

20435

AUG 18 2014



EXECUTIVE DOCUMENT SUMMARY

State Form 41221 (R10/4-06)

Instructions for completing the EDS and the Contract process

1. Please read the guidelines on the back of this form.
 2. Please type all information.
 3. Check all boxes that apply.
 4. For amendments / renewals, attach original contract.
 5. Attach additional pages if necessary.

Received
 AUG 20 ENT'D
 IDOA Contracts
 EK
 10/10
 AO

1. EDS Number: A70-4-070553	2. Date prepared: 7/16/2014
--------------------------------	--------------------------------

3. CONTRACTS & LEASES

— Professional/Personal Services	— Contract for procured Services
<input checked="" type="checkbox"/> Grant	— Maintenance
— Lease	— License Agreement
— Attorney	<input checked="" type="checkbox"/> Amendment# 1
— MOU	— Renewal #
— QPA	— Other

FISCAL INFORMATION

4. Account Number: 61900-94000.573100	5. Account Name: ISDH DOAg Fund
6. Total amount this action: \$20,000.00	7. New contract total: 50,000.00
8. Revenue generated this action: \$0.00	9. Revenue generated total contract: \$0.00
10. New total amount for each fiscal year :	
Year 2014	\$30,000.00
Year 2015	\$20,000.00
Year	\$
Year	\$

TIME PERIOD COVERED IN THIS EDS

11. From (month, day, year): 10/1/2013	12. To (month, day, year): 9/30/2014
13. Method of source selection: <input type="checkbox"/> Bid/Quotation <input type="checkbox"/> Emergency <input checked="" type="checkbox"/> Negotiated <input type="checkbox"/> RFP# <input type="checkbox"/> Other (specify) <input type="checkbox"/> Special Procurement	

35. Will the attached document involve data processing or telecommunications system

Yes: IOT or Delegate has signed off on contract

 36. Statutory Authority (Cite applicable Indiana or Federal Codes):
 IC 16-19-3-24.5

37. Description of work and justification for spending money. (Please give a brief description of the scope of work included in this agreement.)

TEFAP Storage and Transportation is a Federal program that helps store and transport USDA commodities to other food banks throughout the states service areas. TEFAP Storage and Transportation help store USDA commodities at Food Bank of Northern Indiana and transport USDA commodities to Food Bank of Northwest Indiana, and Community Harvest Food Bank when commodities cannot be direct delivered. The contract period is October 1, through September 30, in the amount of \$30,000.00. Indiana received its final 2014 federal fiscal year grand funding. Additional funds are being added to the grantee agreement. This amendment adds \$20,000.00 bringing the new grant award to \$50,000.00

38. Justification of vendor selection and determination of price reasonableness:

The State contracts with local receiving agencies to store and transport USDA commodities to other food banks throughout the states service areas TEFAP program pursuant to Public Law 107-171. Funding is determined by a receiving agencies service area. Current Grantees include Food Bank of Northwest Indiana and Community Harvest Food Bank. Each has a pre-determined regional area in the state that they serve. Current Grantee has historically provided these services. Grantee has the expertise and staff to distribute food to other food outlets receiving TEFAP foods.

39. If this contract is submitted late, please explain why: (Required if more than 30 days late.)

TEFAP food bank and storage and transportation FFY 14 contracts were late due to a delayed resolution from USDA related to a program requirement.

OAG-ADVISORY

40. Agency fiscal officer or representative appro <i>James Kent</i>	41. Date Approved 8/18/14	42. Budget agency approval <i>[Signature]</i>	43. Date Approved 8/25/14
44. Attorney General's Office approval <i>AKO</i>	45. Date Approved 8/27/14	46. Agency representative receiving from AG <i>[Signature]</i>	47. Date Approved



73912-001

REQUISITION

Ship To: State Department of Health
Section 2-C
2 N MERIDIAN ST
INDIANAPOLIS IN 46204

Bill to: State Department of Health
Section 2-C
2 N MERIDIAN ST
INDIANAPOLIS IN 46204

Requisition No.	Date	Required Date	Page
0000026383	08/13/2014		1 of 1
Fund/Account:	61900 / 573100		
Dept Number:	195070		
Project Number:	40010568TEFAP14		
Requisition Number:	0000026383		
Requestor:	GALLEN Allen, Gary-400		
Agency Number:	00400 Department of Health		
Facility:			

MUST COMPLETE FOR ICPR

☐ Print REQ
☐ Streamline Eligible

Line	Item	Description	Quantity	UOM	Unit Price	Ext Amt
------	------	-------------	----------	-----	------------	---------

The State contracts with local receiving agencies to store and transport USDA commodities to other food banks throughout the states service areas TEFAP program pursuant to Public Law 107-171. Funding is determined by a receiving agencies service area. Current Grantees include Food Bank of Northwest Indiana and Community Harvest Food Bank. Each has a pre-determined regional area in the state that they serve. Current Grantee has historically provided these services. Grantee has the expertise and staff to distribute food to other food outlets receiving TEFAP foods.

