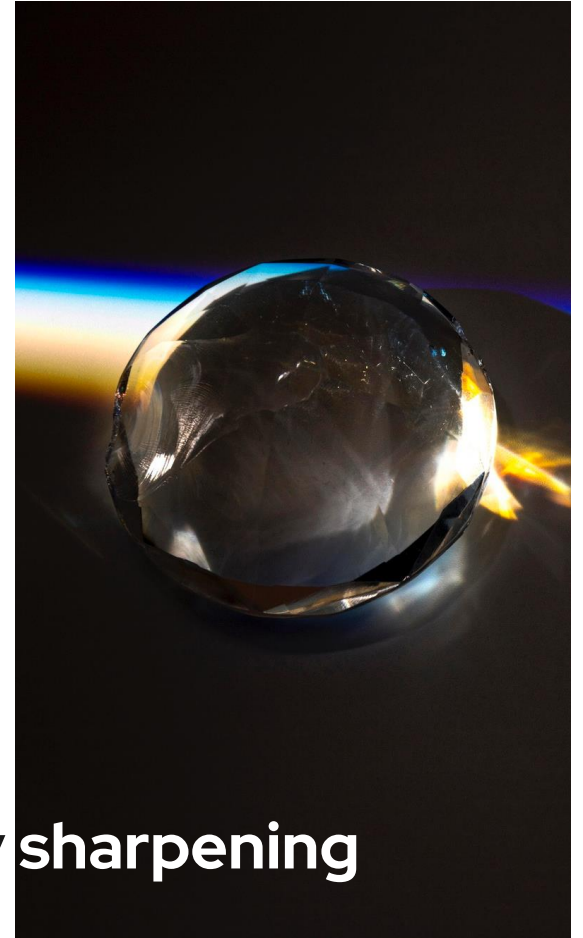
Fast learn

In today's rapidly changing world, the ability to learn new things quickly is essential for staying competitive and relevant. By constantly acquiring new skills and knowledge, individuals can stay ahead of the curve and be prepared for new challenges and opportunities.

How

- Sharpen your brain
- Identify points of interest in problem
- Teach what you have learn
- Look up document sources using AI.

A stone can be made round by sharpening



Learning is the act of incorporating new facts, concepts, and abilities into our brains or to gain knowledge or skill by studying, from experience, or from being taught.

What

Fast learning is the process of acquiring new knowledge and problem solving skills with emphasis on time management

Learn and Fast Learn

How

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Why

- Learn — Learner is oriented to developing new skills, understanding, improving competence, achieving a sense of mastery based on self-referenced standards
- Fast learn — In today's rapidly changing world, the ability to learn new things quickly is essential for staying competitive and relevant. By constantly acquiring new skills and knowledge, individuals can stay ahead of the curve and be prepared for new challenges and opportunities.

Autonomy at work

03.



Agenda

01.

What is autonomy at work

02.

The importance of autonomy at work

03.

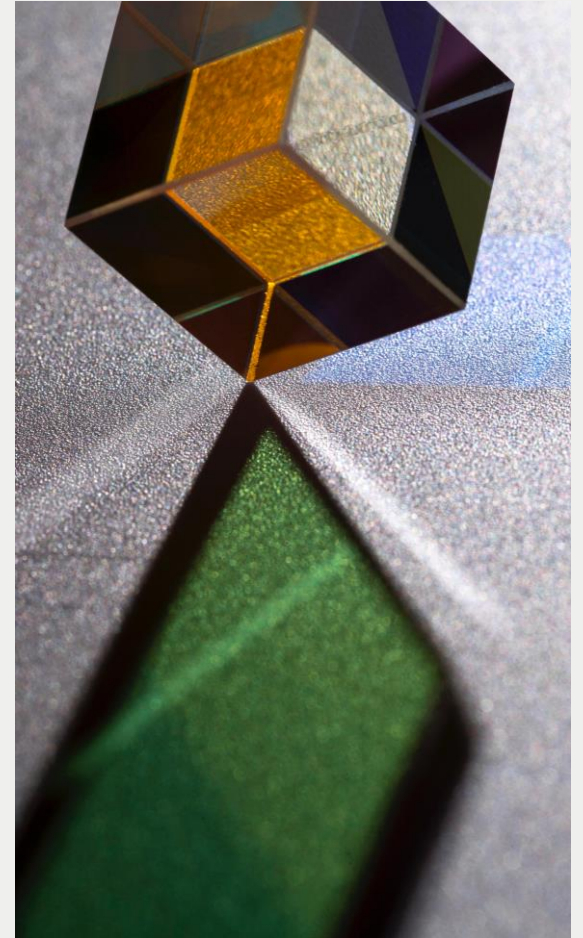
Job autonomy is vital for success – and how to encourage it

04.

