



REPUBLIC OF NAMIBIA  
**MINISTRY OF WORKS AND TRANSPORT**  
 DEPARTMENT OF TRANSPORT  
 (Road Traffic and Transport Act, 1999)

**APPLICATION FOR PERSONALISED LICENCE NUMBER AND ORDERING OF PLATES**

**Note:** Acceptable identification is essential (including that of the proxy and/or representative)

LIST OF POSSIBLE TRANSACTIONS	Mark with X	Parts of the form to be completed				
<b>APPLICATIONS FOR:</b>						
New Personalised Licence Number		A	B	C		E
Allocate a personalised licence number to another vehicle		A	B	C	D	E
Order alternative personalised number plate format(s) due to re-allocation to another vehicle of same owner		A	B	C		E
Replacement of lost or stolen personalised number plate		A	B	C		E
Duplicate certificate of entitlement		A	B	C		E

**A. PARTICULARS OF OWNER/TRANSFEROR**

Type of identification (mark with X)	Traffic Register Number	Namibia ID-doc	Business Reg. No
Identification number/Business Reg. Number			
Surname and initials/Business Name			
Postal address			
Street address			
Telephone number at home/during day	(code)	(number)	(code) (number - office)
Cell number and E-mail	(code)	(Cell number)	(E-mail)

**B. PERSONALISED NUMBER PLATE**

Number plate format	Quantity (1 or 2)	1st Number Choice	2nd Alternative Number Choice	3rd Alternative Number Choice
Long German format (520 mm x 110mm)	<input type="checkbox"/>	<div style="border: 1px solid black; padding: 2px; display: inline-block;"> <div style="display: flex; justify-content: space-between;"> <span>NA</span> <span>X=18</span> </div> </div>	<div style="border: 1px solid black; padding: 2px; display: inline-block;"> <div style="display: flex; justify-content: space-between;"> <span>NA</span> <span>X=18</span> </div> </div>	<div style="border: 1px solid black; padding: 2px; display: inline-block;"> <div style="display: flex; justify-content: space-between;"> <span>NA</span> <span>X=18</span> </div> </div>
Normal format (440 mm x 120mm)	<input type="checkbox"/>	<div style="border: 1px solid black; padding: 2px; display: inline-block;"> <div style="display: flex; justify-content: space-between;"> <span>NA</span> <span>X=16</span> </div> </div>	<div style="border: 1px solid black; padding: 2px; display: inline-block;"> <div style="display: flex; justify-content: space-between;"> <span>NA</span> <span>X=16</span> </div> </div>	<div style="border: 1px solid black; padding: 2px; display: inline-block;"> <div style="display: flex; justify-content: space-between;"> <span>NA</span> <span>X=16</span> </div> </div>
American format (305 mm x 165mm)	<input type="checkbox"/>	<div style="border: 1px solid black; padding: 2px; display: inline-block;"> <div style="display: flex; justify-content: space-between;"> <span>NA</span> <span>X=12</span> </div> </div>	<div style="border: 1px solid black; padding: 2px; display: inline-block;"> <div style="display: flex; justify-content: space-between;"> <span>NA</span> <span>X=12</span> </div> </div>	<div style="border: 1px solid black; padding: 2px; display: inline-block;"> <div style="display: flex; justify-content: space-between;"> <span>NA</span> <span>X=12</span> </div> </div>
Square format (250 mm x 205mm)	<input type="checkbox"/>	<div style="border: 1px solid black; padding: 2px; display: inline-block;"> <div style="display: flex; justify-content: space-between;"> <span>NA</span> <span>X=80</span> </div> </div>	<div style="border: 1px solid black; padding: 2px; display: inline-block;"> <div style="display: flex; justify-content: space-between;"> <span>NA</span> <span>X=80</span> </div> </div>	<div style="border: 1px solid black; padding: 2px; display: inline-block;"> <div style="display: flex; justify-content: space-between;"> <span>NA</span> <span>X=80</span> </div> </div>
Small motorcycle format (250 mm x 165mm)	<input type="checkbox"/>	<div style="border: 1px solid black; padding: 2px; display: inline-block;"> <div style="display: flex; justify-content: space-between;"> <span>NA</span> <span>X=40</span> </div> </div>	<div style="border: 1px solid black; padding: 2px; display: inline-block;"> <div style="display: flex; justify-content: space-between;"> <span>NA</span> <span>X=40</span> </div> </div>	<div style="border: 1px solid black; padding: 2px; display: inline-block;"> <div style="display: flex; justify-content: space-between;"> <span>NA</span> <span>X=40</span> </div> </div>

Compare the number field on the form with the number field on the form

- (a) Indicate the quality of each type of plate format required since some vehicle require a combination of plate format e.g. one and square plate. The number of characters allowed for a personalised licence number expression is determined by the number of characters that can be fitted on the smaller plate in case of a combination of plate formats.
- (b) In case of an application for a new personalised licence number provide three alternative personalised licence number expressions in sequence of preference. These personalised licence number expressions must be indicated in the blocks / placeholders as provided on the number plate examples.
- (c) In case of an application for an alternative personalised number plate format or replacement of a lost or stolen number plate(s), indicate the quantity of each plate format to be manufactured as well as the personalised licence number expression to be printed thereon for which the holder has a right of use.

Type of identification  
(mark with X)

Namibia ID-doc

Identification number

[illegible]

Surname and initials

[illegible]

Current licence number

[illegible]

Vehicle register number

[illegible]

Chassis number/VIN

\_\_\_\_\_

Vehicle make

\_\_\_\_\_

Series name

\_\_\_\_\_

I the

applicant / holder's  
proxy

applicant / holder's  
representative

- (a) In the case of an application for a new personalised licence number I declare I am not aware of any copyright that is vested in the expression that is applied for to be used as a personalised licence number, or that if copyright is vested in the expression applied for as a personalised licence number that have the right to use it.
- (b) In case of a notice of the surrender of the right of use of the personalised licence number, declare that I have destroyed the personalised licence plates, .
- (c) declare that all the particulars furnished by me on this form are true and correct, and
- (d) realise that a false declaration is punishable in accordance with the law.

Signature .....

Place .....

Date \_\_\_\_\_

20	:	:	:
----	---	---	---

Y

Y

M

□

Fees paid and  
serial number of receipt

N\$ \_\_\_\_\_ and

[illegible]

Control number of Certificate of Entitlement

[illegible]

Date of transaction

20	:	:	:
----	---	---	---

 $\overline{Y}$  $\overline{Y}$ 

---

M

D

Signature of official(s)

Licensing of officer

## Data Capturing