Swapnil Gondane

Male, 26

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| **EDUCATION** | | | |
| **Year** | **Degree/Certificate** | **Institute/School, City** | **% / CGPA** |
| 2008 | B.E., Computer Science and Engineering | Birla Institute of Technology, Mesra, Ranchi | 71.50 % |
| 2004 | Class XII (Maharashtra Board) | Sindhi Hindi Jr. College, Panchpaolli, Nagpur | 83.17 % |
| 2002 | Class X (Maharashtra Board) | St. Johns High School, Mohan Nagar, Nagpur | 80.66 % |

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| **PROFESSIONAL EXPERIENCE** | | | | **45 Months** |
| **UNITED INDIA INSURANCE CO. LTD.** | **IT-Administrative Officer(Scale I)** | | **Sep 09–Jul 12** | |
| United India Insurance Co. Ltd. (UIIC) is one of the largest public sector general insurance companies in India which provides wide range of general insurance covers.  **Responsibilities:**   * **Team lead** for UIIC Website and Intranet team * **Single Point Of Contact** for ISO27001 policy documentation team * Implementing **Asset Management** and **Risk assessment** modules of **Information Security and Management System** across the Organization * Conducting **Information Security and Management System awareness sessions** for all departments in UIIC * **Managing and coordinating** with vendors like HCL, Wipro etc. * **Coordinating, resolving and following** on matters related to I.T. for the smooth functioning of the operating offices * **Identification of cost effective vendors/suppliers** for procurement with the aim of reducing cost while improving the quality and reliability   **Achievements:**   * Awarded incentives for **completing Key Research Area targets** for year 2009-10 * Received **appreciation from Chairman and Managing Director, UIIC** for designing and developing company’s new website * Received **accolades from higher management** for documenting ISO 27001 for the organisation * Received **Letter of Appreciation from Deputy General Manager-Information Technology, UIIC** for exemplary service towards the progress of Information Technology Department | | | | |
| **GLOBALLOGIC INDIA PVT. LTD.** | **Software Engineer** | **Aug 08–Sep 09** | | |
| GlobalLogic is one of the leading IT companies in product research and development services.  **Responsibilities:**   * Creation and maintenance of an enterprise software tool to facilitate the management of extensible business reporting language (XBRL) documents * Worked on Global Positioning System(GPS) based software project   **Achievements:**   * Awarded **star performer** for efforts in GPS based software project | | | | |

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| **ACADEMIC ACHIEVEMENTS** | |
| * Awarded Certificate of Merit from ‘SBI India Co-operative Credit Society Ltd.’ for **outstanding performance** in H.S.C. Science examination | 2004 |
| * Awarded **Certificate of Merit** in ‘Moral Science Examination’ | 1997 |

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| **POSITIONS OF RESPONSIBILITY** | | |
| **Position** | **Key Achievements** | **Period** |
| **Technical Analyst,** In house software development team, UIIC | * Developed dynamic web applications for different departments (Right to Information, Fire, etc.) to reduce their manual efforts | 2011-12 |

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| **EXTRA-CURRICULAR ACTIVITIES** | |
| * Won 5th best team award in **All India UniQuiz** | 2011 |
| * Completed **Licentiate from Insurance Institute of India** | 2011 |
| * Awarded Certificate of Merit for finishing **1st Runners-up** in ‘Marathi Essay Writing Competition’ | 2002 |
| * Passed ‘Rashtrabashya Hindi Prathamik Examination’ with **First Division** | 1997 |
| * Awarded Certificate of Merit for finishing **1st Runners-up** in ‘English Singing Competition’ | 1995 |
| **OTHER INTERESTS** | |
| * Keen interest in reading and playing table tennis | |