Several examples of autonomy in the workplace

Autonomy at work

Autonomy in the workplace means giving employees the freedom to work in a way that suits them. With autonomy at work, employees get to decide how and when their work should be done.



Why and How

The importance

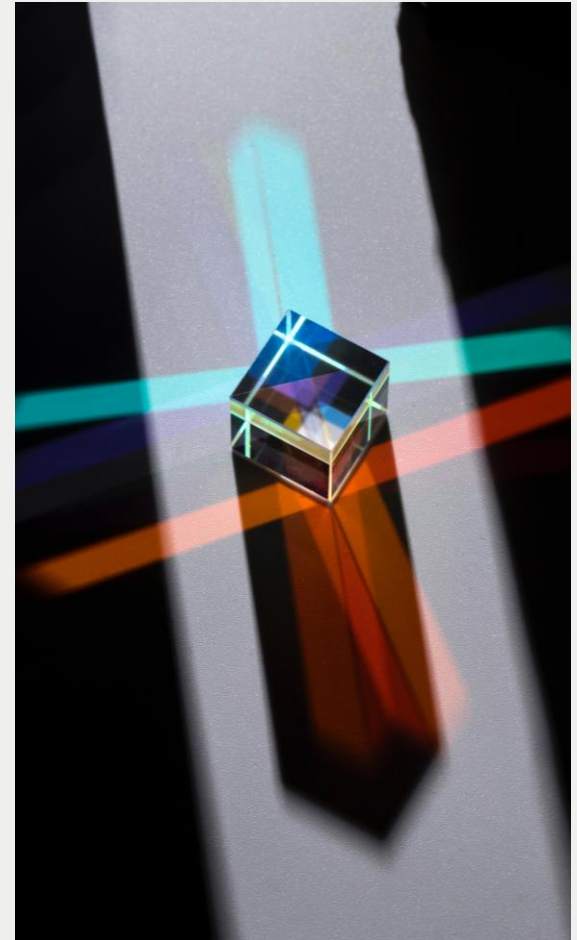
- Increases job satisfaction
- Creates employee engagement and motivation
- Improves employee retention
- Boosts productivity
- Develops leadership qualities in employees

Way to Encourage

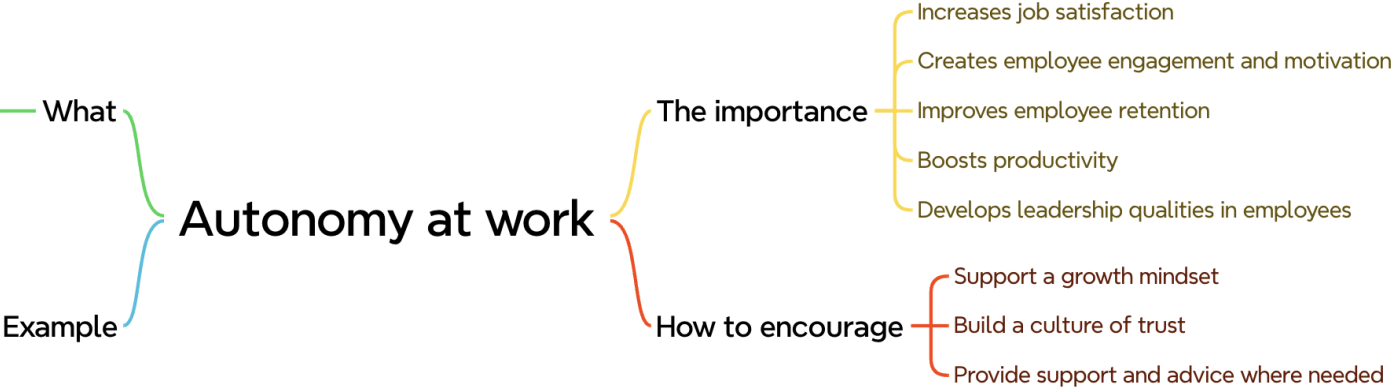
- Support a growth mindset
- Build a culture of trust
- Provide support and advice where needed

Sign and example of autonomy at work

- You Trust Their Judgment
- Their Track Record Is Solid
- They are Highly Accountable
- They Respect Boundaries
- They Ask for Help

