We are given $1300 to fund our project by Bren.

Conference calling:

We plan on having conference calls with our client. Conference calls cost $0.05/min per line calling in. A suggested budget by the finance team is $30.

Refreshments:

It is possible that one of our external advisors may visit us. If so, we will need to provide refreshments. The suggested budget by the finance team is $30.

Project briefs and final poster:

It was suggested by the financial team to leave at least $500 available for these two deliverables. I provided the name of a vendor the finance team suggested.

Software:

Our team does not foresee needing any software packages that Bren does not have or that we cannot obtain free of charge.

Conference attendance:

Our team would like to present our research at a conference. Though Jael, Caio and Juan Carlos have some funding available for conferences from LAFF, Melaina does not. I looked up the admission fee for a conference we may be interested in here in the US and the cost was $400.

Administrative supplies:

Administrative supplies include pens, paper, folders, binders, dry-erase markers, etc. that will be used to help us keep organized and communicate our ideas for the project. The suggested budget by the finance team is $20.

Business cards:

Our group will be networking with professionals at conferences, our site visit to Mexico, our summer internships and through Bren. Business cards will be important to establish and maintain these connections. The suggested budget by the finance team is $60.

Travel:

Our group will be visiting one of our client’s sites in Baja Mexico. We are planning to visit El Rosario, which is a 460-mile, 9-hour drive from campus. As none of us own a car, we plan to rent a UCSB vehicle for the trip. The cost would be $50 a day. I allowed for 3 days of rental in the budget.

*The remaining $110 will help us cover any price changes or additional expenses we do not foresee.*

Printing:

We are allotted an additional $200 by Bren for printing (not to be used for project briefs or posters).