		Rep Name:		Merchant:		
Timeline		**Set Up Information**				
Signed:		Attached:	Banking (no starter checks)	3 Mo. Processing Stmts	Owner's Driver's License	
		For New Businesses:		Business License or Utility Bill	Other:	
Received:		**Tier 1:**	Retail: Volume $0-$250,000/month, Average Ticket Less Than $1,000			
		Tier 2:	MOTO: Volume $0-$150,000, Average Ticket Less Than $1,000			
		Tier 3:	Retail: Volume $250,000 or Greater/month, Average Ticket Less Than $1,000			
Illegible:		**Required:**	2 years business financials or 2 years tax returns			
		Tier 4:	Retail: Volume $0-$250,000/month, Average Ticket Greater Than $1,000			
			MOTO/Internet: Volume $0-$150,000/month, Average Ticket Greater than $1,000			
Incomplete:		**Required:**	2 years business financials or 2 years tax returns			
		Tier 5:	Retail: Volume $250,000 or Greater/month, Average Ticket Greater Than $1,000			
			MOTO/Internet: Volume $150,000 or Greater/month			
Complete:			2 years audited business financials or 2 years tax returns			
			6 months processing statements			
			3 months bank statements			
Pended:		Equipment Type:	Terminal POS/Gateway			
		Install to be done by:	Rep Axia	POS/Gateway Provider		
		Starter kits supplies provided by (terminal only):		Rep Axia (ship or drop off)		
Info Rcvd:		Equipment Payment:	ACH Lease - Terms:	per month # of months		
		Existing Amex #:		Debit Volume:	Monthly Item Count:	
Approve/Decline:		Referrer:	GP BP % Reseller:		GP BP %	
		Notes:				
File Built:						

Merchant Info Questionnaire

For Card Present Merchant:

Does the merchant have Debit?	Yes	No	Pin Pad Type? _____	JR's encrypted-S/N _____
Does the merchant do autoclose?	Yes	No	Time: _____	Pin Pad Encryption RA Attached?
Does the merchant do gift cards?	Yes	No		
Does the merchant have check guarantee?	Yes	No	Info: _____	
Does the merchant accept Amex?	Yes	No	Please request new	
Does the merchant accept Discover?	Yes	No	If yes, Axia will request new	
Are they using a POS?	Yes	No	Contact info: _____	

    FOR RESTAURANT MERCHANT:

Does the merchant do Tips?	Yes	No
Does the merchant do Server #s?	Yes	No

For MICROS Merchant:

What type of Micros system does the merchant have?   IP   Dial-Up

How will the additional per item fee be handled?

    Included In Pricing (BILLED ON STATEMENT)   Bill Merchant (AUTHORIZATION FORM ATTACHED)   Bill Rep

For Axia Gateway Merchant:

What setup option?   Option 1 ($75 setup, $10/month, $0.05 per item)   Option 2 ($29.95 setup, $15/month, $0.05 per item)

What package?   Silver   Gold* (Please select: Customer Database   or   Fraud Package)   Platinum*

Additional $5 monthly fee for Gold. Additional $10 monthly fee for Platinum

ePay Charge Software   Yes   No   (ePay Charge Software used for swiped transactions on USAePay)

How will the billing of gateway fees be handled?

    Included In Pricing (BILLED ON STATEMENT)   Bill Merchant (AUTHORIZATION FORM ATTACHED)   Bill Rep

For MOTO/Internet Merchant:

Does the merchant accept Amex?	Yes	No	Please request new
Does the merchant accept Discover?	Yes	No	If yes, Axia will request new

Internet Merchants: Does the merchant store credit card numbers online?   Yes   No

If applicable, please fill in name of web developer & Gateway: _____

Company _____   Gateway _____

Contact _____   Phone _____   Email _____