

HOTEL PORTER

Hotel porters welcome guests, carry their luggage and answer their question

Skills and knowledge requirement

You'll need:

- customer service skills
- the ability to work on your own
- the ability to work well with others
- physical fitness and endurance
- excellent verbal communication skills
- active listening skills
- concentration skills
- the ability to accept criticism and work well under pressure
- to be able to carry out basic tasks on a computer or hand-held device

Day-to-day tasks

Your day-to-day tasks may include:

- carrying luggage
- answering queries about the hotel and making reservations
- arranging taxis and booking tickets
- running errands, such as picking up dry cleaning
- taking messages
- giving directions
- responding to safety and security issues

Working environment

You could work in a hotel.

Your working environment may be physically demanding.

Reference: <https://nationalcareers.service.gov.uk/>