

# Tyler Cerqueira

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tylcercq.github.io

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## EDUCATION

### Framingham State University

2016 – 2020

*Communication Arts: Integrated Visual Media Concentration; Art Minor*

*Framingham, MA*

- University Honors Program, Alpha Lambda Delta National Honor Society and Phi Kappa Phi Honor Society Member.
- 3.76 GPA, Magna Cum Laude.
- Framingham State University President's List and Dean's List.
- Member of WDJM Ram Radio.
  - Operated broadcasting equipment and recorded equipment stats.
  - Planned/prepared call in radio segments for listeners to contact the station.

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## WORK EXPERIENCE

### Framingham State University Campus Events

Oct. 2019 – Jun. 2020

*Audiovisual Technician, Event Service Manager, and Crew Member*

*Framingham, MA*

- Familiarized university professors, faculty and clients with various event spaces and worked with them to meet their needs.
- Set up projectors and microphones for various events around campus, and matched room arrangements to event schedule.
- Operated sound and lighting board for a variety of theater performances.

### Access Framingham TV

May 2019 – Sept. 2019

*Summer Video Production Intern*

*Framingham, MA*

- Developed, planned, and produced original video content and serialized episodes for the AFTV channel as well as YouTube, Instagram and the web.
- Set up video equipment, including cameras, tripods, microphones, lights, and sets for both in-studio and field shoots.
- Operated video cameras, switchboard, teleprompter, and edited various film projects to prepare them for air while maintaining contact with supervisor.

### Chili's Grill & Bar

Sept. 2018 – Oct. 2019

*Server and Host*

*Bellingham, MA*

- Accurately collected orders, familiarized guests with menu items, entered orders into the Point of Sale system.
- Customer service skills including greeting guests and communicating in a professional and empathetic manner.
- Recorded take-out orders and made reservations with customers over the phone.

### Williams Sonoma

Jul. 2017 – Aug. 2017

*Seasonal Warehouse Worker*

*Franklin, MA*

- Constructed furniture, inspected products for damage, and verified accuracy of orders.
- Prepared product loading queue for efficient delivery.

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## RELATED EXPERIENCE

### Emmanuel Baptist Church

2010 – 2016

*Volunteer*

*Norfolk, MA*

- Assisted with the audio mixer and electronic equipment during presentations for annual Vacation Bible School program.

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## SKILLS

- FILM: Experience with all aspects of video production, from pre-production planning through filming, editing and graphics. Variety of cameras, and audio and lighting equipment. Proficient in Adobe Premier and Final Cut Pro X.
- PHOTOGRAPHY: Shooting events and a variety of subjects with a DSLR. Photo editing in Photoshop and Lightroom.
- DESIGN: Creation of web graphics and animations, such as animated web ads. UX and UI design. Layout in Adobe InDesign and Illustrator, as well as web design (HTML and CSS) and creation of websites with Adobe Dreamweaver.
- MISC: Proficient with computers. SEO. Independent computer projects include planning and building a home desktop computer, repairing iPhone hardware. Proficient with Adobe Creative Cloud Microsoft Office, Internet, and Social Media. Troubleshooting skills for both software and hardware issues. Familiar with GitHub and online repositories.