

# Tymur Buiadzhi

## IT Project Manager

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### PROFILE

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Highly motivated IT Project Manager with 2 years of managerial experience and maritime background. Proven ability to lead diverse teams, streamline processes, and deliver results. Worked in high-regulatory environments. Master's degree, tech-savvy mindset, and PMI methodology knowledge.

### SKILLS

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#### Hard Skills

- Methodologies: Agile (Scrum, Kanban), Waterfall
- Time and Resource Management: Gantt charts, roadmaps, resource allocation plans, and timeline adjustments.
- Stakeholder Engagement: Experience in managing stakeholder expectations and facilitating communication across diverse teams. Experience of middleman between on-the-ground workers and strategic roles.
- Documentation and Reporting: Comprehensive project documentation, such as project charters, scope statements, risk registers, and status reports, in alignment with **PMBOK guidelines**.
- Project Management Tools: Skilled in tools such as **Jira**, **Confluence**, and **Trello** for agile project tracking, collaboration, and progress reporting.
- Software Development Life Cycle (SDLC) understanding

#### Soft Skills

- Organisational Abilities: Strong ability to organise people.
- Clear Communication: Proficient in concise and structured communication. Managed work in environments with low English levels.
- Conflict Resolution: Skilled in mediating disputes and maintaining a collaborative environment, ensuring sustained project momentum.
- Problem-Solving: Ability to identify and fix bottlenecks, and make informed decisions under tight deadlines.
- Adaptability: Agile mindset with the ability to quickly pivot strategies when project needs or challenges arise.
- Attention to Detail: Keen eye for detail when reviewing project deliverables, identifying potential risks, and ensuring quality standards are upheld.

**Languages**: English C1 (Advanced—[EF SET](#)), Ukrainian (Native), and Russian (Native).

**Work Permit**: Ukraine Scheme: Unrestricted right to work in the UK.

### WORK EXPERIENCE

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[MTrading](#) (Online Forex, CFD, and Commodities Broker)

Remote

**IT Project Manager**

Dec 2024 – Present (3 months)

- Built and maintained **project documentation (Confluence)**, enhancing knowledge retention and team transparency.
- Optimized **Jira workflows**, reducing task ambiguity and improving sprint planning and execution.
- Established **project management processes** from scratch, introducing Agile methodologies (Kanban) to improve workflow efficiency.
- Led **cross-functional collaboration** between developers, designers, and stakeholders to drive project success.
- Identified and mitigated **project risks**, proactively addressing bottlenecks to keep timelines on track.

[STOLT TANKERS](#) (Largest Operator of Chemical Tankers)

Worldwide

**Third Officer (Junior Operations Manager)**

Jan 2023 – Aug 2024 (1.7 years)

- **Led and supervised cargo operations**, ensuring safe and efficient loading, unloading, and securing of hazardous materials while maintaining full regulatory compliance.

- **Directed deck crew (ratings) during mooring operations**, executing berthing and unberthing maneuvers under bridge orders, preventing incidents in high-pressure port environments.
- **Ensured 100% compliance** with international maritime safety regulations (SOLAS, MARPOL, ISGOTT), contributing to a flawless safety record with zero cargo-related incidents.
- **Managed navigational watch** on open seas, ensuring safe passage, collision avoidance, and adherence to passage plans during routine operations.
- **Proactively identified and mitigated risks** related to cargo handling, mooring, and navigation, preventing potential delays and operational disruptions.
- **Trained and mentored five cadets and junior officers**, improving their technical skills and decision-making, with four earning promotions.

## VOLUNTEER EXPERIENCE

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Remote

#### IT Project Manager

Jan 2025 – Present

As an IT Project Manager, I lead a team of eight first-time IT professionals, including developers, QA engineers, and a designer, in developing an online store. I am involved in project planning, task organisation, and team collaboration, ensuring the project stays on track while supporting the team in gaining valuable skills and experience.

### Project Managers' Community

#### Co-founder

Dec 2024 – Present

I am building a community for Project Managers in Ukraine to unite professionals, promote knowledge sharing, and foster collaboration. I contribute by writing articles on various project management topics. I co-host bi-weekly meetings, where I engage with an audience of 20 professionals to discuss best practices, industry trends, and innovative approaches to management.

## EDUCATION

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### CERTIFIED ASSOCIATE PROJECT MANAGER (CAPM)

[PMI](#)

Project Management Institute (PMI)

- Demonstrated a foundational understanding of the globally recognised project management principles, processes, and terminology in the *PMBOK® Guide*.
- Developed a structured approach to project management, encompassing initiation, planning, execution, monitoring and controlling, and closure, enabling effective management of projects across diverse industries.

### IT PROJECT MANAGEMENT COURSE

[Online](#)

- Developed a comprehensive understanding of IT project management principles, methodologies, and best practices, covering the entire project lifecycle from initiation to closure.
- Learned project management techniques, including creating a Work Breakdown Structure (WBS), scope management, time and cost estimation, resource allocation, risk assessment, and mitigation planning.
- Enhanced skills in project documentation creation (project charters, technical specifications, user stories, test plans) and stakeholder communication strategies.

### MSc NAVIGATION AND SHIP HANDLING AT SEA

Kherson, Ukraine

Kherson Maritime Academy

- Developed strong analytical and problem-solving skills through mathematics, physics, and theoretical mechanics coursework.
- Honed planning, coordination, and risk management abilities through training in navigation, ship handling, and maritime resource management, demonstrating the capacity to manage complex operations with multiple variables and potential hazards.
- Cultivated leadership, teamwork, and communication skills through training in bridge resource management, emergency response, and organisation of collective action, demonstrating the ability to lead teams and communicate with diverse stakeholders effectively.