

Ojt prelim exam

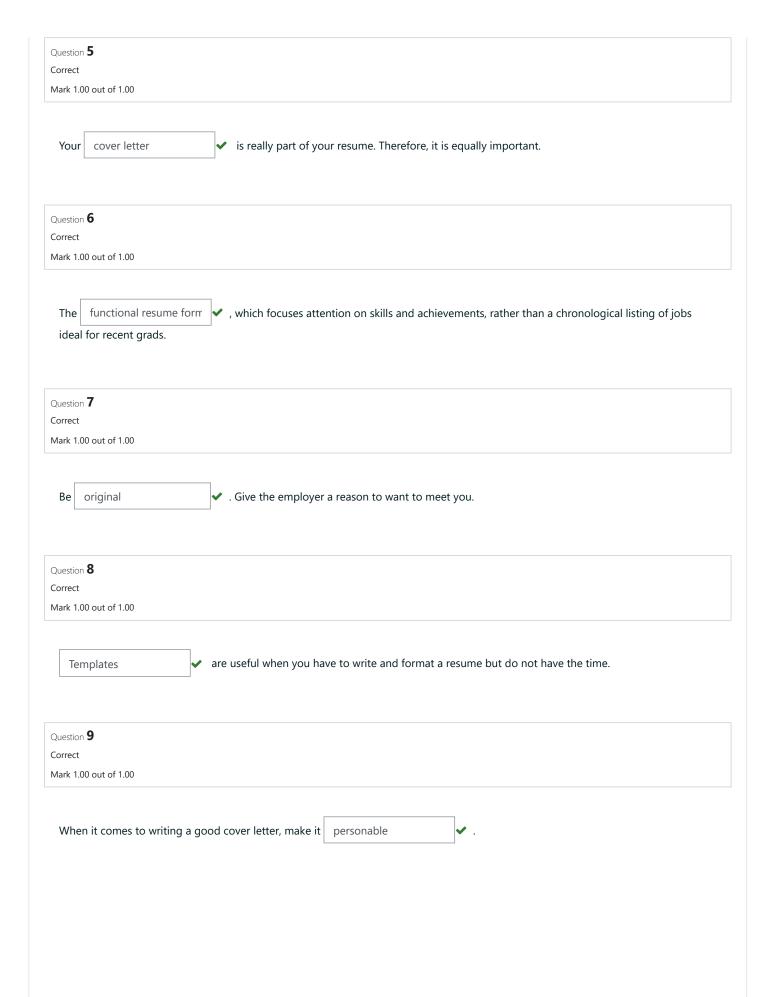
CS Practicum (AMA University)



