

<b>Name</b>	<b>Parth Shrestha</b>
<b>Project Team</b>	<b>CADUS NYAGI</b>

	Date							
Task	12-Sep	13-Sep	14-Sep	15-Sep	16-Sep	17-Sep	18-Sep	Week Total
Lecture	1							1
Read/Study			1					1
Team Meting							2	2
Sponsor Meeting								0
Daily Total	1	0	1	0	0	0	2	4

*Work is tracked in hours spent.*

*Total hours per week should be 12-16.*

*Tasks align with the project plan*

*Tasks will appear and fall off with each successive week*

*Fill this sheet out each week - keep for your records and submit a copy to your TA*

*If you are spending more than about 10 minutes per week filling this out, you are probably overthinking it*

*It is intended both as an accountability tool and as validation for your estimates*