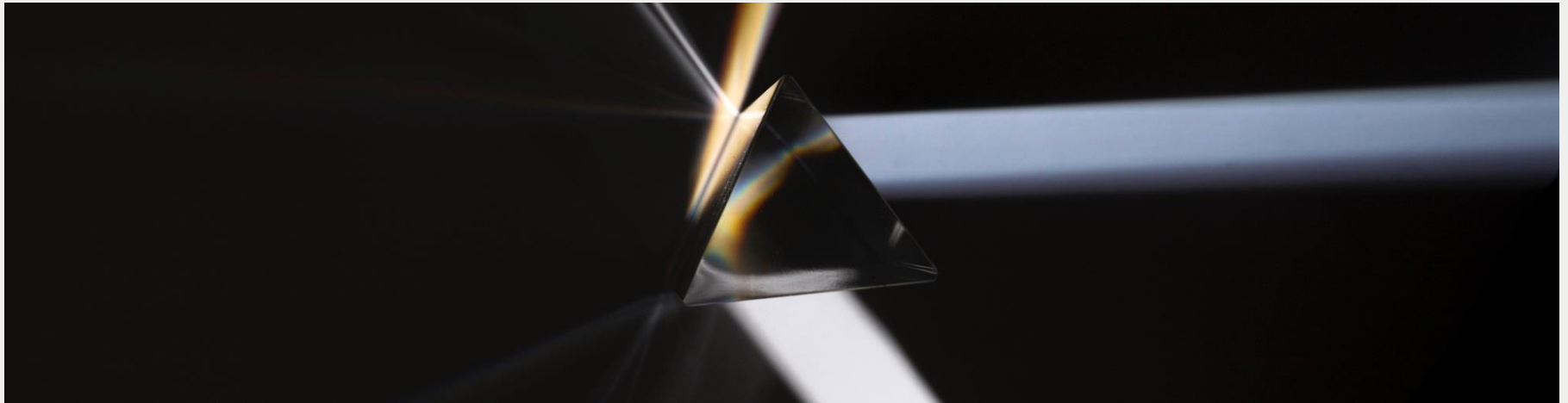


Autonomy in the workplace means giving employees the freedom to work in a way that suits them. With autonomy at work, employees get to decide how and when their work should be done.



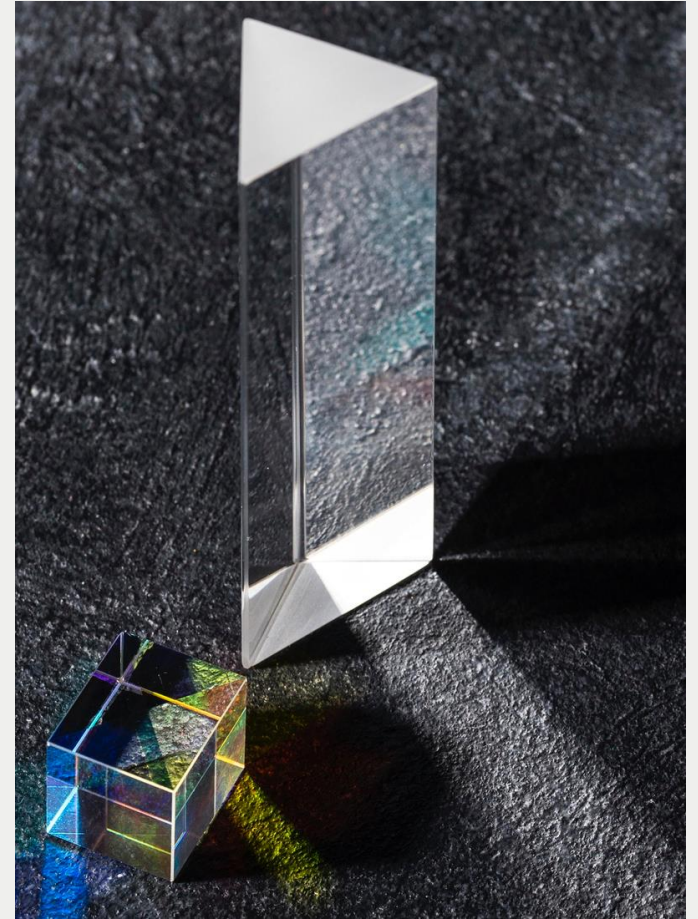
Smart question

04.



