

Vroom

Weekly Scrum Meeting Minutes	
Meeting Number	03
Week	03

Date	5 August 2019
Venue	RMIT building 10 level 4
Attendees	Stella, Robin, Sarah, Sefira, Tyler
Apologies	
Absences	
Copy To	

No	Issue	Discussion	Action	Member
1	Project Plan	Talk about the overall plan from the beginning of the project until week 14.	Document the plan: Link	Sarah, Stella
2	Backend preparation	Explain how Laravel works and what needs to be installed to the backend members with no experience in using the framework.	Setting up the members' computer environment (install php, composer, Laravel, postman, xampp) , and explain how to use postman, git, and show the members' each component of Laravel that will be used.	Robin, Sefira, Tyler
3	Deployment	Talk about what will the team use for deployment.	Researching about digital ocean and heroku	Robin, Sefira, Tyler
4	Sprint 1	Talk about the possible product backlog items that might be chosen for sprint 1.	Possibly choose PBI number 1-8	All members