Minutes of the Seventh Client Meeting

HA1Group

Firday 2nd May 2025

Chair	Jianing Dang
Secretary	Zihan Luo
Members	Manhong Chen
	Jianghao Jin
	Ziyan Zhao

Apologies

None

1 Time and Place

The Seventh client meeting for HA1 Group Project was held in **Ingkarni Wardli, Room 5.33** at **3pm on Friday 2nd May 2025**.

2 Quorum Announcement

The supervisor began the meeting after confirming our group's process last week.

3 Summary of Meeting

The supervisor double checked our project milestone to make sure our processing normally. After we present our last week's outcome, the supervisor corrects our model training direction, and gave us some suggestions in detail.

The meeting concluded with a discussion of the model training data format.

4 Group Milestone

4.1 Overview

During the meeting, the supervisor first double checked our project's milestone. After this part, our teammates presented our two model implement process and API integration and interface building process in code review. Based on the model implement section, supervisor found our training direction has some problem, so he reorganized the process for us, and gave us some guidance in detail.

4.2 Detailed Presentation

In the seventh meeting, we presented our model implement code to our supervisor, and raised ours doubts about the training data format. Then our supervisor explained that the problems we have about the data format for model

training might be because we haven't found the right direction. On this basis, he reorganized the process for us.

Besides this, our teammates presented our API design and integrated backend services with frontend interfaces.

5 Individual Milestone Reports

5.1 Ziyan Zhao

• Participated in the seventh meeting.
• Presented last week's code on the model implement.
• Raise the problems during the process of model training.

5.2 Zihan Luo

• Participated in the seventh meeting.
• Presented last week's code on the front-end and back-end.
• Participate in the discussion of the model training process.

5.3 Jianing Dang

• Participated in the seventh meeting.
• Raise the problems found during the model training process.
• Participate in the discussion of the model process.

5.4 Manhong Chen

• Participated in the seventh meeting.
• Presented last week's research on the model.
• Participate in the discussion of the model training process.

5.5 Jianghao Jin

• Participated in the seventh meeting.
• Participate in the discussion of the model training process.

6 Project Administration

The team has completed the model implement 2 of the 3. The next step is to reorganize the data for training and implement the third one model. Training and testing start in milestone 2.

7 Requirements Elicitation

The team members present the model implement code and raise the problem that the generate data format is not suitable for our choosing model. The supervisor corrects our model training direction and the misunderstanding of the data.

7.1 User Requirements

Add agent's name column to the dataset. Implement all the three model and start to training and testing.

7.2 Tasks

- Add agent's name column to the training dataset.
- Implement all models.
- Split the dataset with different training and testing percentage to training our model.
- Analyse the matrices of the three models.
- Get the table to compare the model perform like : Accuracy、Recall、Precision、F1-score.
- Milestone one report(due 25th May).

The next meeting is a *group* meeting and will be held in **Ingkarni Wardli, Level 5** at 3**pm on Thursday 8th May 2025.** The meeting closed at 4:00pm.