

PURCHASE ORDER

PO Number: PO-20251120-0003
Date: November 20, 2025

Vendor Information

Vendor Name: Unknown Vendor
Address: N/A

Request Information

Request Title: Library setup materials
Description: Library setup materials
Requested By: John Staff

Items

#	Description	Quantity	Unit Price	Total
1	Biology book	10	\$1,000.00	\$10,000.00
TOTAL:				\$10,000.00

Approvals

Level 1 Approval: Jane Approver 2025-11-20
Level 2 Approval: Bob Manager 2025-11-20