

**EXCERPTS FROM THE MINUTES OF MEETING OF GPTA OFFICERS AND  
BOARD OF DIRECTORS OF SAN FRANCISCO ELEMENTARY SCHOOL HELD AT SAN  
FRANCISCO ELEMENTARY SCHOOL  
ON AUGUST 28, 2025  
8 AM**

**RESOLUTION NO. 1  
SY 2025-2026**

**A RESOLUTION OF SAN FRANCISCO ELEMENTARY SCHOOL SPTA OFFICERS  
AND BOARD MEMBERS TO COLLECT PARENT-TEACHER ASSOCIATION MEMBERSHIP  
DUES IN SUPPORT TO THE PROGRAMS AND ACTIVITIES IDENTIFIED IN SCHOOL  
IMPROVEMENT PLAN (SIP-2025).**

WHEREAS, it is stipulated in Section 26 of Article VII of DepEd Order No. 13. s. 2022 that consistent with the existing laws, rules and regulations of implementing DepEd's "No Collection Policy", the collection of DepEd-authorized voluntary school contributions shall only be allowed through PTA's: Provided that the collection of VSCs and performance of other financial transactions shall only be allowed whenever they support the programs and activities identified in the SIP. Provided further, that it shall be done in close coordination with the homeroom adviser and/or the school head concerned.

WHEREAS, the collections shall begin on the 3<sup>rd</sup> month after the opening of classes of until the end of the school year.

WHEREAS, the agreed amount of 30 pesos will be collected as PTA membership fees for this school year.

WHEREAS, the collection shall be strictly on VOLUNTARY basis.

WHEREAS, PTA membership fees shall be collected only once within a school year from parent-guardian members, regardless of the number of their learners in the school.

WHEREAS, the VCS's shall be collected by the SPTA Treasurer and/or the duly authorized representative as approved by SPTA-BOD, who shall issue pre-numbered receipts for every collection.

WHEREAS, the PTA financial records regardless of the form on which they are stored, shall be open for inspection by any PTA member following the procedures stipulated on section 28 of DO 13 s. 2022.

NOW THEREFORE, on motion of the majority of all the officers and board members of the GPTA and duly mass seconded.

BE IT RESOLVED, as it is hereby resolved, to allow the collection of PTA membership fee in the amount of 30 pesos.



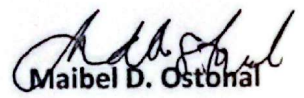
ADOPTED AND APPROVED: August \_\_\_\_, 2025 at San Francisco Elementary School,  
Sitio Kiko Rosa, Brgy. San Francisco, General Trias City, Cavite.

  
Maibel D. Ostonal  
SPTA Secretary

**ATTESTED AND APPROVED:**

  
Grace W. Echava  
Vice President

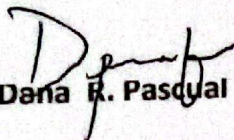
  
Leizelyn Agoy-Agoy  
Treasurer

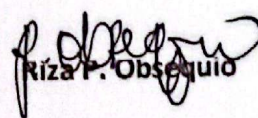
  
Maibel D. Ostonal  
Secretary

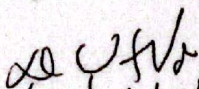
**BOARD OF DIRECTORS:**

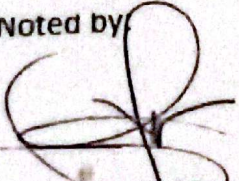
Pedro L. Sievo, Jr

  
Jennifer P. Ferrancol

  
Dana R. Pascual

  
Riza P. Obsequio

  
Donnabel U. Lavidas

Noted by:  
  
Joven E. Moralejo  
SPTA President