

**EXECUTIVE DOCUMENT SUMMARY**

State Form 41221 (R10/4-06)

Instructions for completing the EDS and the Contract process.

1. Please read the guidelines on the back of this form.  
2. Please type all information.  
3. Check all boxes that apply.  
4. For amendments / renewals, attach original contract.  
5. Attach additional pages if necessary.

Received  
AUG 06 ENT'D  
DOA Contracts

1. EDS Number: A70-4-070540  
2. Date prepared: 6/27/2014

**3. CONTRACTS & LEASES**

— Professional/Personal Services — Contract for procured Services  
☒ Grant — Maintenance  
— Lease — License Agreement  
— Attorney ☒ Amendment# 1  
— MOU — Renewal #  
— QPA — Other

**FISCAL INFORMATION**

4. Account Number: 61900-30700.573100  
5. Account Name: ISDH DOAg Fund  
6. Total amount this action: \$42,923.04  
7. New contract total: 502,651.48  
8. Revenue generated this action: \$0.00  
9. Revenue generated total contract: \$0.00  
10. New total amount for each fiscal year:  
Year 2014 \$459,728.44  
Year 2015 \$42,923.04  
Year \$  
Year \$

**TIME PERIOD COVERED IN THIS EDS**

11. From (month, day, year): 10/1/2013  
12. To (month, day, year): 9/30/2014  
13. Method of source selection:  
— Bid/Quotation — Emergency — Negotiated  
☒ RFP# 12-50 — Other (specify) — Special Procurement

35. Will the attached document involve data processing or telecommunications systems(s)?

Yes: IOT or Delegate has signed off on contract

36. Statutory Authority (Cite applicable Indiana or Federal Codes):  
42 U.S.C. 1786

37. Description of work and justification for spending money. (Please give a brief description of the scope of work included in this agreement.)  
Contract is being amended to provide personnel, fringe, nutrition education activities, outreach activities, travel and other miscellaneous needs for the agency.

38. Justification of vendor selection and determination of price reasonableness:

This entity was awarded the contract through the State procurement bid process, RFP #12-50. Budgets were negotiated by ISDH and the vendor in order to implement cost containment measures. Funding for staffing is allocated based on participant caseload and funding for supplies is based on a flat rate per participant.

39. If this contract is submitted late, please explain why: (Required if more than 30 days late.)

**RECEIVED****AUG 11 2014****OAG-ADVISORY**

40. Agency fiscal officer or representative approval: *Josef Antem*  
41. Date Approved: 7/29/14  
42. Budget agency approval: *[Signature]*  
43. Date Approved: 8/8/14  
44. Attorney General's Office approval: *[Signature]*  
45. Date Approved: 8/12/14  
46. Agency representative receiving from AG  
47. Date Approved

# REQUISITION

Ship To: State Department of Health  
Section 2-C  
2 N MERIDIAN ST  
INDIANAPOLIS IN 46204

Bill to: State Department of Health  
Section 2-C  
2 N MERIDIAN ST  
INDIANAPOLIS IN 46204

Requisition No.	Date	Required Date	Page
0000026151	07/23/2014		1 of 1
Fund/Account:	61900 / 573100		
Dept Number:	195070		
Project Number:	40010557WICAD14		
Requisition Number:	0000026151		
Requestor:	GALLEN Allen, Gary-400		
Agency Number:	00400 Department of Health		
Facility:			

## MUST COMPLETE FOR ICPR

☐ Print REQ  
☐ Streamline Eligible

Line	Item	Description	Quantity	UOM	Unit Price	Ext Amt
This entity was awarded the contract through the State procurement bid process, RFP #12-50. Budgets were negotiated by ISDH and the vendor in order to implement cost containment measures. Funding for staffing is allocated based on participant caseload and funding for supplies is based on a flat rate per participant.						
1-1		Amend # A70-4-070540, 10/1/13-9/30/14	1.0000	LO	42,923.0400	42,923.04

Vendor: 0000078929 WESTERN IN COMMUNITY ACTION AGENCY INC

<< PLEASE SEE ATTACHED CONTRACT  
CONTRACT DATE 10/1/13-9/30/14  
CONTRACT AMOUNT \$42,923.04

EXISTING PURCHASE ORDER #14540086 >>

The following UN/CEFACT Unit of Measure  
Common Codes are used in this document:  
LO Lot

Requisition Total \$ 42,923.04

Requestor Signature	I certify that the item(s) requested is (are) necessary for the operation of this State Agency.	
	Printed Name of Agency Head or Authorized Employee	Authorized Signature

**Amendment No. 1**  
**EDS Number A70-4-070540 (WIC)**

This is an Amendment to the existing U.S.D.A. WIC Grant Agreement entered into by and between the Indiana State Department of Health (hereinafter referred to as the "State") and Western Indiana Community Action Agency, Inc. (hereinafter referred to as the "Grantee") for the period from October 1, 2013 through September 30, 2014, in the amount of \$459,728.44.