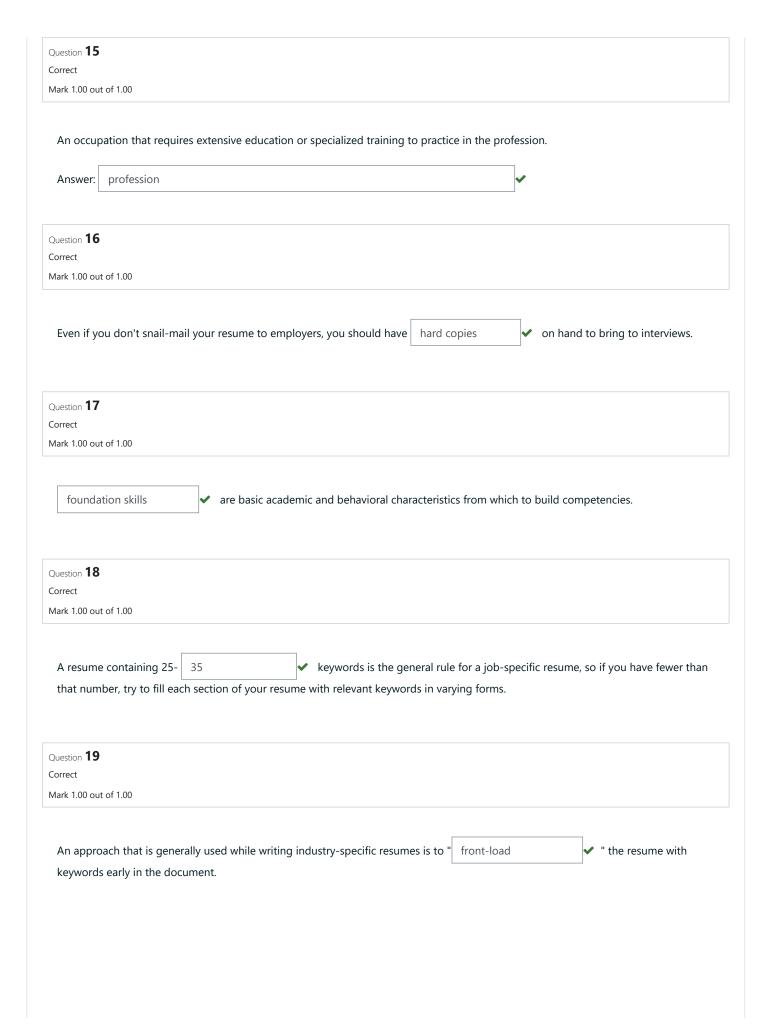
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	Finished
	Saturday, 18 May 2024, 1:55 PM
	9 mins 29 secs
	50.00 out of 50.00 (100 %)
Question 1	
Correct	
Mark 1.00 out of 1.00	
Use a template if yo	ou lack the time to write a highly individual resume.
Question 2 Correct	
Mark 1.00 out of 1.00	
Question 3 Correct Mark 1.00 out of 1.00	
	spective, once an individual decides he/she wants to pursue a career in healthcare, the coach will show the rganize his/her activities in order to explore options and find jobs within that industry, providing encouragement eaching
individual how to o along the way.	rganize his/her activities in order to explore options and find jobs within that industry, providing encouragement



Question 10 Correct
Mark 1.00 out of 1.00
Handling different aspects of a career activity successfully, usually in the form of meeting pre-established activity objectives.
Answer: career management
Question 11 Correct Mark 1.00 out of 1.00
Before opting for a specific resume template, find out if it is suitable for the position you're applying for.
Question 12 Correct Mark 1.00 out of 1.00
Do your research on line, in publications and in professional associations to learn as much as you can about the company and job you are applying to.
Question 13 Correct Mark 1.00 out of 1.00
resume tips are words of wisdom that experienced resume writers have gathered over many years of writing job specific resumes.
Question 14 Correct Mark 1.00 out of 1.00
The process of identifying and implementing career activities that cause change for the purpose of growth.
Answer: career development



