

## **GUIDANCE FOR INSURANCE CLAIM**

### **☒ For in-patient treatment (hospital stay)**

Those are all papers student needs to be submitted for claiming:

- Claim form (use the form of the insurance agency)
- Medical book – stamped by the hospital/ clinic
- Prescription – stamped by the hospital/ clinic /pharmacy
- Tests, X-ray result (if any) – stamped by the hospital/ clinic
- Invoices/ Receipts: if the amount is exceeding 200,000VND, VAT receipt or e-receipt is requested.
- Medical services statement (if any) – stamped by the hospital/ clinic

### **☒ For Accident**

Those are all papers student needs to be submitted for claiming:

- Claim form (use the form of the insurance agency)
- Accident report
- Hospital discharge (certification of hospital checkout) if student has to stay at hospital – stamped by the hospital/ clinic
- Surgery report (if any) – stamped by the hospital/ clinic
- Medical book – stamped by the hospital/ clinic
- Prescription stamped by the hospital/ clinic /pharmacy
- Tests, X-ray result (if any) – stamped by the hospital/ clinic
- Invoices/ Receipts: if the amount is exceeding 200,000VND, VAT receipt or e-receipt is requested.
- Medical services statement (if any) – stamped by the hospital/ clinic
- Driving license (for traffic accident)