



**Part 1**

**BEST**  
**TIPS AND TRICKS**

**VOICE**

वाच्य



**BY POONAM SHA**

## Voice (वाच्य)

① Active  
Voice



Sub plays  
an important role.



[She reads a book]

② Passive  
Voice.



obj plays an  
important role.

[A book is read by her]



\* Subject → who कौन

\* Object — [ What (क्या) → Direct Obj. → (निजीव)  
non-living things  
Whom किसे → Indirect Obj. (Living)  
(सजीव)

eg → I teach you English grammar.  
Sub I.O D.O.

## Pronoun

<u>Subject Pronoun</u>	<u>Possessive adjectives</u>	<u>Object pronoun</u>	<u>Possessive pronoun</u>	<u>Reflexive pronoun</u>
<b>P1</b>	<b>P2</b>	<b>P3</b>	<b>P4</b>	<b>P5</b>
I	My	Me	Mine	Myself
We	Our	Us	Ours	Ourselves
You	Your	You	Yours	Yourself Yourselves
He	His	Him	His	Himself
She	Her	Her	Hers	Herself
It	Its	It	-	Itself
They	Their	Them	Theirs	Themselves



obj. is written in form of subject.

## Object

A.V. P <sub>3</sub>	P.V. (P <sub>1</sub> )
me →	I
us →	We
you —	You
him →	He
her —	She
it —	It
them —	They

eg I teach you English.

P-①

English

②

You

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R-2 P.V. बनाने समय Subj. के बाद H.V.

Pr. Simple → is/am/are

Past Simple → was/were.

eg I teach you English. (Pr. Simple)

P.V- 1) English is . . . . .

2) You are . . . . .

- 1)  $V_1 + ing$  की गई है जो H.V. के बाद being का use.
- 2) H.V.  $\rightarrow$  Has/Have/Had  $\rightarrow$  been
- 3) H.V.  $\rightarrow$  will/shall  $\rightarrow$  be
- 4) H.V.  $\rightarrow$  will/shall + have  $\rightarrow$  been.



R-3 इसके बाद  $V_3$  का use करेंगे। क्चा हुआ obj लिखे

I teach you English.

P.V. ① English is taught to you . . . . .

② You are taught English . . . . .

विशेष Note  $\Rightarrow$  यदि Rest obj (क्चा हुआ) Indirect obj हो  
ले I.O. से पहले to का use करेंगे।



R.4 'by' के साथ subject को obj. के रूप में लिखें।

sub A.V.	(obj) P.V.
I	me ✓
We	us
You	you
He	him
She	her
It	it
They	→ them

eg → I teach you English.

P.V-1) English is taught to you by me.

2) You are taught English by me.

(शेष वाक्य ज्यों का त्यों)



① I <sup>V<sub>2</sub></sup> cooked food.

Food was cooked by me.

2) She is waiting for me.  
S Obj.

I am being waited for by her.



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