

# Privacy Policy

**Last Modified: May 2016**

This Privacy Policy explains how information about you is collected, used and disclosed by Enablix LLC (“Enablix”, “we”, or “us”). This Privacy Policy applies to information we collect when you use our website and other online products and services (collectively, the “Services”).

We may change this Privacy Policy from time to time. If we make changes, we will notify you by revising the date at the top of the policy and, in some cases, we may provide you with additional notice (such as by adding a statement to our homepage or sending you an email). We encourage you to review the Privacy Policy whenever you access the Services to stay informed about our information practices and the ways you can help protect your privacy.

## Collection of Information

### **Information You Provide to Us**

We collect information you provide directly to us. For example, we collect information when you create an account, manage your user profile, upload files, participate in any interactive features of the Services, fill out a form, participate in a context or promotion, make a purchase, request customer support or otherwise communicate with us. The types of information we may collect include your name, email address, password, location, job title, professional skills, phone number, social media handle, picture and other biographical or identifying information you choose to provide. Any online payments you make for the Services will be received and processed through our third party payment provider, so we do not collect your payment information.

### **Information We Collect Automatically When You Use the Services**

When you access or use our Services, we automatically collect information about you, including:

- **Log Information:** We log information about your use of the Services, including the type of browser you use, access times, pages viewed, files read, search words, your IP address and page you visited before navigating to our Services.
- **Information Collected by Cookies and Other Tracking Technologies:** We use various technologies to collect information, and this may include sending cookies to your computer or mobile device. Cookies are small data files stored on your hard drive or in device memory that helps us to improve our Services and your experience, see which areas and features of our Services are popular and count visits.

### **Information We Collect From Other Sources**

We may also obtain information from other sources and combine that with information we collect through our Services. For example, if you create or log into your account through a social media site, we will have access to certain information from that site, such as your name, account information and friends lists, in accordance with the authorization procedures determined by such social media site.

## Use of Information

We may use information about you for various purposes, including to:

- Provide, maintain and improve your Services;
- Provide and deliver the products and services you request and send you related information including confirmations and invoices;
- Send you notifications regarding activities that other Enablix users have engaged in via the Services;
- Send you technical notices, updates, security alerts and support and administrative messages;
- Send you communications about products, services, offers, promotions, rewards, and events offered by Enablix and other companies, and provide news and information we think will be of interest to you;
- Respond to your comments, questions and requests and provide customer service;
- Monitor and analyze trends, usage and activities in connection with our Services;
- Personalize and improve the Services and provide advertisements, content or features that match user profile or activities;
- Carry out any other purpose for which the information was collected.

Enablix is based in the United States and the information we collect is governed by U.S. law. By accessing or using the Services or otherwise providing information to us, you consent to the processing and transfer of information in and to the U.S.

## Sharing of Information

We may share information about you as follows or as otherwise described in this Privacy Policy:

- With other users of Enablix in accordance with the privacy preferences you establish;
- With vendors, consultants and other service providers who need access to such information to carry out work on our behalf;
- In response to a request for information if we believe disclosure is in accordance with any applicable law, regulation or legal process, or as otherwise required by any applicable law, rule or regulation;
- If we believe your actions are inconsistent with the spirit or language of our Terms & Conditions or policies, or to protect the rights, property and safety of Enablix or others;
- In connection with, or during negotiations of, any merger, sale of company assets, financing or acquisition of all or a portion of our business to another company; or

- With your consent or at your direction, including if we notify you through our Services that the information you provide will be shared in a particular and you provide such information.

We may also share aggregated or de-identified information, which cannot reasonably be used to identify you.

## Social Sharing Features

The Services may offer social sharing features and other integrated tools (such as the Facebook “Like” button), which let you share actions you take on our Services with other media, and vice versa. The use of such features enables the sharing of information with your friends or the public, depending on the settings you establish with the entity that provides the social sharing feature. For more information about the purpose and scope of data collection and processing in connection with social sharing features, please visit the privacy policies of the entities that provide these features.

## Analytics Services Provided by Other Companies

We may allow others to provide us with analytics services. These entities may use cookies, web beacons and other technologies to collect information about your use of the Services, including your IP address, web browser, pages viewed, time spent on pages, links clicked and other usage information. This information may be used by Enablix to, among other things, analyze and track data, determine the popularity of certain content and better understand your usage of the Services.

## Security

Enablix takes reasonable measures to help protect information about you from loss, theft, misuse and unauthorized access, disclosure, alteration and destruction.

## Safe Harbor

Enablix is a participant in the U.S.-E.U. Safe Harbor program developed by the U.S. Department of Commerce and the European Union and the U.S.-Swiss Safe Harbor program developed by the U.S. Department of Commerce and Switzerland. We have certified that we adhere to the Safe Harbor Privacy Principles of Notice, Choice, Onward Transfer, Security, Data Integrity, Access and Enforcement with respect to personal data transferred from the EU member countries and from Switzerland to the U.S. For more information about the Safe Harbor program and to view our certification, please visit the [U.S. Department of Commerce's Safe Harbor](#) website. If you have concerns about our compliance with the Safe Harbor program, you should contact us at [support@enablix.com](mailto:support@enablix.com). If you are unable to resolve your concern or dispute with us, you

may submit complaints to [JAMS](#) for mediation pursuant to the JAMS International Mediation Rules.

As of the effective date of this policy, the U.S. Department of Commerce has advised that it continues to administer the Safe Harbor program despite an [adverse judgment](#) by the European Court of Justice on October 6, 2015. We are maintaining our Safe Harbor certification for now pending U.S. and EU government action on a new Safe Harbor framework.

## Your Choices

### **Account Information**

You may update, correct or delete information about you at any time by logging into your online account and managing your profile. If you wish to delete or deactivate your account, please email us at [support@enablix.com](mailto:support@enablix.com), but note that we may retain certain information as required by law or for legitimate business purposes. We may also retain cached or archived copies of your account information for a certain period of time.

### **Cookies**

Most web browsers are set to accept cookies by default. If you prefer, you can usually choose to get your browser to remove or reject browser cookies. Please note that if you choose to remove or reject cookies, this could affect the availability and functionality of our Services.

### **Promotional Communications**

You may opt out of receiving promotional email messages from Enablix by following the instructions in those emails. If you opt out, we may still send you transactional and relationship messages, such as those about your account or our ongoing business relations.

### **Activity Notifications**

You may manage your preferences for receiving certain alerts and notifications from Enablix in connection with the use of the Services by you or other Enablix users through your account settings.

## Contact Us

If you have any questions about this Privacy Policy, please contact us at: [support@enablix.com](mailto:support@enablix.com)