Whatsapp help articles revision

Contents

Chapter 1. Create a group chat

1. Tap **New Chat > New Group**
2. Select contacts to invite to the group, and then tap **Next**.
3. Enter a group name.
4. Optional: To add a group icon, tap **Camera**.
5. Optional: If you prefer messages to disappear from the chat history after a while, click **Disappearing Messages** to select a duration. You can modify this later.
6. Tap **Create**.

Chapter 2. Delete a group chat

If you are the group admin, you can deactivate a group chat by removing all participants. This way, no one can send new messages to the group.

To remove all participants and delete a group, follow these steps:

1. Open the group chat and tap the group subject.
2. For each participant, tap their name, and then select **Remove from Group > Remove** .
3. To remove yourself from the group, tap **Exit Group**.

4. > ⚠ **Important:**
   > After you delete the chat history from your phone, other group members can continue viewing the chat history.

   If you want to delete the chat history from your phone, tap **Delete Group**.

Chapter 3. Change Group Settings

Open the group chat to change the settings.

Change group subject

Tap **Edit**, enter a new subject, and then tap **Done**.

Add/change group description

1. If you see a description, tap to change it. Otherwise, tap **Add Description**.
2. Enter a new description, and then tap **Save**.

Change group icon

1. To change an existing icon, select **Edit**. To add an icon, select **Add Photo**.
2. You can take a photo, choose a photo from your library, search the web for images or pick an emoji as the group icon.
   a. If you chose a photo, move and scale.
   b. Tap **Choose**.
3. To save the changes, tap **Done**.