

## EXECUTIVE DOCUMENT SUMMARY

State Form 41221 (R10/4-

Instructions for completing the EDS and the Contract process.



1. Please read the guidelines on the back of this form.  
 2. Please type all information.  
 3. Check all boxes that apply.  
 4. For amendments / renewals, attach original contract.  
 5. Attach additional pages if necessary.

Received  
 AUG 22 ENT'D  
 DOA Contracts

10/10

1. EDS Number: A70-4-070532	2. Date prepared: 6/30/2014
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## 3. CONTRACTS &amp; LEASES

<input type="checkbox"/> Professional/Personal Services	<input type="checkbox"/> Contract for procured Services
<input checked="" type="checkbox"/> Grant	<input type="checkbox"/> Maintenance
<input type="checkbox"/> Lease	<input type="checkbox"/> License Agreement
<input type="checkbox"/> Attorney	<input checked="" type="checkbox"/> Amendment# <u>1</u>
<input type="checkbox"/> MOU	<input type="checkbox"/> Renewal # <u>        </u>
<input type="checkbox"/> QPA	<input type="checkbox"/> Other <u>        </u>

## FISCAL INFORMATION

4. Account Number: 61900-30700.573100	5. Account Name: ISDH DOAg Fund
6. Total amount this action: \$25,324.83	7. New contract total: 438,000.84
8. Revenue generated this action: \$0.00	9. Revenue generated total contract: \$0.00

10. New total amount for each fiscal year :

Year 2014	\$412,676.01
Year 2015	\$25,324.83
Year	\$
Year	\$

## TIME PERIOD COVERED IN THIS EDS

11. From (month, day, year): 10/1/2013	12. To (month, day, year): 9/30/2014
13. Method of source selection: <input type="checkbox"/> Bid/Quotation <input type="checkbox"/> Emergency <input type="checkbox"/> Negotiated <input checked="" type="checkbox"/> RFP# <u>12-50</u> <input type="checkbox"/> Other (specify) <u>        </u> <input type="checkbox"/> Special Procurement	

35. Will the attached document involve data processing or telecommunications systems(s)? Yes: IOT or Delegate has signed off on contract

36. Statutory Authority (Cite applicable Indiana or Federal Codes):  
42 U.S.C. 178637. Description of work and justification for spending money. (Please give a brief description of the scope of work included in this agreement.)  
Contract is being amended to provide personnel, fringe, nutrition education activities, outreach activities, travel and other miscellaneous needs for the agency.

38. Justification of vendor selection and determination of price reasonableness:

This entity was awarded the contract through the State procurement bid process, RFP #12-50. Budgets were negotiated by ISDH and the vendor in order to implement cost containment measures. Funding for staffing is allocated based on participant caseload and funding for supplies is based on a flat rate per participant.

39. If this contract is submitted late, please explain why: (Required if more than 30 days late.)

RECEIVED

AUG 27 2014

OAG-ADVISORY

40. Agency fiscal officer or representative approval <i>Josef Antun</i>	41. Date Approved 8/15/14	42. Budget agency approval <i>[Signature]</i>	43. Date Approved 8/20/14
44. Attorney General's Office approval <i>swg</i>	45. Date Approved 8/27/14	46. Agency representative receiving from AG <i>[Signature]</i>	47. Date Approved



# REQUISITION

**Ship To:** State Department of Health  
Section 2-C  
2 N MERIDIAN ST  
INDIANAPOLIS IN 46204

**Bill to:** State Department of Health  
Section 2-C  
2 N MERIDIAN ST  
INDIANAPOLIS IN 46204

<b>Requisition No.</b> 0000026297	<b>Date</b> 08/06/2014	<b>Required Date</b>	<b>Page</b> 1 of 1
<b>Fund/Account:</b> 61900 / 573100			
<b>Dept Number:</b> 195070			
<b>Project Number:</b> 40010557WICAD14			
<b>Requisition Number:</b> 0000026297			
<b>Requestor:</b> GALLEN Allen, Gary-400			
<b>Agency Number:</b> 00400 Department of Health			
<b>Facility:</b>			

**MUST COMPLETE FOR ICPR**

☐ **Print REQ**  
☐ **Streamline Eligible**

Line	Item	Description	Quantity	UOM	Unit Price	Ext Amt
Contract is being amended to provide personnel, fringe, nutrition education activities, outreach activities, travel and other miscellaneous needs for the agency. This entity was awarded the contract through the State procurement bid process, RFP #12-50. Budgets were negotiated by ISDH and the vendor in order to implement cost containment measures. Funding for staffing is allocated based on participant caseload and funding for supplies is based on a flat rate per participant.						
1-1		Amend # 1 A70-4-070532, 10/1/13-9/30/14	1.0000	LO	25,324.8300	25,324.83

Vendor: 0000076973 NORTH CENTRAL COMMUNITY ACTION AGENCIES

<< PLEASE SEE ATTACHED CONTRACT  
CONTRACT DATE 10/1/13-9/30/14  
CONTRACT AMOUNT \$25,324.83

EXISTING PURCHASE ORDER # 14525822 >>

The following UN/CEFACT Unit of Measure  
Common Codes are used in this document:  
LO Lot

**Requisition Total \$ 25,324.83**

<b>Requestor Signature</b>	<b>I certify that the item[s] requested is [are] necessary for the operation of this State Agency.</b>	
	<b>Printed Name of Agency Head or Authorized Employee</b>	<b>Authorized Signature</b>

**Amendment No. 1**  
**EDS Number A70-4-070532**

This is an Amendment to the existing **U.S.D.A. WIC** Grant Agreement entered into by and between the **Indiana State Department of Health** (hereinafter referred to as the "State") and **North Central Community Action Agencies, Inc.** (hereinafter referred to as the "Grantee") for the period from **October 1, 2013** through **September 30, 2014**, in the amount of **\$412,676.01**.

