SOP for Air Handling Unit (AHU)

Standard operating procedure for handling \bigcirc <u>air handling unit</u> used for maintenance of cleanliness of the area used for pharmaceutical manufacturing. **1.0 OBJECTIVE**

To describe a procedure for the operation of Q air handling units.

2.0 SCOPE

This procedure applies to the engineering department of the manufacturing facility.

3.0 RESPONSIBILITY

Officer/ Executive Engineering

4.0 ACCOUNTABILITY

Manager - Engineering

5.0 PROCEDURE

5.1 Prestart check-up are as follows:

- 5.1.1 Check the pulley, whether it is properly locked an in position.
- 5.1.2 Check the motor belts, whether it is turned off or broken. Immediately replace the broken belts.
- 5.1.3 Check whether all doors are properly closed.
- 5.1.4 Check the filters visibility for chocking and damages.

5.2 Starting the machine:

- 5.2.1 Switch on the supply.
- 5.2.2 Check whether modulating valves are operational or not.
- 5.2.3 Check the manometer level across all the filters for chocking.
- 5.2.4 Check whether dampers are properly opened upto their respective positions.
- 5.2.5 Check & record the observations.

5.3 Closing down the machine:

- 5.3.1 Switch off the machine.
- 5.3.2 Check for any visible damages in the pulley and belts.

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5.3.3 Properly close down all the doors of the AHU.

6.0 ABBREVIATIONS

6.1 SOP - Standard Operating Procedure

6.2 No. - Number

6.3 AHU - Air handling unit

6.4 NA - Not Applicable

6.5 QA - Quality Assurance Pharmaceutical quality assurance training



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