





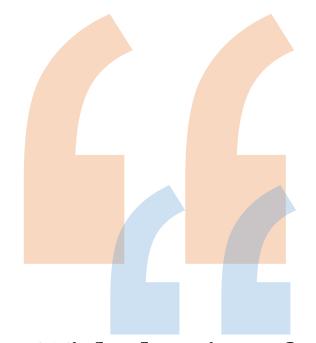


### Alumni Student Mentorship Program

We are your friends with a little more experience!

Mentee Brochure

#### **About Us**



With the aim of mending the broken link between students and alumni, SARC launched Alumni Student Mentorship

Program (ASMP) in January 2010. ASMP believes that a close and continuous connection with an alumnus will help in the overall development of the students who choose to participate in the program.

Mentoring is a brain to pick, an ear to listen, and a push in the right direction

### Dean's Message



Prof. Ravi Sinha Dean, Alumni & Corporate Relations

#### **Program Overview**

SARC invites all students to be a part of the Alumni Student Mentorship Program. The Program is conducted in three phases, in accordance with the Academic Calendar-Autumn Phase, Spring Phase and the third phase being 'Mentor@Intern'.

The Allotment Process

Interests of students who wish to register for ASMP are judged over telephonic interview by the Core Team Members of ASMP.

We expect the mentee to initiate the conversation. Typically, an email should be sent, followed by Skype or a call. Introductory email templates will be provided by us.

Commencing the Relation

Click here to know more about the program

#### Student Alumni Meet

On the first weekend of October, as a part of the annual Student Alumni Meet, we invite all the mentors and mentees for an ice-breaking session over lunch.

Students are asked to demonstrate their interest in the Program via a short online form, which includes filling a detailed profile. Click here to Register

The Registration Process

#### **Introductory Email Template**

Introduction: Who are you? How did you hear of the program? Make sure to thank them!

Share your background: year, branch, clubs, activities, internships, and interests.

Share what you hope to gain from the mentoring experience!

In closing, ask to set up a time to talk, and mention the Goal Setting form.

Do thank them again!

#### Rules and Policies

The allotment will be done on the basis of students as well as mentor's preference. Once done, it will be really difficult for us to change the mentor(s) during this phase. A phase lasts for one semester. You can register and have a different mentor in next phase.

We do not encourage mentees asking the mentor for internships unless the mentor himself/herself displays willingness to use his/her networks to give the mentee an internship.

We value our alumni relations a lot. Actions such as unresponsiveness, discontinuing the relationship severely jeopardize alumni relations. Such activities will not be accepted.

If the mentees are facing any difficulties in contacting their mentees please inform us. Immediate action will be taken in these cases.

#### Frequently Asked Questions

## How much time a mentee has to devote in this program?

Initial conversations will be through mails and phones only. And it's expected that the mentee should meet their mentors at least once, if possible. We'll arrange for the meeting in campus, but you can meet outside the campus as well, as per your convenience. For outstation mentors mentees should converse through Skype.

## How long should I expect to remain in this program?

The official time for the program is one semester. However this doesn't mean that mentoring relationship is supposed to end. You can continue the relationship on an informal basis.



#### Can I change my mentor?

Since a mentor is allotted to you after taking your preferences into consideration, it would be difficult to change your mentee. But, you can register again in the next phase to get a new mentee. All other situations will be handled on a case-to-case basis.

# What if there is a problem with my mentoring relationship?

If you are experiencing any problems in your relationship or have any questions, please notify the ASMP team so we can help you. We want you to have a satisfying experience, and often we can intervene and work towards possible solutions that will improve the relationship.

# Alumni Student Mentorship Program, IIT Bombay Testimonials

-Sachin Chavan Career and Business Coach

- Hemant Sawant General Manager, UHDE

For more Information, contact us at sarc@iitb.ac.in or please visit-

SARC website: <a href="http://www.sarc-iitb.org/">http://www.sarc-iitb.org/</a>

ASMP Website: <a href="http://asmp.sarc-iitb.org/">http://asmp.sarc-iitb.org/</a>