

20466

AUG 29 2014



EXECUTIVE DOCUMENT SUMMARY

State Form 41221 (R10/4/13)

Instructions for completing the EDS and the Contract process.

1. Please read the guidelines on the back of this form.
 2. Please type all information.
 3. Check all boxes that apply.
 4. For amendments / renewals, attach original contract.
 5. Attach additional pages if necessary.

Received

SEP 06 ENT'D

IDDA Contracts

10/27

ML

1. EDS Number: A70-4-070533	2. Date prepared: 8/6/2014
3. CONTRACTS & LEASES	
<input type="checkbox"/> Professional/Personal Services <input checked="" type="checkbox"/> Grant <input type="checkbox"/> Lease <input type="checkbox"/> Attorney <input type="checkbox"/> MOU <input type="checkbox"/> QPA	<input type="checkbox"/> Contract for procured Services <input type="checkbox"/> Maintenance <input type="checkbox"/> License Agreement <input checked="" type="checkbox"/> Amendment# <u>1</u> <input type="checkbox"/> Renewal # <input type="checkbox"/> Other
FISCAL INFORMATION	
4. Account Number: 61900-30700.573100	5. Account Name: ISDH DOAg Fund
6. Total amount this action: \$111,975.92	7. New contract total: 2,817,001.27
8. Revenue generated this action: \$0.00	9. Revenue generated total contract: \$0.00
10. New total amount for each fiscal year:	
Year 2014	\$2,705,025.35
Year 2015	\$111,975.92
Year	\$
Year	\$
TIME PERIOD COVERED IN THIS EDS	
11. From (month, day, year): 10/1/2013	12. To (month, day, year): 9/30/2014
13. Method of source selection:	
<input type="checkbox"/> Bid/Quotation <input type="checkbox"/> Emergency <input type="checkbox"/> Negotiated <input checked="" type="checkbox"/> RFP# <u>12-50</u> <input type="checkbox"/> Other (specify)	

AGENCY INFORMATION	
14. Name of agency: Department of Health	15. Requisition Number: 0000026385
16. Address: 2 N. Meridian Street Indianapolis, IN 46204	
AGENCY CONTACT INFORMATION	
17. Name: Steven A. Gale	18. Telephone #: 317 2338243
19. E-mail address: sgale1@isdh.in.gov	
COURIER INFORMATION	
20. Name: Michael P. Mendyk, Contract Manager	21. Telephone #: 317-233-7853
22. E-mail address: mmendyk@isdh.in.gov	
VENDOR INFORMATION	
23. Vendor ID # 0000080628	
24. Name: NORTHWEST INDIANA COMMUNITY ACTION CORP.	25. Telephone #: (219) 794-1829
26. Address: NORTHWEST INDIANA COMMUNITY 5240 FOUNTAIN DR CROWN POINT, IN 46307	
27. E-mail address: jmalone@nwi-ca.org	
28. Is the vendor registered with the Secretary of State? (Out of State Corporations, must be registered) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
29. Primary Vendor: M/WBE/IN-Veteran Minority: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Women: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IN-Veteran: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	30. Primary Vendor Percentages 100.0 %
31. Sub Vendor: M/WBE/IN-Veteran Minority: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Women: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IN-Veteran: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	32. If yes, list the %: Minority: _____ % Women: _____ % IN-Veteran: _____ %
33. Is there Renewal Language in the document? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	34. Is there a "Termination for Convenience" clause in the document? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

35. Will the attached document involve data processing or telecommunications systems(s)?		Yes: IOT or Delegate has signed off on contract
36. Statutory Authority (Cite applicable Indiana or Federal Codes): 42 U.S.C. 1786		
37. Description of work and justification for spending money. (Please give a brief description of the scope of work included in this agreement.) Contract is being amended to provide personnel, fringe, nutrition education activities, outreach activities, travel and other miscellaneous needs for the agency.		
38. Justification of vendor selection and determination of price reasonableness: This vendor is replacing a vendor who is out of compliance with the grant agreement. The vendor submitted a formal proposal in the same format as the RFP (#12-50) one year ago. Subsequently, the WIC team evaluated the proposal using the same evaluation tool used for the RFP and the proposal scored well. Budgets were negotiated by ISDH and the vendor in order to implement cost containment measures. Funding for staffing is allocated based on participant caseload and funding for supplies is based on a flat rate per participant.		

RECEIVED

SEP 12 2014

OAG-ADVISORY

39. If this contract is submitted late, please explain why: (Required if more than 30 days late.)			
40. Agency fiscal officer or representative approval <i>[Signature]</i>	41. Date Approved 8/21/14	42. Budget agency approval <i>[Signature]</i>	43. Date Approved 9/11/14
44. Attorney General's Office approval <i>[Signature]</i>	45. Date Approved 9/17/14	46. Agency representative receiving from AG <i>[Signature]</i>	47. Date Approved

REQUISITION

JL

Ship To: State Department of Health
Section 2-C
2 N MERIDIAN ST
INDIANAPOLIS IN 46204

Requisition No.	Date	Required Date	Page
0000026395	08/14/2014		1 of 1
Fund/Account:	61900 / 573100		
Dept Number:	195070		
Project Number:	40010557WICAD14		
Requisition Number:	0000026395		
Requestor:	T302207 Tammy Shields - 0040		
Agency Number:	00400 Department of Health		
Facility:			

Bill to: State Department of Health
Section 2-C
2 N MERIDIAN ST
INDIANAPOLIS IN 46204

MUST COMPLETE FOR ICPR

___ Print REQ
___ Streamline Eligible

Line	Item	Description	Quantity	UOM	Unit Price	Ext Amt
1-1		Contract is being amended to provide personnel, fringe, nutrition education activities, outreach activities, travel and other miscellaneous needs for the agency. AMEND# 1 EDS# A70-4-070533 10/1/13 - 9/30/14	1.0000	LO	111,975.9200	111,975.92

Vendor: 0000080628 NORTHWEST INDIANA COMMUNITY ACTION CORP.

