

The fifth MCI group Project client meeting will be held in Meeting Room 5.55, Ingkarni Wardli, at 3 pm on Thursday on 3<sup>th</sup> April 2025

## Agenda

**Chair: Jianing Dang**

**Secretary: Ziyang Zhao**

**1 Apologies** None.

### **2 Presentation**

The discussion is about answering questions of the pitch presentation from clients and the show of our synthetic data file and the first version of the business case&draft plan.

#### **2.1 Functional requirements and Presentations in Last Meeting**

In the last meeting, we presented the data set analysis, raising issues about missing values, unclear labels, and mismatches between label columns and value columns. We also presented the initial version of our pitch presentation slides and received feedback from the supervisor. Based on the supervisor's guidance, we need to process the data set and prepare a business case report.

#### **2.2 Problems and solutions**

We have addressed the data set issues as per the supervisor's guidance, including handling missing values and column errors. We have also revised our pitch presentation slides based on the feedback. We will present our progress and solutions in this meeting.

### **3 Requirements Elicitation**

In this meeting, we will discuss the following key areas:

## 1. Data Processing and Generation

Present the cleaned dataset with 4,534 migration agent records

Explain how we handled missing values and column misalignments

Demonstrate how the new dataset follows Australian immigration criteria

## 2. Business Case Report Review

Present our first version of the Business Case Report

Request feedback from the supervisor

Discuss any areas that need further development or clarification

## 4 Other Issues

- Discussion on the number of data samples required for model training
- Clarification on the extent to which we should follow the research methodology
- Timeline for prototype development
- Guidance on Business Case Report requirements

**Note:** Next meeting will be held on 10<sup>th</sup> April 2025