



Board Meeting Minutes

Date/Time: Sunday, 1/16/2011 4:00pm-5: 00pm

Location: Room 202, Conant High School, Hoffman Estates, IL

Participants:

Board Directors: Mina Xiao, Xin Jiang, Cai Lei, Mary Cerutti, Hong Zhao, Peter Gao, Liping Zhao

Agenda Item: By-law Amendment

Timeline:

To Principal: by 01/23/2011

To Attorney: by 03/01/2011

On school website: by 04/01/2011

Member Vote: May 2011

Treasurer Function

Compensation: Treasurer is not compensated due to no compensation rule for board members. However, the actual expense can be reimbursed by filling out the expense form through board budget.

Primary account holder vs. Joint account holder

This is an execution matter. Board is Ok with the language that "The treasurer shall oversee bank accounts."

Principal's Function

Non-competition clause: take out the distance qualifier

Academic Function

Draft agreed by board

PR Director

Draft agreed by board

Admin. Director

Draft agreed by board

Accounting Director

Draft agreed by board

IT Director

IT Director shall provide assistance to board requests.

Meeting was adjourned at 5:00pm

Minutes taken by Liping Zhao