

Tyler Kadow

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Accountant Profile

Analytical and detail-oriented professional with strong accounting software training and broad experience in collecting, recording, and analyzing financial information in compliance with accounting standards. Proven track record of preparing monthly expense variance analyses of actual, budgeted and forecasted amounts, and reconciling and analyzing balance sheet and income statement accounts. Possess exceptional abilities to identify and resolve errors and omission for ensuring the accuracy of general ledger. Well-versed in assisting in external and internal audit processes and providing necessary worksheets and data to minimize working hours. Highly skilled in using the latest accounting software with progressive experience in manual and computerized bookkeeping systems. Exceptional communication, collaboration, analytical thinking, and interpersonal skills with ability to develop resourceful and productive relationships with clients, management, and other associates. Proven aptitude to flourish in a fast-paced and competent working environment.

- General Ledger Maintenance
- Policies and Procedural Compliance
- Account Reconciliation Balancing
- Audit Assessment
- Tax Payment Preparation
- Spreadsheet Management
- Variance Investigating and Reporting
- Staff Training and Development
- Cross-departmental Communication

Career Experience

STORE ACCOUNTANT, Things Remembered, Richmond Heights, Ohio

August 2020 to January 2023

Maintain accurate account reconciliations, and ensure thorough documentation is included, to comply with GAAP and assist our managers with requests from external auditors. Ensure stores are depositing their cash sales in a timely manner, and communicate with the store managers to confirm policies and procedures are fully understood. Order bank deposit slips for physical stores. Provide managers with in-depth analysis on credit card activity and report any evidence of fraudulent activity.

- Recovered over \$125,000 in credit card sales revenue, while balancing the credit card receivable reconciliations.
- Balanced credit card reconciliations which were out of balance since late 2019.
- Created instructions for store accounting journal entries and daily tasks where none were available, at a time when I was the only accountant, besides the Vice President of Finance.

SENIOR ACCOUNTANT, JACK Casino Cleveland, Cleveland, Ohio

February 2014 to March 2020

Improved performance and ensured accuracy through training and coaching accountants for audit and internal codes. Conducted multiple meetings on a monthly basis to discuss multiple organizational matters and suggest solutions accordingly. Informed accounting teams regarding changes in internal codes and company's policies and procedures to ascertain the compliance with procedural changes. Maintained accuracy and effectiveness of audits using advanced formulas in Excel.

- Systemized company's audits and reduced working hours on a daily basis by providing home base services.
- Secured, analyzed and oversaw 40 account reconciliations, preventing the necessity to hire another accountant.
- Played an integral role in identifying and resolving the errors in company's control system

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Education

Coding Bootcamp, 2018 | Case Western Reserve University | [Cleveland, Ohio](#)
Bachelor of Arts in Economics, 2013 | Cleveland State University | [Cleveland, Ohio](#)

Technical Proficiencies

Microsoft Excel (Macros, Pivot Tables, Excel VBA, and Forecasting)

Full Stack Web Development (HTML & CSS, Bootstrap, JavaScript, API, MySQL, GitHub)

Accounting and Financial Software (Dynamics AX, Blackline, Tableau, Quickbooks, Lawson)

Microsoft Office Suite (Word, Outlook, PowerPoint) | Microsoft AX

References

Alan Donovan, CPA - Accounting Manager, Things Remembered - (440) 679-9701

JoAnn Brusky - VP of Finance, Things Remembered - (440) 488-7434

Kelly Amos - Accounting Manager, JACK Casino Cleveland - (440) 339-8444