



EXECUTIVE DOCUMENT SUMMARY

State Form 41221 (R10/4-06)

Instructions for completing the EDS and the Contract process.

1. Please read the guidelines on the back of this form.
2. Please type all information.
3. Check all boxes that apply.
4. For amendments / renewals, attach original contract.
5. Attach additional pages if necessary.

1. EDS Number: A70-17-Park		2. Date prepared: 5/15/2017	
3. CONTRACTS & LEASES			
— Professional/Personal Services		— Contract for procured Services	
— Grant		— Maintenance	
— Lease		— License Agreement	
— Attorney		— Amendment# _____	
<input checked="" type="checkbox"/> MOU		— Renewal # _____	
— QPA _____		— Other _____	
FISCAL INFORMATION			
4. Account Number:		5. Account Name:	
6. Total amount this action: \$468,000.00		7. New contract total: 468,000.00	
8. Revenue generated this action: \$0.00		9. Revenue generated total contract: \$0.00	
10. New total amount for each fiscal year:			
Year 2018		\$234,000.00	
Year 2019		\$234,000.00	
Year _____		\$ _____	
Year _____		\$ _____	
TIME PERIOD COVERED IN THIS EDS			
11. From (month, day, year): 7/1/2017		12. To (month, day, year): 6/30/2019	
13. Method of source selection: <input checked="" type="checkbox"/> Negotiated			
_____ Bid/Quotation _____ Emergency _____ Special Procurement			
_____ RFP# _____ Other (specify) _____			
35. Will the attached document involve data processing or telecommunications system _____ Yes: IOT or Delegate has signed off on contract			
36. Statutory Authority (Cite applicable Indiana or Federal Codes): IC			
37. Description of work and justification for spending money. (Please give a brief description of the scope of work included in this agreement.) White River State Park is leasing 300 spots in their underground garage to Dept. of Health for employee parking.			
38. Justification of vendor selection and determination of price reasonableness: White River State and Dept. of Health worked together to negotiate a mutually beneficial rate.			
39. If this contract is submitted late, please explain why: (Required if more than 30 days late.)			
40. Agency fiscal officer or representative approval 		41. Date Approved 5/23/2017	
44. Attorney General's Office approval		45. Date Approved	
46. Agency representative receiving from AG		47. Date Approved	
42. Budget agency approval 		43. Date Approved 05/24/17	



103572-000

MEMORANDUM OF UNDERSTANDING

EDS# A70-17-Park

This Memorandum of Understanding is made and entered into this 22nd day of May, 2017 by and between the **Indiana Department of Administration ("IDOA")**, for and on behalf of the **Indiana State Department of Health ("ISDH")** and the **Indiana White River State Park Development Commission ("WRSP")** for the utilization of parking facilities by employees and representatives of ISDH.

WHEREAS the WRSP operates and manages an underground parking garage upon property owned by WRSP and located between 500 West Washington Street and 650 West Washington Street, Indianapolis, Indiana;

WHEREAS the ISDH has need for parking facilities for employees and representatives working in downtown Indianapolis, Indiana;

WHEREAS the WRSP and ISDH have worked jointly to arrive at a mutually agreeable resolution to facilitate use of the WRSP parking facilities and believe it is in the best interests of the parties to memorialize and continue such cooperation and coordination ;

THEREFORE, the WRSP and IDOA agree as follows:

1. WRSP shall provide and maintain and make available during all normal State of Indiana working days three hundred (300) parking spaces and associated access badges within the lower level of its parking garage located at 500 West Washington Street, Indianapolis, Indiana.
2. ISDH will compensate WRSP for the services based upon an agreed rate of Sixty-five Dollars (\$65.00) per parking space per month during the term of this agreement. Total remuneration for this agreement shall not exceed \$468,000.
3. The term of this agreement shall be twenty-four (24) months, commencing on July 1, 2017 and ending on June 30, 2019.
4. WRSP shall invoice ISDH on a monthly basis for the charges set forth herein.
5. WRSP shall designate and make available an agreeable location at which state employees utilizing the parking spaces described herein may have access to a shuttle service provided by the State for such designated employees. Parking spaces shall be available 6:00 a.m. through 6:00 p.m. Monday through Friday, with no spaces available evening or weekends.
6. This MOU can be cancelled at any time by either party with a thirty (30) day notice of cancellation.
7. When the Director of the State Budget Agency makes a written determination that funds are not appropriate or otherwise available to support continuation of performance of this MOU, this MOU shall be cancelled. A determination by the Director of the State Budget Agency that funds are not appropriated or otherwise available to support continuation of performance shall be final and conclusive.

In witness to their Agreement, the persons signing this Agreement executed it for the WRSP and IDOA:

Indiana White River State Park Development Commission

By: Carolene Mays-Medley
Carolene Mays-Medley, Executive Director

Date: 5/18/2017

Indiana Department of Administration

By: Jessica Robertson
Jessica Robertson, Commissioner

Date: 5.18.2017

Indiana State Department of Health

By: Eric Miller
Eric Miller, Chief of Staff

Date: 5/23/17

Indiana State Department of Health

By: Aaron Atwell
Aaron Atwell, Chief Financial Officer

Date: 5/23/2017

Indiana State Budget Agency

By: Jason D. Dudich
Jason D. Dudich, Director

Date: 05/24/17