

Vroom

Weekly Scrum Meeting Minutes	
Meeting Number	06
Week	06

Date	26/08/19
Venue	RMIT building 12 level 2
Time	12.30PM
Duration	1.5 hours
Attendees	Robin, Sefira, Tyler
Apologies	
Absences	Sarah, Stella
Copy To	

No	Issue	Discussion	Action	Member
1.	Incomplete work distribution on Trello	Discuss the more precise work distribution for sprint 2	The result can be seen here	Robin, Sefira, Tyler
2.	Incomplete sprint 2 checklist	Make the checklist for each PBI card	The result can be seen here	Robin, Sefira, Tyler