



Pilot's Guide to Washington, DC

DCA Access Standard Security Program
June 2010

Background

Ronald Reagan Washington National Airport (DCA) officially re-opened to general aviation October 18, 2005. Operators must obtain DCA Access Standard Security Program (DASSP) from TSA to be able to land at the airport.

Under TSA's security plan, 48 flights in and out of DCA are allowed each day.

Operators with an existing Twelve-Five Standard Security Program (TFSSP) or Private Charter Standard Security Program (PCSSP) are eligible, as well as aircraft owned by a corporation and operated under Part 91.

Basic DASSP Components

Basic DASSP Components:

- Slot reservation for DCA no earlier than 72 hours in advance
- Submission of passenger and crew manifest 24 hours prior to flight
- Crew, passengers, and aircraft must arrive early for identification checks and security screenings prior to their flight
- Armed Security Officer (ASO) on board for passenger-carrying flights
- Depart from a designated gateway airport

Approved Gateway Airports and Participating Fixed Base Operators (FBOs)

All DASSP flights must depart from an approved gateway airport and participating Fixed Base Operator (FBO). Those airports and FBOs are:

- BDL, Bradley International Airport, Windsor Locks, CT – Signature Flight Support
- BED, Bedford Hanscom, Bedford, MA –Signature Flight Support, Jet Aviation
- BNA, Nashville International Airport, Nashville, TN – Signature Flight Support
- BOS, Boston Logan International Airport, Boston, MA – Signature Flight Support

(continued on next page)

Approved Gateway Airports and Participating Fixed Base Operators (FBOs)

- CMH, Port Columbus International Airport, Columbus, OH – Lane Aviation Corp.
- DAL, Dallas-Love Field, Dallas, TX –Signature Flight Support, Business Jet Center
- DCA, Ronald Regan Washington National Airport, Washington, DC – Signature Flight Support
- HOU, William P. Hobby Airport, Houston, TX – Wilson Air Center
- HPN, Westchester County Airport, White Plains, NY – Signature Flight Support, Avitat

(continued on next page)



Approved Gateway Airports and Participating Fixed Base Operators (FBOs)

- IAD, Washington Dulles International Airport, Washington, DC – Signature Flight Support
- ISP, Long Island MacArthur Airport, Islip, NY – Excel Aire
- LEX, Blue Grass Airport, Lexington, KY – TAC Air
- LGA, La Guardia Airport, New York, NY – Sheltair Aviation Services
- LGB, Long Beach Airport, Long Beach, CA – Signature Flight Support
- MBS, MBS International Airport, Saginaw, MI – Avflight Corporation
- MDW, Chicago Midway International Airport, Chicago, IL – Signature Flight Support

(continued on next page)



Approved Gateway Airports and Participating Fixed Base Operators (FBOs)

- MEM, Memphis International Airport, Memphis, TN – Signature Flight Support, Wilson Air Center
- MHT, Manchester-Boston Regional Airport, Manchester, NH – Wiggins Airways
- MKE, General Mitchell International Airport, Milwaukee, WI – Signature Flight Support
- MSP, Minneapolis-St. Paul International/World-Chamberlain Airport, Minneapolis, MN – Signature Flight Support
- RIC, Richmond International Airport, Richmond, VA – Richmond Jet Center Inc.

(continued on next page)



Approved Gateway Airports and Participating Fixed Base Operators (FBOs)

- PBI, Palm Beach International Airport, West Palm Beach, FL – Signature Flight Support
- PHL, Philadelphia International Airport, Philadelphia, PA – Atlantic Aviation
- SEA, Seattle-Tacoma International Airport, Seattle, WA – Aircraft Services International Group
- SFO, San Francisco International Airport, San Francisco, CA – Signature Flight Support
- STL, Lambert-St. Louis International Airport, St. Louis, MO – Signature Flight Support

(continued on next page)



Approved Gateway Airports and Participating Fixed Base Operators (FBOs)

- STP, St. Paul Downtown Airport / Holman Field, St. Paul, MN – Signature Flight Support
- SUS, Chesterfield Spirit of St. Louis Airport, Chesterfield, MO – Executive Beechcraft
- TEB, Teterboro Airport, Teterboro, NJ – Signature Flight Support, Jet Aviation, Meridian Air

DASSP Application Process

It's not as daunting a process as perceived...

1. **Application:** Download and print the FBO and Aircraft Operator Application and Non-Disclosure Agreement (NDA). The witness for the NDA may be whomever you choose. Email these forms to Ada Johnson at ada.johnson@dhs.gov
2. **Initial Inspection:** Once TSA receives your FBO and Aircraft Operator Application and NDA, TSA will arrange for an initial inspection by a local TSA representative. This visit is very informal and its purpose is solely to ensure the legitimacy of the applicant business. **Note:** The initial inspection is waived if the operator already holding an approved TFSSP or PCSSP.

DASSP Application Process

3. **Compliance Inspection:** Upon receiving results of the initial inspection from a TSA representative, TSA headquarters will send you the DCA Access Standard Security Program, along with several other guidance documents. Once you are confident your operation is compliant with the requirements of the program, contact the TSA General Aviation office at +1 571 227 1325 to request a DASSP compliance inspection. Compliance inspections are a thorough review of the applicant's training and compliance with the basic instruction, and typically take 2-3 hours. The inspection will be conducted by the TSA office nearest your business.
4. **Approval:** The TSA inspector will inform TSA headquarters of satisfactory results of the compliance inspection. TSA headquarters will then email you informing you of your approval for the DASSP. Attached to that email will be electronic files containing details on planning flights into DCA.

DASSP Application Process

- 5. Vetting of Crewmembers.** After you have received the approval from TSA, you will be asked to submit crewmember information and fingerprints for vetting.

For questions relating to the Armed Security Officer Program, please contact the ASO program office by email at tsoc.aso@dhs.gov

For questions relating to aircraft operations and fixed base operations, please contact Ada Johnson at ada.johnson@dhs.gov.

DASSP

Signature Flight Support will gladly assist you with the process of applying for the DASSP. Simply **contact Signature Flight Support's Mary Miller at +1 703 417 3542.**

Signature DCA normal hours of operation: 0700 - 1700 Monday through Friday.

Signature DCA hours of operation for all DC Access Standard Security Program (DASSP) flights: 0630 – 2200, seven (7) days a week.

Resources:

<http://www.metwashairports.com/reagan/reagan.htm>

[http://www.tsa.gov/what we do/tsnm/general aviation/dca access.shtml](http://www.tsa.gov/what_we_do/tsnm/general_aviation/dca_access.shtml)