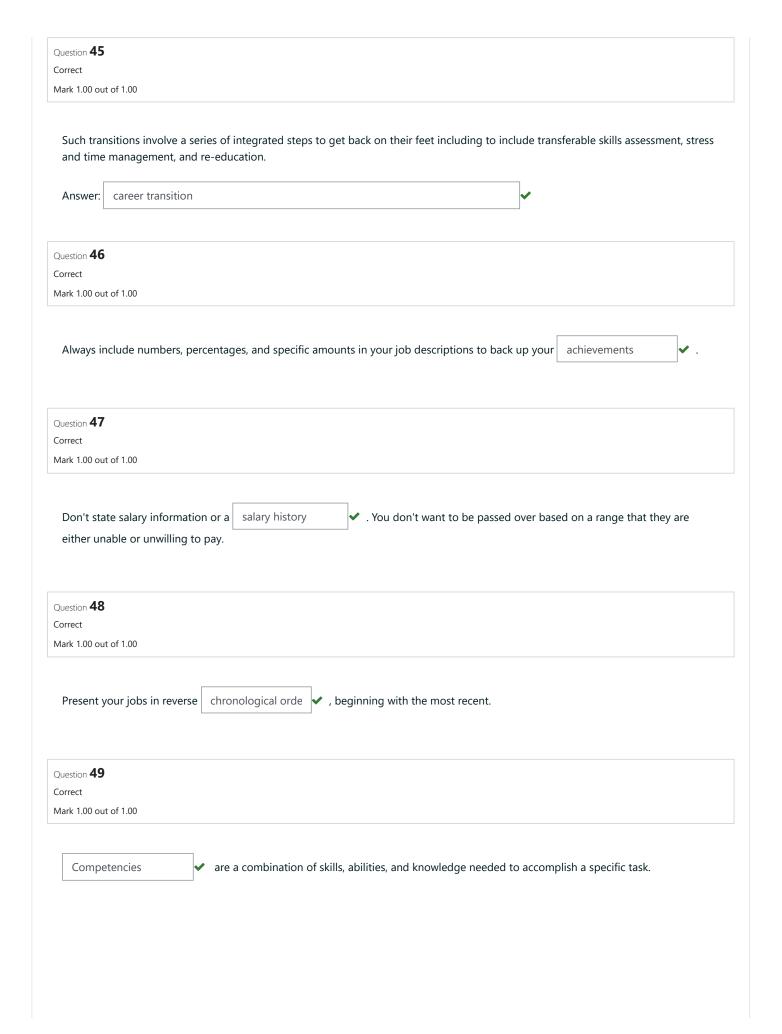
Question 20
Correct
Mark 1.00 out of 1.00
Your goal is to market yourself based on these competencies and on your achievements so far, both educational
and in part-time jobs, either paid or volunteer.
and in part-time jobs, either paid or volunteer.
Question 21
Correct
Mark 1.00 out of 1.00
Whether you e-mail, fax, or mail your resume to prospective employers, you should try to keep your font plain and easy to read.
plain and easy to read.
Question 22
Correct
Mark 1.00 out of 1.00
For new college graduates with entry level resumes, have a professor write a recommendation, along with a peer
who you worked with in a group setting, and a supervisor from an internship.
Question 23
Correct
Mark 1.00 out of 1.00
They are generally characterized as having a significant number of years of work experience, and/or are 40 years of age or older.
Answer: Experienced Workers
Question 24
Correct
Mark 1.00 out of 1.00
A specific job by which someone earns a living.
Anguary
Answer: occupation

Correct	
Mark 1.00 out of 1.00	
	our resume for the position you are applying for. This will allow the potential employer to associate your
experience	✓ with their job opening.
Question 26 Correct	
Mark 1.00 out of 1.00	
formatting	✓ should highlight your accomplishments, not draw attention away from them.
Tormatting	3 should highlight your accomplishments, not draw attention away from them.
Question 27	
Correct	
Mark 1.00 out of 1.00	
In your cover letter or	d recurse spirror (truthfully) the skills and requirements that the
ili your cover letter ar	nd resume, mirror (truthfully) the skills and requirements that the employer is looking for.
Question 28	
Correct	
Mark 1.00 out of 1.00	
Provide strong refer	rences . Most family and friends will be happy to vouch for you as a 'good person,' but you
	ee people who will sit down and give a written assessment of you as a person, and your job capabilities.
Question 29	
Correct	
Correct Mark 1.00 out of 1.00	
Mark 1.00 out of 1.00	
As an entry level, the	approach you take will depend on your college major, your part-time work experience while in high school and
As an entry level, the	approach you take will depend on your college major, your part-time work experience while in high school and competencies you've developed.

Question 30 Correct
Mark 1.00 out of 1.00
Be clear and concise • Be short and to the point in describing your responsibilities.
Question 31 Correct Mark 1.00 out of 1.00
Make sure that there aren't gaps or overlaps in your dates
Question 32 Correct Mark 1.00 out of 1.00
(Formatting) Simple bullets will best separate your duties and skills.
Question 33 Correct Mark 1.00 out of 1.00
The planning process usually includes the following steps: Self-Assessment, identifying and exploring career options; setting goals and planning action steps to achieve those goals; taking action in accordance with the career plan (e.g., write a resume).
Answer: career planning
Question 34 Correct Mark 1.00 out of 1.00
What you do have are transferable competencies that will work in a variety of jobs and industries.

/lark 1.00 ou	IL OT 1.00
From a c	careers perspective, they may ask "why do you want to work in the healthcare industry?"
Answer:	career counseling
uestion 36	
orrect 1ark 1.00 ou	rt of 1.00
1a1K 1.00 Ou	
When de	escribing your prior job experience and duties, use active language.
uestion 37	
orrect	
1ark 1.00 ou	ont, select a reasonable size. Anywhere between 9 and 12 points should be acceptable.
for the f	ont, select a reasonable size. Anywhere between 9 and 12 points should be acceptable.
For the for the forestion 38	iont, select a reasonable size. Anywhere between 9 and 12 points should be acceptable.
For the for the forestion 38	iont, select a reasonable size. Anywhere between 9 and 12 points should be acceptable.
Question 38 Correct Mark 1.00 ou	iont, select a reasonable size. Anywhere between 9 and 12 points should be acceptable.
For the for the forestion 38 Correct	font, select a reasonable size. Anywhere between 9 and 12
For the for the for the for the for the formal section 38 correct Mark 1.00 out	ont, select a reasonable size. Anywhere between 9 and 2 points should be acceptable. It of 1.00 occupation regarded as a long-term or lifelong activity or pursuit.
For the for the formula and source to the formula and the form	ont, select a reasonable size. Anywhere between 9 and 12 points should be acceptable. It of 1.00 occupation regarded as a long-term or lifelong activity or pursuit. career
For the for the formula and source to the formula and the form	ont, select a reasonable size. Anywhere between 9 and 12 points should be acceptable. It of 1.00 occupation regarded as a long-term or lifelong activity or pursuit. career
For the for the followestion 38 correct Answer: Question 39 Correct Mark 1.00 ou	ont, select a reasonable size. Anywhere between 9 and 12 points should be acceptable. It of 1.00 occupation regarded as a long-term or lifelong activity or pursuit. career
For the for the followestion 38 correct Answer: Question 39 Correct Mark 1.00 ou	ont, select a reasonable size. Anywhere between 9 and points should be acceptable. points should be acceptable. career points should be acceptable.

Question 40
Correct
Mark 1.00 out of 1.00
It may take you a few tries to craft your resume objective into something that reads well and sums up your professional and personal capabilities, but it's worth it when you can present something uniquely "you" that will entice employers.
Question 41 Correct Mark 1.00 out of 1.00
It refers to possessing a set of core skill groups that are transferable from job-to-job and from industry-to-industry. Answer: Employability
Question 42 Correct Mark 1.00 out of 1.00
Don't add hobbies and interests. When an interviewer asks you to tell them about yourself, it is always work-related -they really don't want to know about your love for sailboats
Question 43 Correct Mark 1.00 out of 1.00
An organized economic activity connected with production, manufacture, and/or construction of a particular product/service or range of products/services.
Answer: industry ✓
Question 44 Correct Mark 1.00 out of 1.00
When submitting your resume online, try concentrating on industry-specific websites or professional/ trade organizations, depending on how specific the skills and requirements are for your industry.



uestion 50		
orrect		
ark 1.00 out c	of 1.00	
Keep it to	one	page. No one wants to scan through two or more pages of your long-winded
accomplish	nments and ex	perience unless you have many years of experience.
- A		
Annoul	ncements	
Jump to		



Prelim Exam Attempt review

IT Practicum (AMA University)



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	State	Finished				
Complete	ed on	Sunday, 19 May 2024,	1:35 PM			
Time t	taken	28 mins 51 secs				
N	/larks	50.00/50.00				
G	Grade	100.00 out of 100.00				
Question 1						
Correct						
Mark 1.00 out of 1.	.00					
As an entry le	evel, th	e approach you take wil	l depend on your	college major, you	ır part-time w	ork experience while in high school and
college and c	on the	competencies	you've develo	ped.		
Question 2						
Correct						
Mark 1.00 out of 1.	.00					
It refers to po	ossessir	ng a set of core skill gro	ups that are trans	ferable from job-to	o-job and fror	m industry-to-industry.
Answer: em	nployat	ility				~
Question 3						
Correct						
Mark 1.00 out of 1.	.00					
A specific Job	by wh	ich someone earns a livi	ing.			
						7.
Answer: occ	cupatio	n				~
Question 4						
Correct						
Mark 1.00 out of 1.	.00					
Formatting		✓ should highligh	ht your accomplis	hments, not draw a	attention awa	ay from them.
			,	,		,

Question 5
Correct
Mark 1.00 out of 1.00
Even if you don't snail-mail your resume to employers, you should have hard copies on hand to bring to interviews.
Question 6 Correct Mark 1.00 out of 1.00
Your goal is to market yourself based on these competencies and on your achievements so far, both educational and in part-time jobs, either paid or volunteer.
Question 7 Correct Mark 1.00 out of 1.00
Don't add hobbies and interests. When an interviewer asks you to tell them about yourself, it is always work-related -they really don't want to know about your love for sailboats Question 8 Correct
Mark 1.00 out of 1.00
Provide strong references Most family and friends will be happy to vouch for you as a 'good person,' but you really want to find three people who will sit down and give a written assessment of you as a person, and your job capabilities.
Question 9 Correct
Mark 1.00 out of 1.00
Writing a great resume is an art form, particularly now that keywords are so crucial to a resume's success.

Question 10	
Correct	
Mark 1.00 out of 1.00	
	iates with entry level resumes, have a professor write a recommendation, along with a peer in a group setting, and a supervisor from an internship.
Question 11	
Correct	
Mark 1.00 out of 1.00	
The functional resurideal for recent grads.	ne form 🗸 , which focuses attention on skills and achievements, rather than a chronological listing of jobs
Question 12 Correct Mark 1.00 out of 1.00	
resume tips specific resumes.	✓ are words of wisdom that experienced resume writers have gathered over many years of writing job
Question 13	
Correct	
Mark 1.00 out of 1.00	
When describing your	prior job experience and duties, use active language.
Question 14	
Correct Mark 1.00 out of 1.00	
A job or occupation re	egarded as a long-term or lifelong activity or pursuit.

Question 15	
Correct	
Mark 1.00 out	t of 1.00
Be origi	inal ✓ . Give the employer a reason to want to meet you.
Question 16 Correct Mark 1.00 out	
foundat	are basic academic and behavioral characteristics from which to build competencies.
Question 17 Correct Mark 1.00 out	
Keep it to	one page. No one wants to scan through two or more pages of your long-winded shments and experience unless you have many years of experience.
Question 18 Correct Mark 1.00 out	
Present yo	vour jobs in reverse chronological orde ✓ , beginning with the most recent.
Question 19	
Correct Mark 1.00 out	t of 1.00
Mark 1.00 out	areers perspective, they may ask "why do you want to work in the healthcare industry?"
Mark 1.00 out	

Question 20 Correct						
Mark 1.00 out of 1.0	0					
viair 1.00 dat of 1.0						
Always include	e numbers, percentages, and sp	pecific amounts in your	job descriptions to b	ack up your achie	vements	
Question 21						
Correct Mark 1.00 out of 1.0	0					
Whether you e	e-mail, fax, or mail your resume to read.	e to prospective employ	ers, you should try to	keep your font	✓	
Question 22 Correct						
Mark 1.00 out of 1.0	0					
Mark 1.00 out of 1.0		✓ competencies tha	t will work in a variet	y of jobs and indus	tries.	
What you do h		✓ competencies tha	t will work in a variet	y of jobs and indus	tries.	
Mark 1.00 out of 1.0 What you do h Question 23 Correct Mark 1.00 out of 1.0	nave are transferable	✓ competencies tha	t will work in a variet	y of jobs and indus	tries.	
What you do h Question 23 Correct Mark 1.00 out of 1.0	nave are transferable			y of jobs and indus		
What you do h Question 23 Correct Mark 1.00 out of 1.0	nave are transferable					
What you do h Question 23 Correct Mark 1.00 out of 1.0 For the font, se	transferable transferable					
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What you do have a constant of the font, see the font, see the font of 1.0 and 1.00 out of 1.0 and time managements.	transferable transferable transferable	ere between 9 and 12	•	points should be a	acceptable.	ess

