

# Kieu-Tam Tylana Minh La

tylana.la@gmail.com | (832) 588-2024

---

## EDUCATION

**The University of North Texas Health Science Center – Fort Worth, TX** **June 2020 – Present**

- Masters in Medical Sciences

**The University of Texas at Austin, College of Natural Sciences – Austin, TX** **Aug 2016 – May 2020**

- Bachelor of Science and Arts, Biology
- Significant coursework in Psychology
- GPA: 3.42 out of 4.00

## EXPERIENCE

**ENT and Allergy Center of Austin – Medical Assistant– Austin, TX** **Feb 2019 – Dec 2019**

- Obtained patient history and scribed exam visits for doctors
- Assisted with patient exams (e.g., ear cleanings and post-op debridements)
- Assisted with in-office procedures (e.g., balloon sinuplasties, turbinate reductions, myringotomies, fine needle aspirations, etc.)
- Acquired authorizations for imaging (CT, MRI)
- Answered patient calls and aided patients as needed

**Dr. Yalamanchili and Dr. Narra's Practice – Medical Assistant – Austin, TX** **April 2018 – Nov 2018**

- Obtained patients' vital signs, and EKG's (when applicable)
- Faxed prescriptions, medical records, and completed physician referrals for patients
- Filed and prepared patient charts for records

**Seton Medical Center – Volunteer – Austin, TX** **Jan 2018 – May 2018**

- Monitored the nurse's station
- Directed families to patient rooms
- Assisted patients with daily needs, i.e. bringing water or blankets

**Houston Methodist – Volunteer – Houston, TX** **June 2017 – Aug 2017**

- Monitored the surgical floor's nurse's station
- Transported lab samples
- Answered patients' pages, then informed nurses or helped patients as needed

## LEADERSHIP

**Vice President of Sigma Phi Omega Sorority** **Aug 2019 – May 2020**

- Assisted President with administrative duties
- Organized events to promote sisterhood
- Worked closely with other sororities and fraternities in the council

**Philanthropy Director of Sigma Phi Omega Sorority** **Aug 2018 – May 2019**

- Raised awareness for domestic violence
- Raised and donated ~\$2000 to SAFE (Stop Abuse for Everyone – a shelter for domestic abuse victims)
- Organized multiple workshops with SAFE and AFSSA (Asian Family Support Services of Austin)
- Donated care packages to SAFE, including items like pads, tampons, and small toiletries