Vroom

Weekly Scrum Meeting Minutes	
Meeting Number	08
Week	08

Date	18/09/2019
Venue	RMIT room 14.06.19
Time	8:30AM
Duration	20 Minutes
Attendees	Stella, Robin, Sefira, Tyler, Sarah
Apologies	
Absences	
Copy To	

No	Issue	Discussion	Action	Member in discussion
1	The client checks the sprint retrospective notes.	Several feedbacks were given regarding the wording, otherwise everything is fine.	Sarah will proofread the document once more to make changes.	Sarah
2	An issue with the Google Maps API because it must be paid.	The client suggests that the team uses Leaflet because it's free.	Sarah will check Leaflet as the maps part is her part.	Sarah
3	Which credentials that need to be included in the readme.	The client suggests that the team give user credentials (customer, admin and super-admin). Also include the DB URL.	Sefira will work on the suggested ideas.	Sefira
4	Submission documents.	- The demo could be in a form of a video instead of a pdf. It must show the flow of the system. - The development guide (development flow) is optional. It shows the flow of the team's communication. - The change log	The team assigns the submission items to specific team members: - Technical Solution/ System Design Document – Sefira - Readme file, frontend - Stella, backend - Sefira - Data management (DB) – Sefira - Demo – Sarah - Spreadsheet items – Tyler, Robin	All members

		in the readme file contains main features of each release and document major bugs. The Github change log is available in news.md file. • Put all the URLs in the readme.		