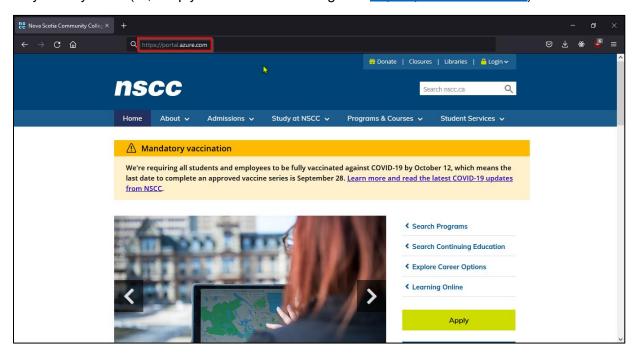
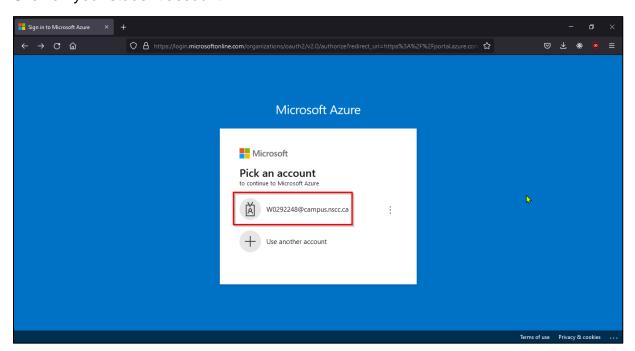
# **How To: Install Microsoft Project from Azure for NSCC Students**

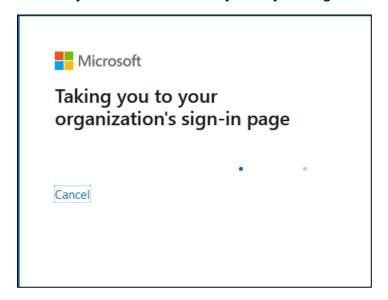
Enter *https://portal.azure.com/* into the address bar of your web browser, and hit the Enter key on your keyboard (or, simply click on the following link: <a href="https://portal.azure.com/">https://portal.azure.com/</a>):



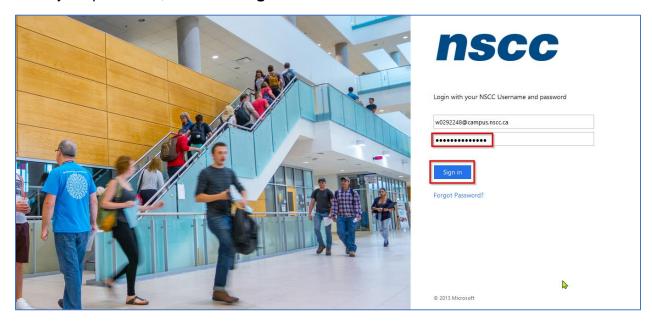
### Click on your student account:



Wait for your browser to take you to your organization's sign-in page:



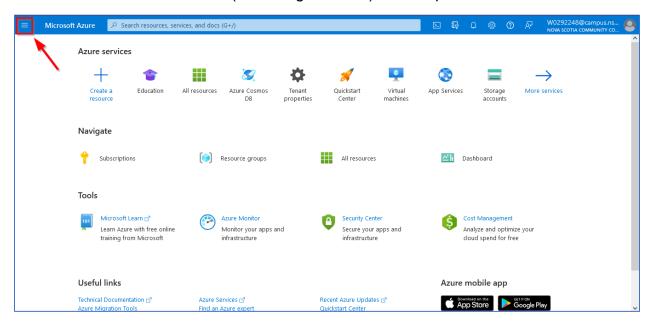
# Enter your password, then click Sign in:



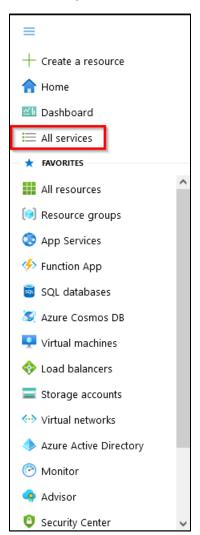
Optional: select whether to stay signed in or not:



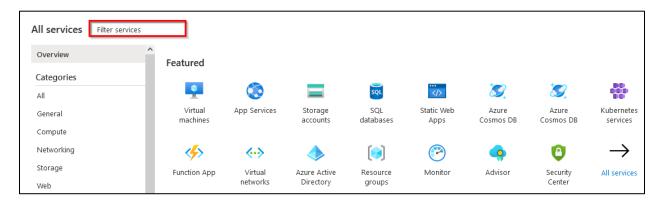
Click the three horizontal lines ("hamburger menu") in the top left corner:



In the drop-down menu that appears, click All services:



### Click the box labelled "Filter services":

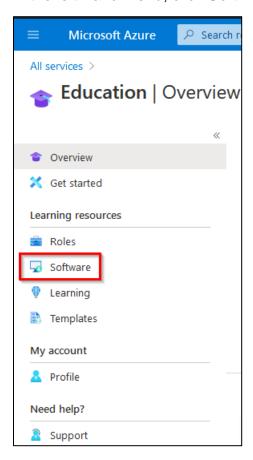


# Type "education" into the box, then click the **Education** icon that appears:

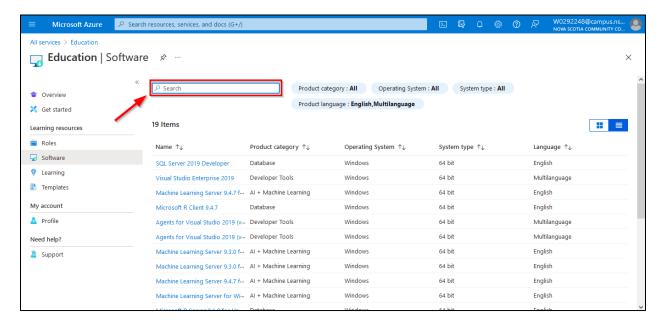


Lab 1 – Part 2

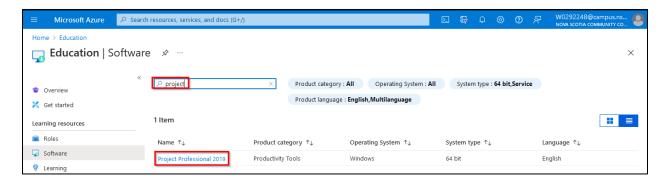
# In the left-hand menu, click **Software**:



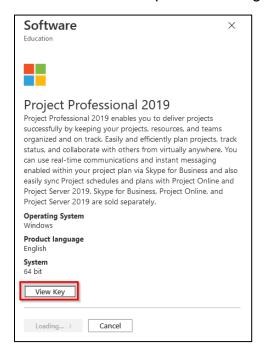
### Click the box labelled "Search":



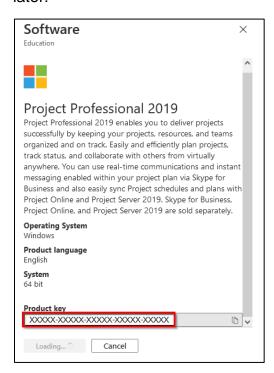
# Type "project" into the box, then click **Project Professional 2019** when it appears below:



In the window that opens on the right-hand side, click View Key:



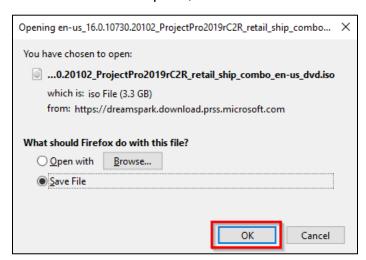
Copy or save the 25-character Product key shown and store in somewhere safe for later:



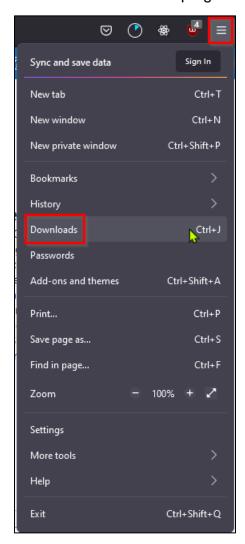
### Click **Download**:



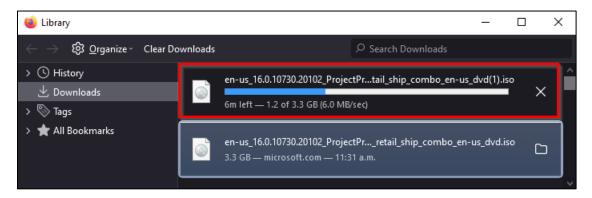
### In the window that opens, click **OK**:



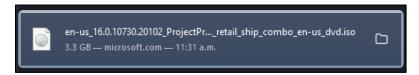
View the status of your download(s) in the FireFox web broswer by clicking the three horizontal lines in the top right corner. Then, click **Downloads** in the drop-down menu:



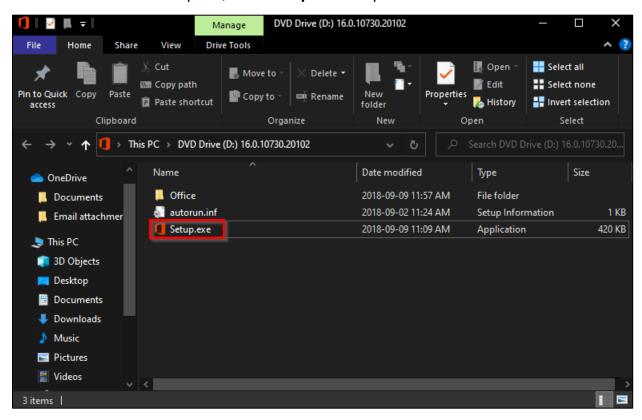
The following window will open:



Once your download has completed, double-click it:



In the new window that opens, click **Setup.exe** to open the installer:



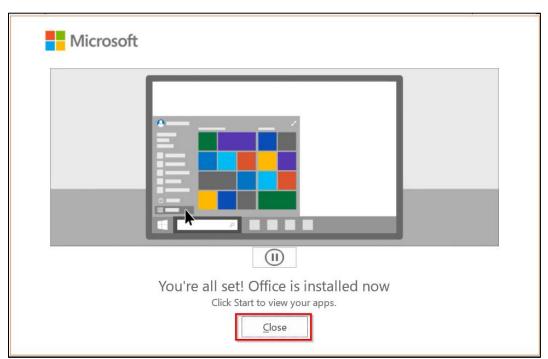
*Note*: Immediately after you double-click Setup.exe, a pop-up will appear asking you if you would like to allow the software to make changes to your computer. Click **Yes** to begin the install.

# The install will begin:

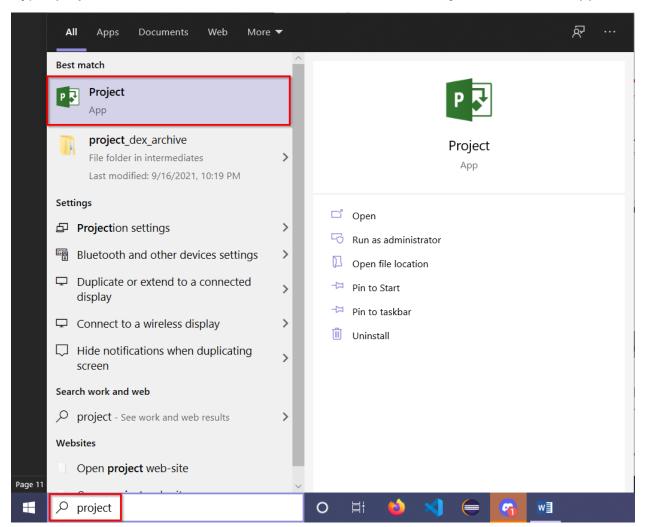


Lab 1 – Part 2

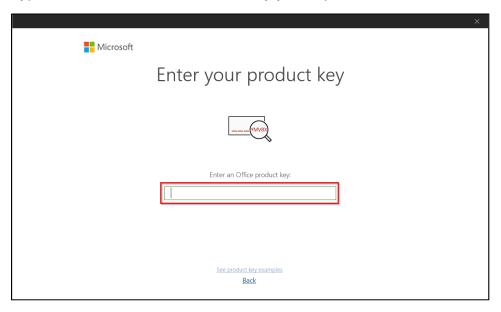
# Once the install has completed, click **Close**:



Type "project" into the Windows search bar, then click the **Project** icon when it appears:



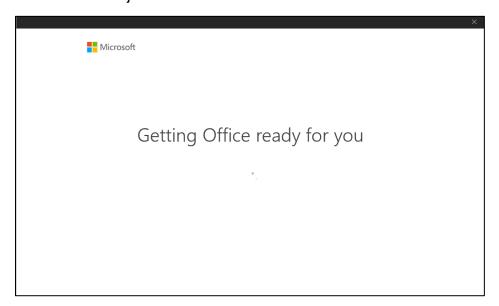
Type in the 25-character Product key you copied/saved from earlier:



### Click Activate Office:

Activate Office

# Wait for MS Project to load:



Install successful! You are now ready to create your first project:

