Home experiences skills Training Courses contact

Tuqa alislam jaradat

About me

Passionate about learning new skills and known for being friendly, helpful, and polite. - Work efficiently both independently and in teams, with good problem solving and effective listening skills. - Experienced in planning, scheduling, and working under pressure, with a solid background in volunteering and technical skills.

DATA ENTRY MINISTRY OF HEALTH -National Vaccination Program- 2021 Working as a data entry with orange – Jordan Vaccine Village in Amman – the Jordanian National Vaccine Project.

PROJECT TEAM MEMBER Working in the Projects management office with The Hope International Company.

EBU PROJECTS COORDINATION University field training in “Jordan Telecom Group- Orange” Enterprise business unit (EBU) projects coordination and follow-up

VOLUNTEER WORKS "Volunteer in Clothing Bank", "Volunteer to help Orphans", "Ramadan Events"….

May 2021 - Aug 2021

2019 – Present

Mar 2023 - Jun 2023

Mar 2024 - Jul 2024

**EDUCATION** Bachelor’s: Management and Information Systems Al- Balqa' Applied University, Amman Sep 2019 – Jul 2023

**Some of Training Courses**

2024 TTM1-Trainig of trainers - DTDA

2024 Union Work Essentials and Basics

2023 Team Work and Leadership

2020 Communication Skills

2024 Worker Union Committees – Women and Youth Committees

2022 Strategic Planning

2021 Emotional intelligence

2024 Occupational Health and Safety

2024 Project Management Professional (PMI-PMP)

**2024 Skills Train Education Programmed (STEP), organized by the Business Development Center - BDC**

Skills Office Applications, Problem Solving, Data Entry, Effective Communication, Time Management, Teamwork, Quick Learning, Patient

<https://github.com/tuqajr>

<https://www.linkedin.com/in/tuqa-jaradat-836405290/>

icon