

## Meeting Minutes written by Board member Xin Jiang

1. Meeting time: 4:00Pm to 5:10Pm, Sept. 11, 2011
2. Location: Rm228, Conant High school
3. Attendee: All seven board members (Xiaolin, Lei, Hong, Liping, Mary, Peter and Xin) attended the election meeting.

### Brief Description of the meeting:

Ms. Liping chaired the meeting. There were two agenda proposed by Liping two weeks prior the meeting. One is the brain storming on w-2 and the second is the board internal leaders' election.

### Summary of the meeting;

#### (1). For the election agenda:

1. Peter, Hong and Liping all won the majority votes. The results are the following:

Peter Gao: Co-Chair

Hong Qiu: Co-Chair

Liping Zhao: Chair

2. The expiration day of the three board leaders is the end of 2011 to 2012 academic year. The exact expiration day can be defined late by the board meeting.
3. Peter, Xiaolin and Xin checked and recorded the ballots. Xin kept the ballots and has scanned the ballots in PDF files for future reference.
4. For the details of the election and ballots counting rules and validity of the election and results, please refer to Xin Jiang's "election review summary report of Sept. 17, 2011".

#### (2) For the w-2 brain storming agenda:

1. One board member proposed to look for professional opinions.
2. One board member asked the school committee to give detail report and plan
3. One board member asked for specific employment lawyer or professional's opinions on the w-2 and 1099 contractor employees and the tax professional opinion.
4. One board member proposed for legal training from the legal professionals to the board members for the purpose to obtain the related legal knowledge to help to make judgment and decision---since the legal professionals can only provide advice and opinions and the decision have to be made by each board member.

5. One board member has made comments that the former board has already made decision regarding the w-2 issue and the by-law defined the principal and school committee members as volunteers' position and should not receive stated salary for their service. Therefore the w-2 should not applied for the school principal and school committee members and the school should comply with the 1099 rules for all the 1099 contractors that the school is currently practicing.
6. The board did not made decision regarding the w-2 issue in this meeting.

(3) Meeting minutes review by all board members: This meeting minute has been posted by email for internal review and feedback before releasing.