



## **Board Meeting Minutes**

Date/Time: 8/19/2010 @6:30pm

Location: Palatine Main Library

### **Participants:**

Board Directors: Hong Qiu, Xiaolin Xiao, Liping Zhao, Peter Gao, Annie Cai, Jiang Xin, Mary Ceruti

## **Item 1 : Voted on Sub-committee Personnel**

**Final Version will be sent out to Principal and School Committee.**

### **Sub-committee Responsibilities and Group Communication**

Each sub-committee member expressed his/her understanding of the responsibilities and expectations for their line of work.

## **Item 2: Bylaw Amendment Draft Review**

1.Membership Definition: Membership is defined as family with a child/children under 18 years of age registered as an active student in Xilin NW School.

2. Discussion on Treasurer and Accounting Director Job Description drafted by Xiaolin. Mary will incorporate the new description in the By-law Amendment Draft

## **Item 3 Related Discussions**

1.Principal's Compensation:

-Research other Chinese school's principal pay rate and structure

Peter proposed setting up Principal bonus at the end of school year

2. Board member Motivation,

-The possibility of having a board budget

-The possibility of offering tuition waiver to board members

## **Agenda Item 2:**

Budget Review for upcoming school year

-No changed were formally proposed at the meeting, although more discussion will follow.

Finance sub-committee will lead the review process. The budget needs to be approved/revised by next board monthly meeting..

Meeting was adjourned at 9:00pm.

Minutes taken by Liping Zhao