**EE Schedule Class of 2018**

**Last week before winter break**-Mandatory EE meeting. Parents are encouraged to attend. We will go over the EE in detail, discuss options, and give you a chance to meet all of our teachers who act as EE supervisors.

**Feb. 3**-Turn in two possible topics/ subjects in ToK and upload to Managebac. If you have already arranged for a supervisor, indicate who it will be. If not, one will be assigned to you before Feb. 10

**By end of Feb**.-Arrange for your first meeting with your supervisor. Students: This is your responsibility. Teachers will not track you down!

You must prepare for this meeting—it is meant to serve as an initial, informal reflective session that will allow you to bounce your ideas off of your supervisor. If you go in unprepared, your supervisor is under no obligation to assist you! Your supervisor will NOT tell you what to write about-they will assist you in developing a working topic and RQ.

Bring a list of the works you’ve consulted.

Consider what piqued your interest in the subject and be prepared to explain.

Informal reflection MUST be posted in Managebac. The goal of this meeting is to refine/ revise your topic and develop a working RQ.

**Between meeting and March 15**-You will need to do some research! Take advantage of the Emory Library and related databases. Come to our MC and ask Ms. Rascoe for assistance. You will NOT be able to develop a working RQ out of thin air.

**March 15**-Typed RQ posted in Managebac

**By March 30**-First Reflective meeting and recorded reflection. Remember, it is your responsibility to schedule this meeting and to then post your reflections in Managebac.

**Week after Spring Break**-Mandatory after school EE meeting. Parents are encouraged to attend. We will discuss progress, upcoming due dates, outline expectations for summer.

**April 28**-Submit typed introduction with at least three sources to supervisor, ToK and Managebac.

**Arrange to meet with supervisor to discuss progress before summer break. Your supervisor will let me know when you’ve had this meeting. Record informal reflection in Managebac.**

**First week of school-** Schedule initial fall meeting with supervisor to discuss summer progress/ abstract and to have reflective session 2. Have second reflection posted by Aug. 11

**Sept. 1**-Rough draft of at least 3600 words due to supervisor/ includes abstract and works cited-submit copy to Managebac.

**By Oct. 1**-Arrange for final meeting with supervisor to discuss draft/ abstract/ final edits to works cited and introduction.

**Dec.1**-Final, revised EE due to supervisor/ submit copy to Managebac.