Correct Mark 1.00 out of 1.00	
Before opting for a sp	ecific resume template, find out if it is suitable for the position you're applying for.
Question 26 Correct Mark 1.00 out of 1.00	
competencies	✓ are a combination of skills, abilities, and knowledge needed to accomplish a specific task.
Question 27 Correct Mark 1.00 out of 1.00	
An approach that is g keywords early in the	enerally used while writing industry-specific resumes is to " front-load
Question 28 Correct Mark 1.00 out of 1.00	
Your cover letter	✓ is really part of your resume. Therefore, it is equally important.
Question 29 Correct Mark 1.00 out of 1.00	

Correct Mark 1.00 out of 1	00
Tidak 1.00 dat di 1	
	tting your resume online, try concentrating on industry-specific websites or professional/ trade s, depending on how specific the skills and requirements are for your industry.
Question 31	
Correct	
Mark 1.00 out of 1	.00
Be clear and	concise ✓ . Be short and to the point in describing your responsibilities.
Question 32	
Correct Mark 1.00 out of 1	ferent aspects of a career activity successfully, usually in the form of meeting pre-established activity objectives.
Correct Mark 1.00 out of 1 Handling diff Answer: cal	
Correct Mark 1.00 out of 1 Handling diff Answer: cal	ferent aspects of a career activity successfully, usually in the form of meeting pre-established activity objectives. reer management
Correct Mark 1.00 out of 1 Handling diff Answer: cal Question 33 Correct Mark 1.00 out of 1	ferent aspects of a career activity successfully, usually in the form of meeting pre-established activity objectives. reer management .00
Correct Mark 1.00 out of 1 Handling diff Answer: cal Question 33 Correct Mark 1.00 out of 1	ferent aspects of a career activity successfully, usually in the form of meeting pre-established activity objectives. reer management .00 d economic activity connected with production, manufacture, and/or construction of a particular product/service or rar
Answer: cal An organized of products/s	ferent aspects of a career activity successfully, usually in the form of meeting pre-established activity objectives. reer management .00 d economic activity connected with production, manufacture, and/or construction of a particular product/service or rar
Handling diff Answer: cal Question 33 Correct Mark 1.00 out of 1 An organized of products/s Answer: ind	ferent aspects of a career activity successfully, usually in the form of meeting pre-established activity objectives. reer management .00 d economic activity connected with production, manufacture, and/or construction of a particular product/service or rar services.
Correct Mark 1.00 out of 1 Handling diff Answer: cal Question 33 Correct Mark 1.00 out of 1 An organized of products/s	ferent aspects of a career activity successfully, usually in the form of meeting pre-established activity objectives. reer management .00 d economic activity connected with production, manufacture, and/or construction of a particular product/service or rar services.

Question 35	
Correct	
Mark 1.00 ou	t of 1.00
	e containing 25- see containing
that num	nber, try to fill each section of your resume with relevant keywords in varying forms.
Question 36	
Correct	
Mark 1.00 ou	t of 1.00
Applican	ts often sound robotic in attempts to sound formal .
Question 37	
orrect	
∕lark 1.00 ou	t of 1.00
compa	and job you are applying to.
Question 38	
Correct	
Mark 1.00 ou	t of 1.00
	ning process usually includes the following steps: Self-Assessment, identifying and exploring career options; setting goals ning action steps to achieve those goals; taking action in accordance with the career plan (e.g., write a resume).
Question 39	
Correct	
Mark 1.00 ou	t of 1.00