<<PLEASE SEE ATTACHED CONTRACT
CONTRACT DATE 10/1/13 - 9/30/14
CONTRACT AMOUNT \$111,975.92

AMEND EXISTING PO14525076>>

The following UN/CEFACT Unit of Measure
Common Codes are used in this document:
LO Lot

Requisition Total \$ 111,975.92

Requestor Signature	I certify that the item[s] requested is [are] necessary for the operation of this State Agency.	
	Printed Name of Agency Head or Authorized Employee	Authorized Signature

Amendment No. 1
EDS Number A70-4-070533 (WIC)

SD

This is an Amendment to the existing **U.S.D.A. WIC Grant Agreement** entered into by and between the **Indiana State Department of Health** (hereinafter referred to as the "State") and **Northwest Indiana Community Action Corporation** (hereinafter referred to as the "Grantee") for the period from **October 1, 2013** through **September 30, 2014**, in the amount of **\$2,705,025.35**.

In consideration of the mutual undertakings and covenants hereinafter set forth, the parties agree as follows:

The amount of the Grant Agreement is being increased by **\$111,975.92** making the new total of the Grant Agreement **\$2,817,001.27**. The additional funds will be used to **support personnel, fringe, nutrition education activities, outreach activities, travel, other needs for Jasper, Lake (excluding East Chicago), Newton, Porter, and Pulaski Counties**. See Attachment B1, attached hereto, which replaces Attachment B, made a part hereof, and incorporated herein by reference as a part of this Grant Agreement.

All other matters previously agreed to and set forth in the original Grant Agreement and not affected by this Amendment shall remain in full force and effect.


Non-Collusion and Acceptance

The undersigned attests, subject to the penalties of perjury, that he/she is the Grantee, or that he/she is the properly authorized representative, agent, member or officer of the Grantee, that he/she has not, nor has any other member, employee, representative, agent or officer of the Grantee, directly or indirectly, to the best of his/her knowledge, entered into or offered to enter into any combination, collusion or agreement to receive or pay, and that he/she has not received or paid any sum of money or other consideration for the execution of this Grant Agreement other than that which appears upon the face hereof.

The rest of this page has been left blank intentionally.

In Witness Whereof, the Grantee and the State of Indiana have, through duly authorized representatives, entered into this Grant Agreement Amendment. The parties having read and understanding the foregoing terms of the Grant Agreement Amendment do by their respective signatures dated below agree to the terms thereof.


Accepted By:


GARY OLUND
PRESIDENT/CEO
NORTHWEST INDIANA COMMUNITY ACTION
CORPORATION

DATE:

8/19/14

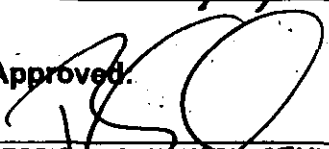
Recommended and Approved By:


WILLIAM C. VANNESS II, MD
STATE HEALTH COMMISSIONER
INDIANA STATE DEPARTMENT OF HEALTH

DATE:

8/29/14

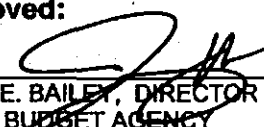
Approved:


JESSICA ROBERTSON, COMMISSIONER
DEPARTMENT OF ADMINISTRATION
STATE OF INDIANA

DATE:

9/10/14

Approved:


BRIAN E. BAILEY, DIRECTOR
STATE BUDGET AGENCY
STATE OF INDIANA

DATE:

9/11/14

Approved as to Form and Legality:


GREGORY F. ZOELLER
ATTORNEY GENERAL OF INDIANA

DATE:

9/17/14

Attachment B1 - Budget Summary



**Indiana State
Department of Health**


INDIANA WIC
Local Agency Budget

Name of Organization:	Northwest Indiana Community Action Corporation		
Employer ID Number (EIN)			
Breastfeeding Region	Lake	Federal Fiscal Year	2014

Address:	5240 Fountain Drive		
City:	Crown Point	State:	Indiana Zip: 46307

Phone:	(219) 794-1829	Fax:	(219) 794-1860
Website:			

Name of Chief Executive:	Jennifer Malone, CCAP		
Title:	Chief Operating Officer	Phone:	
Email:	jmalone@NWI-CA.org		

Name of Program Contact:	Jennifer Malone		
Title:	WIC Coordinator	Phone:	
Email:			

Clinic Operation Caseload	15792	Breastfeeding Promotion Caseload	2037
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WIC Nutrition Services & Admin (NSA) Total Costs:		\$	2,817,001.27
Breastfeeding Promotion Costs:	\$	74,381.09	
Personnel - Salary:	\$	48,115.00	
Personnel - Fringe:	\$	16,841.05	
Travel:	\$	9,065.04	
Communication:	\$	360.00	
Clinic Operations Costs:	\$	2,742,620.18	
Personnel - Salary:	\$	1,440,787.71	
Personnel - Fringe:	\$	511,791.51	
Travel - Clinic Services:	\$	13,001.76	
Travel - Nutrition Education:	\$	5,279.04	
Supplies - Clinic Service:	\$	51,592.20	
Supplies - Nutrition Education:	\$	22,575.00	
Communication:	\$	33,323.91	
Contract Services:	\$	411,264.60	
Space Costs:	\$	253,004.45	