

<b>Name</b>	<b>Parth Shrestha</b>
<b>Project Team</b>	<b>CADUS NYAGI</b>

	Date							
Task	19-Sep	20-Sep	21-Sep	22-Sep	23-Sep	24-Sep	25-Sep	Week Total
Lecture	1							1
Read/Study			2					2
Team Meting							1	1
Sponsor Meeting								0
Daily Total	1	0	2	0	0	0	1	4

*Work is tracked in hours spent.*

*Total hours per week should be 12-16.*

*Tasks align with the project plan*

*Tasks will appear and fall off with each successive week*

*Fill this sheet out each week - keep for your records and submit a copy to your TA*

*If you are spending more than about 10 minutes per week filling this out, you are probably overthinking it*

*It is intended both as an accountability tool and as validation for your estimates*