Project Request Form
AD001 | M&A Network Discovery

ASTON TECHNOLOGIES, INC — ENHANCING BUSINESS THROUGH TECHNOLOGY

1) General Project Information

Project Name	M&A Network Discovery			*Requested By*	Aston Technologies
Customer	Aston Technologies			*Presented By*	Network Management (NM)
Projected Start	**5/8/23**	*Projected End*	**5/11/23**	*Submitted*	**5/7/23**
To be completed by Senior Engineering team					
Request Status	Approved	*Review Date*	**5/7/23**	*Project Manager*	**Joseph Mans**
Comments	Project has been assigned to Senior Engineering (SE) resource **Aaron Carroll**. Will submit on **5/11/23**				

2) Stakeholder Information

	Organization	Name	How will the organization benefit from this request?
Stakeholder	Aston Technologies	NM	Understanding the newly acquired 3rd party network
Stakeholder	Aston Technologies	SE	Gained experience in network discovery and documentation

3) Project Scope

Description of Project	Aston Technologies (Aston) recently acquired a smaller vendor network. Before NM can begin migrations to Aston network standards, they will require up-to-date documentation.
High-Level Objectives	Complete network discovery of 3rd party vendor network.
Low-Level Deliverables	Hybrid logical and physical Visio diagram of vendor network. Must include all network device(s), hostname(s), IOS versions, IP addressing (network interface, server, user, etc.), physical connectivity, and routing details (protocols, advertisements, etc.). Knowledge transfer session with NM.
Known Time Constraints	NM is scheduled to begin migrations **5/12/23**
Critical Dependencies	Completion of merger and acquisition (M&A).
Known Risks or Assumptions	Aston has received one (1) head-end IP address from which discovery of the remaining network will be conducted. **Reachable via 10.3.196.16 using VNC port 5900**. Vendor assured us the following credentials will work. **Username: admin Password: qwe123$!**

4) Project Benefits

High Benefit	Will enable close of M&A.
Low Benefit	Will enable completion of network migration(s) as scheduled.

5) Internal Resource Requirements

Role/Skillset	Hours	How will this role support the project?
SE/Network discovery	TBD	Will identify all component(s) to be migrated.
SE/Network documentation	TBD	Will assist NM in identifying the migration scope and schedule.

6) External Resource Requirements

Role/Skillset	Hours	Est. cost	How will this role support the project?
N/A			