

San Francisco Elementary School
Kiko Rosa, Barangay San Francisco, General Trias City
School Parent Teachers Association (SPTA)
SY 2025-2026

RESOLUTION NO. 2025-02

**A RESOLUTION FORMALLY ADOPTING THE CONSTITUTION AND BY-LAWS OF
THE SAN FRANCISCO ELEMENTARY SCHOOL PARENTS-TEACHERS
ASSOCIATION (SPTA) FOR SCHOOL YEAR 2025-2026**

WHEREAS, the Department of Education, through DepEd Order No. 13, s. 2022, provides for the establishment, governance, and operation of duly-organized Parents-Teachers Associations in all public elementary and secondary schools;

WHEREAS, Section 39 of said DepEd Order authorizes the SPTA to promulgate such internal rules and regulations as may be necessary for the proper performance of its duties, consistent with existing laws, DepEd policies, and school-level guidelines;

WHEREAS, recognizing the need for a comprehensive, transparent, and accountable governance framework, the duly elected officers of the San Francisco Elementary School Parents-Teachers Association (SFES-SPTA) convened to deliberate and finalize the SFES-SPTA Constitution and By-Laws, outlining its organizational structure, functions, financial procedures, project protocols, and ethical standards;

WHEREAS, after due deliberation and collective review, the SPTA Body finds the proposed By-Laws to be consistent with DepEd Order No. 13, s. 2022 and supportive of the School Improvement Plan (SIP) and other DepEd mandates;

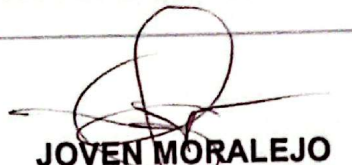
NOW, THEREFORE, BE IT RESOLVED, by the San Francisco Elementary School Parents-Teachers Association, in session duly convened, that the SFES-SPTA Constitution and By-Laws attached hereto be, as they are hereby, formally adopted and approved for implementation effective October 15, 2025, superseding any prior rules, policies, or issuances inconsistent herewith.

RESOLVED FURTHER, that certified copies of this Resolution and the full text of the By-Laws be transmitted to:

1. The Office of the School Head for notation;
2. The Schools Division Office of General Trias for reference and compliance monitoring; and

3. The SPTA Records and Transparency Portal for public posting.

Approved and adopted this 15th day of October 2025, at San Francisco Elementary School, City of General Trias, Province of Cavite.


JOVEN MORALEJO
President / Main Author

(Vacant as of adoption)
Vice President


LEIZELYN AGOY-AGOY
Treasurer

MAIBEL OSTONAL
SPTA Secretary / School Representative

 |  | **PEDRO SIERVO JR.**
RIZA OBSEQUIO | DAHNA DALE PASCUAL
Members, Board of Directors

 | 
DONNABEL LAVIDES | JENNIFER FERRANCOL
Members, Board of Directors

Noted by:

ARMANDO ISON
Principal / Adviser, San Francisco Elementary School