In consideration of the mutual undertakings and covenants hereinafter set forth, the parties agree as follows:

The amount of the Grant Agreement is being increased by **\$25,324.83** making the new total of the Grant Agreement **\$438,000.84**. The additional funds will be used to **provide personnel, fringe, nutrition education activities, outreach activities, travel and other miscellaneous needs for the agency**. See Attachment B-1, attached hereto, which replaces Attachment B, made a part hereof, and incorporated herein by reference as a part of this Grant Agreement.

Paragraph 5A – **Grant Funding** is amended to read:

The State shall fund this grant in the amount of **\$438,000.84**. The approved Project Budget is set forth in **Attachment B-1** of this Grant Agreement, attached hereto and incorporated herein. The Grantee shall not spend more than the amount for each line item in the Project Budget without the prior written consent of the State, nor shall the Project costs funded by this Grant Agreement and those funded by any local and/or private share be changed or modified without the prior written consent of the State.

All other matters previously agreed to and set forth in the original Grant Agreement and not affected by this Amendment shall remain in full force and effect.


**Non-Collusion and Acceptance**

The undersigned attests, subject to the penalties of perjury, that he/she is the Grantee, or that he/she is the properly authorized representative, agent, member or officer of the Grantee, that he/she has not, nor has any other member, employee, representative, agent or officer of the Grantee, directly or indirectly, to the best of his/her knowledge, entered into or offered to enter into any combination, collusion or agreement to receive or pay, and that he/she has not received or paid any sum of money or other consideration for the execution of this Grant Agreement other than that which appears upon the face hereof.

**The rest of this page has been left blank intentionally.**

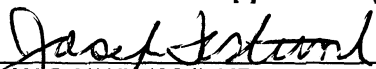
In Witness Whereof, the Grantee and the State of Indiana have, through duly authorized representatives, entered into this Grant Agreement Amendment. The parties having read and understanding the foregoing terms of the Grant Agreement Amendment do by their respective signatures dated below agree to the terms thereof.

Accepted By:

  
CYNTHIA T. DAVIS  
EXECUTIVE DIRECTOR  
NORTH CENTRAL COMMUNITY ACTION  
AGENCIES, INC.

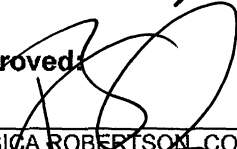
DATE: 8/6/14

Recommended and Approved By:

  
WILLIAM C. VANNESS II, MD  
STATE HEALTH COMMISSIONER  
INDIANA STATE DEPARTMENT OF HEALTH


DATE: 8/15/14

Approved:

  
JESSICA ROBERTSON, COMMISSIONER  
DEPARTMENT OF ADMINISTRATION  
STATE OF INDIANA


DATE: 8/25/14

Approved:

  
BRIAN E. BAILEY, DIRECTOR  
STATE BUDGET AGENCY  
STATE OF INDIANA

DATE: 8/20/14

Approved as to Form and Legality:

  
GREGORY F. ZOELLER  
ATTORNEY GENERAL OF INDIANA

DATE: 8/27/2014

Attachment B1 - Budget Summary



**Indiana State  
Department of Health**

**INDIANA WIC  
Local Agency Budget**

Name of Organization:	North Central Community Action Agencies, Inc.		
Employer ID Number (EIN)			
Breastfeeding Region	White	Federal Fiscal Year	2014

Address:	301 East 8th Street		
City:	Michigan City	State:	Indiana
		Zip:	46360

Phone:	(219) 872-1201	Fax:	(219) 872-0174
Website:			

Name of Chief Executive:	Cynthia T. Davis		
Title:	Executive Director	Phone:	
Email:	cdavis@nccomact.org		

Name of Program Contact:	Cynthia Razo		
Title:	WIC Coordinator	Phone:	
Email:			

Clinic Operation Caseload	3027	Breastfeeding Promotion Caseload	447
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<b>WIC Nutrition Services &amp; Admin (NSA) Total Costs:</b>	<b>\$</b>	<b>438,000.84</b>
<b>Breastfeeding Promotion Costs:</b>	<b>\$</b>	<b>13,210.44</b>
Personnel - Salary:	\$	10,277.09
Personnel - Fringe:	\$	786.20
Travel:	\$	2,147.15
<b>Clinic Operations Costs:</b>	<b>\$</b>	<b>424,790.40</b>
Personnel - Salary:	\$	274,871.49
Personnel - Fringe:	\$	74,451.85
Travel - Clinic Services:	\$	2,447.06
Travel - Nutrition Education:	\$	844.34
Supplies:	\$	8,899.38
Communication:	\$	9,074.00
Contract Services:	\$	13,349.38
Space Costs:	\$	40,852.90