



[Insert Project name]

[Insert Project number]

Agile Technical Design

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# 

# Document Control

## 1.1 Document History

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Version | Author | Comments |
|  |  |  |  |
|  |  |  |  |
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## 

## 1.2 Review Panel

|  |  |
| --- | --- |
| Review Panel | |
| Name | Role |
|  |  |
|  |  |

## 1.3 Approvals

|  |  |  |
| --- | --- | --- |
| Version | Approval Date | Approver Details |
|  |  |  |
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## 1.4 Supporting Documents

|  |  |  |
| --- | --- | --- |
| Document | Location | Owner |
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# 

# Project Details

The project is summarised as follows:

|  |  |
| --- | --- |
| Project Title |  |
| Project Number |  |
| Project Sponsor |  |
| Approval Body |  |
| Approved Budget |  |
| Project Lead |  |

# **Introduction**

The purpose of this document is to define the specific technology design, configuration and testing metrics for the technology components of the xxx solution.

It is intended that this document captures the solution design details pertaining to the deployment of technology in question as well as configuration build details and test details and outcomes.

# Solution Overview

## 4.1 Existing Solution

## 4.2 Proposed Solution

### 4.2.1 End User Device (Desktop/Laptop/Hybrid)

### 4.2.2 Telephony

### 4.2.3 Direct Access

### 4.2.4 MS Office (Email)

### 4.2.5 Intranet

### 4.2.6 Conference solution – Voice / Video

### 4.2.7 Network

### 4.2.8 WiFi

### 4.2.9 Managed Print Solution

# **Solution Scope**

## 5.1 In Scope

## 5.2 Out of Scope

## 5.3 Input from the signed Statement of Requirements

## **5.4 Assumptions & Caveats**

## **5.5 Dependencies**

## **5.6 Pre-requisites**

## **5.7 Risks, Impact and Mitigations**

|  |  |  |  |
| --- | --- | --- | --- |
| **RISK** | **Probability** | **Impact** | **Mitigation or Comment** |
| Brief description of risk | Medium | High | Comment or defined Mitigation for the risk. |
|  | Low | Medium |  |

# **Security Considerations**

# **Server & Storage Requirements**

# **Software, Licencing and Certificates**

# **Client / End User Overview & Requirements**

# **Solution Architecture**

# **Naming Conventions, Standards & Best Practices**

# **Data / User Migration**

# **Monitoring & Management Considerations**

# **Build & Configuration Details**

# **Technology Testing**

# **Operational and Maintenance Considerations**

# **Training Requirements**

# **Decommissioning & Retirement of Infrastructure**

# **Appendices/Glossary**