

Tyler Cerqueira

tylcerq@gmail.com ❖ (508) 530-1344 ❖ Norfolk, MA

tylcerq.github.io

EDUCATION

Framingham State University

2016 – 2020

Communication Arts: Integrated Visual Media Concentration; Art Minor

Framingham, MA

- University Honors Program, Alpha Lambda Delta National Honor Society and Phi Kappa Phi Honor Society Member.
- 3.76 GPA, Magna Cum Laude.
- Framingham State University President's List and Dean's List.
- Member of WDJM Ram Radio.
 - Operated broadcasting equipment and recorded equipment stats.
 - Planned/prepared call in radio segments for listeners to contact the station.

WORK EXPERIENCE

Framingham State University Campus Events

Oct. 2019 – Jun. 2020

Audiovisual Technician, Event Service Manager, and Crew Member

Framingham, MA

- Utilized excellent interpersonal skills to interact with university professors, faculty and clients and familiarize them with various event spaces.
- Set up projectors and microphones for various events around campus, and match room arrangements to event schedule.
- Operate sound and lighting board for a variety of theater performances.

Access Framingham TV

May 2019 – Sept. 2019

Summer Video Production Intern

Framingham, MA

- Developed, planned, and produced original video content and serialized episodes for the AFTV channel.
- Set up video equipment, including cameras, tripods, microphones, lights, and sets for both in-studio and field shoots.
- Operated video cameras, switchboard, teleprompter, and edited various film projects to prepare them for air while maintaining contact with supervisor.

Chili's Restaurants

Sept. 2018 – Oct. 2019

Server and Host

Bellingham, MA

- Accurately collected orders, familiarized guests with menu items, entered orders into the Point of Sale system.
- Customer service skills including greeting guests and communicating in a professional and empathetic manner.
- Recorded take-out orders and made reservations with customers over the phone.

Williams Sonoma

Jul. 2017 – Aug. 2017

Seasonal Warehouse Worker

Franklin, MA

- Constructed furniture, inspected products for damage, and verified accuracy of orders.
- Prepared product loading queue for efficient delivery.

RELATED EXPERIENCE

Emmanuel Baptist Church

2010 – 2016

Volunteer

Norfolk, MA

- Assisted with the audio mixer and electronic equipment during presentations for annual Vacation Bible School program.
- Games assistant and crew leader for Vacation Bible School.

SKILLS

- FILM: Variety of cameras, and audio and lighting equipment. Proficient in Adobe Premier and Final Cut Pro X.
- PHOTOGRAPHY: Shooting events and a variety of subjects with a DSLR. Photo editing in Photoshop and Lightroom.
- DESIGN: Creation of graphics and layout in Adobe InDesign and Illustrator, as well as web design (HTML and CSS) with Adobe Dreamweaver.
- MISC: Proficient with computers. Independent computer projects include planning and building a home desktop computer, repairing iPhone hardware. Proficient with Microsoft Office, Internet, and Social Media. Troubleshooting skills for both software and hardware issues.