In consideration of the mutual undertakings and covenants hereinafter set forth, the parties agree as follows:

The amount of the Grant Agreement is being increased by \$42,923.04 making the new total of the Grant Agreement \$502,651.48. The additional funds will be used to provide personnel, fringe, nutrition education activities, outreach activities, travel and other miscellaneous needs for the agency. See Attachment B-1, attached hereto, which replaces Attachment B, made a part hereof, and incorporated herein by reference as a part of this Grant Agreement.

All other matters previously agreed to and set forth in the original Grant Agreement and not affected by this Amendment shall remain in full force and effect.


**Non-Collusion and Acceptance**

The undersigned attests, subject to the penalties of perjury, that he/she is the Grantee, or that he/she is the properly authorized representative, agent, member or officer of the Grantee, that he/she has not, nor has any other member, employee, representative, agent or officer of the Grantee, directly or indirectly, to the best of his/her knowledge, entered into or offered to enter into any combination, collusion or agreement to receive or pay, and that he/she has not received or paid any sum of money or other consideration for the execution of this Grant Agreement other than that which appears upon the face hereof.

**The rest of this page has been left blank intentionally.**


In Witness Whereof, the Grantee and the State of Indiana have, through duly authorized representatives, entered into this Grant Agreement Amendment. The parties having read and understanding the foregoing terms of the Grant Agreement Amendment do by their respective signatures dated below agree to the terms thereof.

Accepted By:

  
CAROLE BARR  
EXECUTIVE DIRECTOR  
WESTERN INDIANA COMMUNITY ACTION  
AGENCY, INC.

DATE: 7-23-14

Recommended and Approved By:

  
WILLIAM C. VANKESS II, MD (for)  
STATE HEALTH COMMISSIONER  
INDIANA STATE DEPARTMENT OF HEALTH

DATE: 7/29/14

Approved:

  
JESSICA ROBERTSON, COMMISSIONER (for)  
DEPARTMENT OF ADMINISTRATION  
STATE OF INDIANA

DATE: 8/6/14

Approved:

  
BRIAN E. BAILEY, DIRECTOR (for)  
STATE BUDGET AGENCY  
STATE OF INDIANA

DATE: 8/6/14

Approved as to Form and Legality:

  
GREGORY F. ZOELLER (for)  
ATTORNEY GENERAL OF INDIANA

DATE: 8/12/14

Attachment B1 - Budget Summary



**Indiana State  
Department of Health**



**Local Agency Budget**

<b>Name of Organization:</b>	Western Indiana Community Action Agency		
<b>Employer ID Number (EIN)</b>			
<b>Breastfeeding Region</b>	Monroe	<b>Federal Fiscal Year</b>	2014

<b>Address:</b>	705 S. 5th Street		
<b>City:</b>	Terre Haute	<b>State:</b>	Indiana
<b>Zip:</b>	47807		

<b>Phone:</b>	812-232-1264	<b>Fax:</b>	812-232-9634
<b>Website:</b>			

<b>Name of Chief Executive:</b>	Carole Barr		
<b>Title:</b>	Executive Director	<b>Phone:</b>	812-232-1264
<b>Email:</b>	cbarr@wicaa.org		

<b>Name of Program Contact:</b>	Rajul Shah		
<b>Title:</b>	WIC Coordinator	<b>Phone:</b>	812-232-6306
<b>Email:</b>	rshah@wicaa.org		

<b>Clinic Operation Caseload</b>	3016	<b>Breastfeeding Promotion Caseload</b>	499
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<b>C Nutrition Services &amp; Admin (NSA) Total Costs:</b>	<b>\$</b>	<b>502,651.48</b>
<b>Breastfeeding Promotion Costs:</b>	<b>\$</b>	<b>15,540.26</b>
Personnel - Salary:	\$	13,469.40
Personnel - Fringe:	\$	1,762.86
Travel:	\$	308.00
<b>Clinic Operations Costs:</b>	<b>\$</b>	<b>487,111.22</b>
Personnel - Salary:	\$	320,239.10
Personnel - Fringe:	\$	103,683.36
Travel - Clinic Services:	\$	406.32
Travel - Nutrition Education:	\$	220.40
Supplies:	\$	13,567.04
Communication:	\$	8,630.00
Contract Services:	\$	10,360.00
Space Costs:	\$	30,005.00