1-1		AMEND #1 A70-4-070553, 10/1/13-9/30/14	1.0000	LO	20,000.0000	20,000.00
-----	--	---	--------	----	-------------	-----------

Vendor: 0000055213 FOOD BANK OF NORTHERN INDIANA

<< PLEASE SEE ATTACHED CONTRACT
CONTRACT DATE 10/1/13-9/30/14
CONTRACT AMOUNT \$20,000.00

EXISTING PURCHASE ORDER #14529644 >>

The following UN/CEFACT Unit of Measure
Common Codes are used in this document:
LO Lot

Requisition Total \$ 20,000.00

I certify that the item[s] requested is [are] necessary for the operation of this State Agency.		
Requestor Signature	Printed Name of Agency Head or Authorized Employee	Authorized Signature

Amendment No. 1
EDS Number A70-4-070553

This is an Amendment to the existing **The Emergency Food Assistance Program** Grant Agreement entered into by and between the **Indiana State Department of Health** (hereinafter referred to as the "State") and **Food Bank of Northern Indiana, Inc.** (hereinafter referred to as the "Grantee") for the period from **October 1, 2013** through **September 30, 2014**, in the amount of **\$30,000**.

In consideration of the mutual undertakings and covenants hereinafter set forth, the parties agree as follows:

The amount of the Grant Agreement is being increased by **\$20,000** making the new total of the Grant Agreement **\$50,000**. The additional funds will be used **to help store and transport USDA commodities when commodities cannot be directly delivered**. See Attachment B-1, attached hereto, which replaces Attachment B, made a part hereof, and incorporated herein by reference as a part of this Grant Agreement.

Paragraph 5A – **Grant Funding** is amended to read:

The State shall fund this grant in the amount of **\$50,000**. The approved Project Budget is set forth in **Attachment B-1** of this Grant Agreement, attached hereto and incorporated herein. The Grantee shall not spend more than the amount for each line item in the Project Budget without the prior written consent of the State, nor shall the Project costs funded by this Grant Agreement and those funded by any local and/or private share be changed or modified without the prior written consent of the State.

All other matters previously agreed to and set forth in the original Grant Agreement and not affected by this Amendment shall remain in full force and effect.

Non-Collusion and Acceptance

The undersigned attests, subject to the penalties of perjury, that he/she is the Grantee, or that he/she is the properly authorized representative, agent, member or officer of the Grantee, that he/she has not, nor has any other member, employee, representative, agent or officer of the Grantee, directly or indirectly, to the best of his/her knowledge, entered into or offered to enter into any combination, collusion or agreement to receive or pay, and that he/she has not received or paid any sum of money or other consideration for the execution of this Grant Agreement other than that which appears upon the face hereof.

The rest of this page has been left blank intentionally.


In Witness Whereof, the Grantee and the State of Indiana have, through duly authorized representatives, entered into this Grant Agreement Amendment. The parties having read and understanding the foregoing terms of the Grant Agreement Amendment do by their respective signatures dated below agree to the terms thereof.

Accepted By: 

MILTON LEE
EXECUTIVE DIRECTOR
FOOD BANK OF NORTHERN INDIANA, INC.

DATE: 8-11-2014

Recommended and Approved By:

 (for)

WILLIAM C. VANNESS II, MD
STATE HEALTH COMMISSIONER
INDIANA STATE DEPARTMENT OF HEALTH

DATE: 8/18/14

Approved:

 (for)

JESSICA ROBERTSON, COMMISSIONER
DEPARTMENT OF ADMINISTRATION
STATE OF INDIANA

DATE: 8/21/14

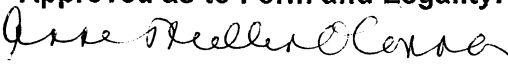
Approved:

 (for)

BRIAN E. BAILEY, DIRECTOR
STATE BUDGET AGENCY
STATE OF INDIANA

DATE: 8/25/14

Approved as to Form and Legality:

 (for)

GREGORY F. ZOELLER
ATTORNEY GENERAL OF INDIANA

DATE: 8/27/14

ATTACHMENT B-1

Food Bank of Northern Indiana TEFAP S&T FY14 Budget

Amendment

Budget

Expense	Original Cost	Amended Cost
Salaries	\$9,360.00	\$9,360.00
Fringe	\$2,340.00	\$2,340.00
Space Cost	\$3,669.00	\$775.00
Transportation/Travel	\$12,131.00	\$6,106.00
Supplies		\$31,419.00
Contract Services	\$2,500.00	\$0.00
Subtotal	\$30,000.00	\$50,000.00
Total (rounded)	\$30,000.00	\$50,000.00