

Theresa Wohlever
5006 Valencia Drive
Toledo, OH 43623

May 29, 2023

Jessica Hicks
1017 12th St. NW Suite 200
Washington, DC 20005

Dear Ms. Jessica Hicks,

I am writing to express my interest in the Project Manager position at Computercraft. With over a decade of experience in remote Bioinformatics project management and a proven track record of orchestrating cross-functional software development projects, I believe I possess the expertise necessary to excel in this role.

I recognize my education does not meet the "desired skills" of this role, though I believe my experience compensates for credentials. I embarked on my post-bachelor career at The Broad Institute of MIT and Harvard surrounded by the world's leading scientists. I treasured the degree-free education I received through analyzing bleeding edge NGS sequencing technologies and proposing methods for improved analysis of 16S microbial communities. The weight of student loan debt drew me to a more lucrative position in industry.

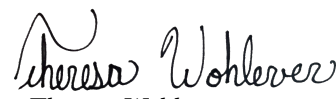
As a seasoned remote Bioinformatics Manager, I have led diverse international teams in both clinical and non-clinical settings, ensuring the successful completion of complex projects. My ability to coordinate cross-functional teams of various sizes and skill sets has allowed me to deliver high-quality solutions on time and within budget. These solutions include customized bioinformatic software for the FDA, FBI, and AFDIL.

I have a strong background in AGILE methodology primarily leveraged through Atlassian offerings (JIRA); I've presented its value to over 300 internal IT coworkers including multiple VP leaders. In my current role, I work so closely with DevSecOps I'm often mistaken to possess their administrative privileges. I've effectively implemented AGILE (Kanban) practices within my teams to drive efficiency and productivity. I have successfully guided teams, sized 2 to 25, through the full software development lifecycle (SDLC) in scientific environments. My expertise in quality control planning, milestone tracking, and resource coordination has consistently enabled me to over-deliver on project goals and exceed client expectations.

Finally, I am well adapted to remote work environments. I have successfully managed and delivered projects while maintaining effective communication and collaboration remotely since 2013. I am confident that my ability to thrive in a remote work setting will enable me to excel in the current remote setup of this position.

Thank you for considering my application. I hope to discuss how my background and passions align with making positive impact in Computercraft's success.

Best wishes,


Theresa Wohlever

Theresa Wohlever

née Hepburn

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Results-oriented remote Bioinformatics IT Manager with demonstrated success translating high profile client needs to clear software development requirements. **Seeking opportunities to support research** and world class research infrastructure through emphasizing team focused values, AGILE philosophy, and a growth mindset.

Labcorp Diagnostics, Data Science, AI, Clinical Bioinformatics

Bioinformatics IT Manager, November 2021 - Present

- Identify and implement process improvement aligned with industry best practices within bioinformatic scope of clinical assay development, deployment, and production support
- Drive AGILE adoption for ~20 person team of biologists, bioinformaticians, and software engineers

QIAGEN Digital Insights (QDI), Custom Solutions and Services

Interim Custom Services Manager, January 2021 - August 2021

- Managed transcontinental team of 4 bioinformaticians and 4 software engineers
- Sustain multimillion USD client partnerships via 'White Glove' level of care
- Obtain, allocate, and prioritize resources to delight customers and retain talent
- Align with Account Management on feasibility and forecast for projects with 2 weeks LOE to >2 years

QIAGEN Bioinformatics, Custom Solutions

Senior Bioinformatician, May 2016 - January 2021

- Manage multi-year projects for U.S. based high value clients
- Define requirements, scope, and Statement of Work (SOW) for custom bioinformatic solutions and services
- Communicate with clients, Key Account Managers, and developers to define and complete project goals
- Manage testing, release, and support client use of custom bioinformatic software for >25 custom projects

CLC bio, a QIAGEN Company, Advanced Genomics Applications

Senior Scientist, October 2014 - April 2016

- Analyze, define, and resolve complex scientific and technical issues from scientist and clinician users
- Enable users to successfully harness CLC and Ingenuity product lines to fulfill analysis objectives
- Partner with R&D, Product Management, sales, and marketing for process improvement
- Establish and revise systems and protocols for customer engagement (SalesForce)
- Contribute to internal documentation for consistent quality support across the globally integrated team

CLC bio, Customer Support

Application Scientist, January 2012 - October 2014

- Interpret, replicate, and propose solutions for a broad range of customer questions and problems
- Effectively and clearly communicate software issues with support team, developers, and customers
- Collaborate on research, drafting, and editing of customer facing text eg. Frequently Asked Questions
- Mentor and train junior support colleagues

The Broad Institute of MIT and Harvard, Microbial Systems and Communities

Associate Computational Biologist, January 2010 - January 2012

- Develop and maintain 454 16S filtering and classification pipeline [Perl, \LaTeX , R, mothur]
- Process 16 ongoing projects consisting of in-house and external data

The Broad Institute of MIT and Harvard, Assembly Computation and Development Core

Bioinformatics Assembly Analyst, July 2007 - January 2010

- Propose, develop, and maintain 454 analysis pipeline reducing error and analyst time by 90%
- Characterize and propose solutions for sequencing, library construction, and DNA sample failures
- Assess new sequencing technologies for de novo assembly: Illumina (Solexa), Pacific Biosciences

Education

Rensselaer Polytechnic Institute, Bioinformatics and Molecular Biology

Bachelor of Science, August 2003 - May 2007

- *cum laude* 3.56/4.0

Scrum Alliance, Concepts and Beyond

CSPO, October 2022

- Certified Scrum Product Owner (CSPO)
- Certificant ID: 001426943 Certification Active through: 06 October 2024