Agenda: CMPT370 Group D4 Team Meeting #20

Start Time: 4:00 PM, Tuesday, 2016/11/22

End Time: 5:00 PM, Tuesday, 2016/11/22

Location: Geology and Thorvaldson 159

# Agenda Item #1: Coding Progress + Pair Programming Session Updates

Estimated Time: 10 mins.

Expected Content: Team members report on the progress of their code construction and pair programming sessions (are sessions scheduled, have they been completed, when will the summaries be completed?).

# Agenda Item #2: Technical Issues in Code Construction

Estimated Time: 10 mins.

Expected Content: Team members discuss any specific technical issues they have encountered during code construction.

# Agenda Item #3: Statement of Individual Goals

Estimated Time: 10 mins.

Expected Decision Points: The tasks each individual will aim to have completed next, solidifying the overall vision for the future, delegating roles for team members as components are completed.

(break until 4:45pm)

# Agenda Item #4: Report to TA

Estimated Time: 5 mins.

Expected Discussion: Each team member discusses what they have implemented since the last meeting, and progress on pair programming sessions.

# Agenda Item #5: Short-term Goal Discussion

Estimated Time: 3 minutes

Expected Content: Reviewing the team’s short-term goals between now and the due date of the programming document.

# Agenda Item #5: Code Review Session Details

Estimated Time: 5 minutes

Expected Content: Discussing details of the upcoming code review session.

Expected Decision Points: Finalizing the time and place of the code review meeting, and the piece of code which will be reviewed.

# Agenda Item #6: Next Meeting Discussion

(2 minutes) Expected Decision Points: The time and place of the next group meeting.