

JUSTIN LE

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SUMMARY

Aspiring Developer that is friendly and personable with a long history of customer service experience. I am currently in the process of obtaining my Bachelor of Science from the University of Washington and am strongly interested in a position at a technology driven company.

PROFESSIONAL EXPERIENCE

Garage Booth Attendant | WASHINGTON ATHLETIC CLUB

JUNE 2010 – PRESENT

- Serve as an initial point of contact/service for members & guests of the WAC
- Collaborate with the bellman, guests, & valet to queue up cars in an efficient manner
- Communicate (e-mail & phone) with other departments to confirm account charges, daily events, reservations, parking validations, etc.
- Continually update a database of overnight parking charges for guests of the Inn
- Maintain a secure & welcome environment by consistently viewing security cameras

Team Supervisor | MIKE'S SHAVE ICE

JUNE 2018 – PRESENT

- Designed & created company's logo, t-shirts, etc.
- Educate unfamiliar customers with the product while establishing customer relations
- Work in a small team while facilitating minimal wait times for a high volume of customers
- Setup & breakdown a mobile setup, serving at both public & private events/caterings

Team Supervisor | 20 OZ TEA

JANUARY 2018 – JANUARY 2019

- Assisted with recipe creation & testing
- Sourced ingredients & store supplies from various local/international distributors
- Developed & designed store website per owner's specifications
- Bar Back responsibilities, e.g. restock ingredients & supplies, brew tea, cook tapioca, etc.

SKILLS

Adobe Creative Suite Microsoft Office Suite Point of Sale Operation Fluent Vietnamese
Customer Service Flexibility Independent & Collaborative Work Multi-Tasking Problem-Solving

EDUCATION

Bachelor of Science – University of Washington, Seattle

In Progress, expected completion June 2021

Full-Stack Web Development Certificate – University of Washington, Seattle

In Progress, expected completion May 2020