lark 1.00 ou	ıt of 1.00				
ark 1.00 ou	1.00				
				r. This will allow the pote	ntial employer to associate your
experie	ence	✓ with their job	b opening.		
uestion 41					
orrect	·+ -£1.00				
1ark 1.00 ou	IT OT 1.00				
The proc	ess of identify	ring and implement	ting career activities that ca	ause change for the purpo	ose of growth.
Answer:	career deve	onmont			
Aliswei.	career devel	Ортпепт			
uestion 42					
orrect lark 1.00 ou	it of 1.00	racterized as havin <u>ç</u>	g one year or less of work (experience, and/or newly	graduated from high school or college.
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They are Answer:	generally cha		g one year or less of work	experience, and/or newly	graduated from high school or college.
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They are Answer: Question 43 Forrect Mark 1.00 ou An occup Answer:	entry-level vert of 1.00 pation that recomprofession	vorkers	ucation or specialized train		

Correct Mark 1.00 out of 1.00 It may take you a few tries to craft your resume objective into something that reads well and sums up your profes	
It may take you a few tries to craft your resume objective into something that reads well and sums up your profes	
	sional and
personal capabilities, but it's worth it when you can present something uniquely "you" that will entice employers.	
Question 46	
Correct	
Mark 1.00 out of 1.00	
	_
From a careers perspective, once an individual decides he/she wants to pursue a career in healthcare, the coach will show th individual how to organize his/her activities in order to explore options and find jobs within that industry, providing encourage	
along the way.	igement
along the way.	
Anguary corolling	
Answer: career coaching	
Question 47 Correct Mark 1.00 out of 1.00	
Correct	
Correct	
Correct Mark 1.00 out of 1.00	
Correct Mark 1.00 out of 1.00	
Correct Mark 1.00 out of 1.00 When it comes to writing a good cover letter, make it personable ✓ .	
Correct Mark 1.00 out of 1.00 When it comes to writing a good cover letter, make it personable Question 48	
When it comes to writing a good cover letter, make it personable ✓ . Question 48 Correct	
When it comes to writing a good cover letter, make it personable ✓ . Question 48 Correct	
When it comes to writing a good cover letter, make it personable ✓ . Question 48 Correct	
Mark 1.00 out of 1.00 When it comes to writing a good cover letter, make it personable Question 48 Correct Mark 1.00 out of 1.00	
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When it comes to writing a good cover letter, make it personable ✓ . Question 48 Correct Mark 1.00 out of 1.00	g for.
When it comes to writing a good cover letter, make it personable ✓ . Question 48 Correct Mark 1.00 out of 1.00	g for.
When it comes to writing a good cover letter, make it personable Question 48 Correct Mark 1.00 out of 1.00 In your cover letter and resume, mirror (truthfully) the skills and requirements that the employer is lookin	g for.
When it comes to writing a good cover letter, make it personable Question 48 Correct Mark 1.00 out of 1.00 In your cover letter and resume, mirror (truthfully) the skills and requirements that the employer is lookin	g for.
When it comes to writing a good cover letter, make it personable Question 48 Forrect In your cover letter and resume, mirror (truthfully) the skills and requirements that the employer is looking squestion 49 Forrect	g for.
When it comes to writing a good cover letter, make it personable Question 48 Correct In your cover letter and resume, mirror (truthfully) the skills and requirements that the employer is looking squestion 49 Correct	g for.
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When it comes to writing a good cover letter, make it personable Question 48 Correct Mark 1.00 out of 1.00 In your cover letter and resume, mirror (truthfully) the skills and requirements that the employer is lookin Question 49 Correct Mark 1.00 out of 1.00	

Question 50		
Mark 1.00 out of 1.00		
Use a template if you lack the time to write a hig	ghly individual resume.	
→ Announcements		
Jump to		
		Midterm Exam ►