

Nguyen Ngoc Thanh Tuyen

Data Enthusiast

<https://github.com/tuyen-nmt/my-resume>

EDUCATION

- **University of Education, Ho Chi Minh city**
Bachelor in French language, Tourism 2014 – 2018

WORKING EXPERIENCE

- **VNG** May 2019 - Present
Data Analyst - UniPass
 - **Data collection and visualization:** Gather data from various sources, reviews and interprets it using data analysis tools to provide information and insights for team and partners.
 - **Data manipulation:** Responsible for updating and removing or cleaning analytical database which is used to show on business Dashboard.
 - **Reconciliation and quality assurance:** Work close with partners to ensure the quality and accuracy of data.
- *Operations Executive - UniPass* May 2011 - Present
 - **Budget Controller:** Apportion budget and setup budget plan for UniPass and Alpha project of ZaloPay.
 - **Facilities Controller:** Provide property and manage storage of UniPass project and Alpha. Control usage and purchase merchandises.
 - **Paperwork:** Edit and work with Legal to proceed contracts, documents with partners.
- **Capgemini Vietnam** Dec 2018 - May 2019
Business Analyst - INDUS team
 - **PRDs editor:** Get requirements from France then write documents for develop team to build and update HOPLA tool.
 - **Administration Support:** Review and execute on Clarity which is the employee management website of Capgemini company in Vietnam & France so as to resolve ticket requests of staffs in France.
 - **QC Support:** Quality control for data migration from Teamforge to Sharepoint, etc.
- **Tourism Promotion Center - HCMC Department of Tourism** Jan 2018 - Jul 2018
Intern - Collaborator

ACHIEVEMENT & PROJECT

- **Award:** 1st Prize of SheCodes Hackathon 2020.
- **VGO:** Build with team a draft web-app checking fake news, vocabulary checking, speech-to-text articles. The web using Bootstrap, jQuery, Python libraries.

SKILLS

- **Foreign Languages:** English, French.
- **Languages:** Familiar with SQL, HTML, Python. Experience with C/C++, Java, JavaScript in academic only.
- **Experience:** Excel, MySQL.
- **Tools and other skills:** Aqua Data Studio, Power BI, Git, Datagrip & other JetBrains's IDEs, Tableau, basic Linux & Airflow.

HOBBIES

- Write Tech blogs.

SOCIAL ACTIVITIES

- Collaborate with Fablab Saigon to organize tech events called Arduino Day yearly that attracts hundred of people.

REFERENCES

Will be provided upon requests