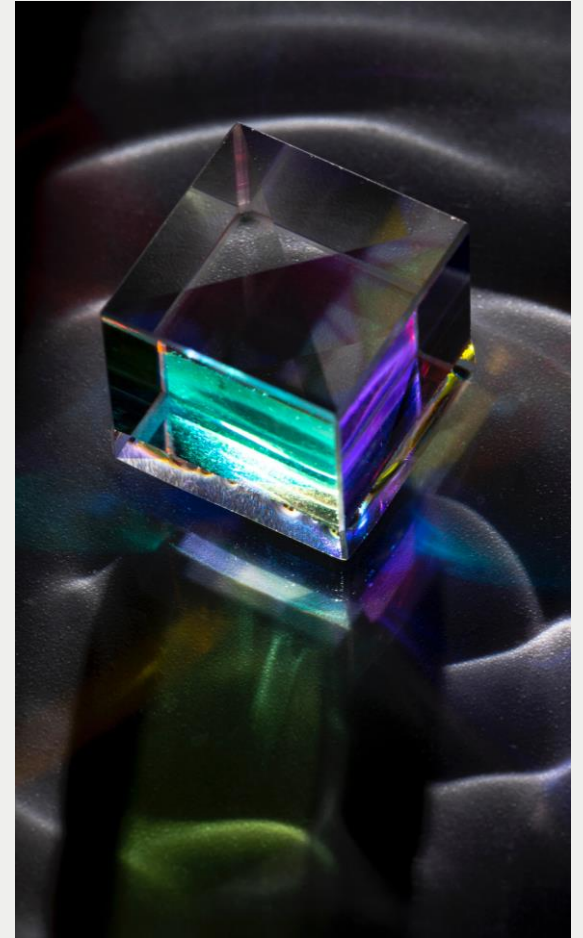
Agenda

- What is smart question?
- What does a smart question include?
- What are its benefits?
- How to bring up a smart question?



Smart question

A "smart question" typically refers to a well-thought-out, insightful, or intelligent inquiry that demonstrates critical thinking and a deep understanding of the topic. Smart questions often go beyond seeking basic information and instead aim to uncover deeper insights, challenge assumptions, or stimulate meaningful discussions.



Deeper into the smart question

The components

- Increases job satisfaction
- Creates employee engagement and motivation
- Improves employee retention
- Boosts productivity
- Develops leadership qualities in employees

Benefits

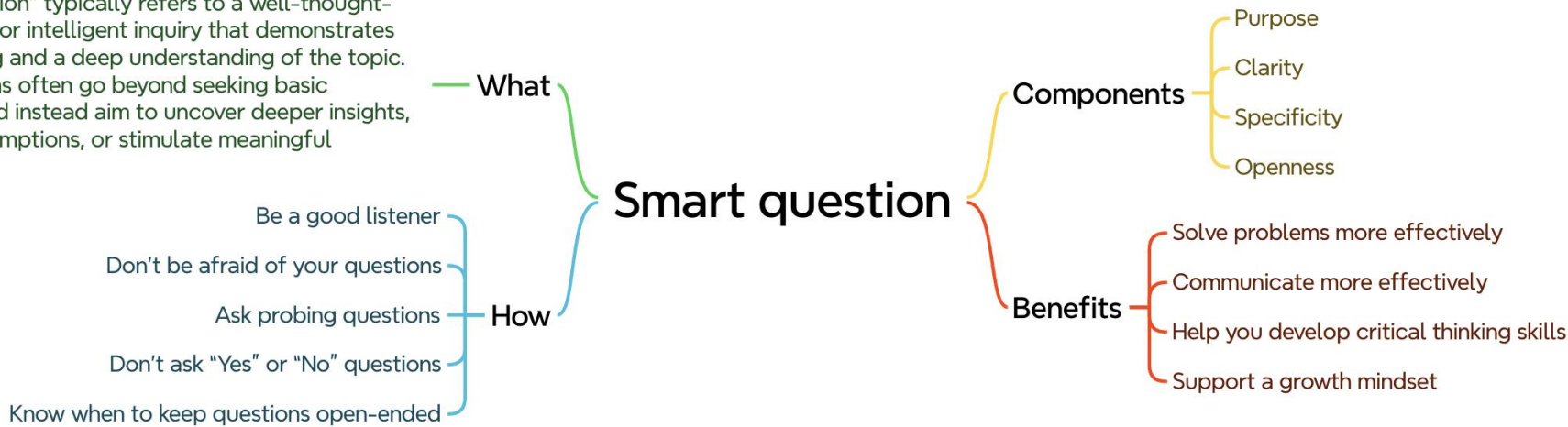
- Support a growth mindset
- Build a culture of trust
- Provide support and advice where needed

How to bring up a smart question

- Be a good listener
- Don't be afraid of your questions
- Ask probing questions
- Don't ask "Yes" or "No" questions
- Know when to keep questions open-ended



A "smart question" typically refers to a well-thought-out, insightful, or intelligent inquiry that demonstrates critical thinking and a deep understanding of the topic. Smart questions often go beyond seeking basic information and instead aim to uncover deeper insights, challenge assumptions, or stimulate meaningful discussions.





A picture is worth a thousand words