The Hartmann Paradigm:
City-state Principles in the Modern World

LOGISTICS & CONTENT

Logistics:
- Submit final papers – in class (by hand) **and** electronically (by email) directly to Prof. Blackwood.
- Papers must be submitted in either MS Word, Pages, or Hancom format.
- Papers are due by noon on Friday, June 13th.
- The length of the paper itself will be approximately $3_{1/2}$ -5 pages (typed: Times New Roman, double spaced, 12 pt. font, 1 inch margins, portrait layout, not landscape).
- Keep the paper clear, concise, well organized, and well written; staple pages together in the upper left-hand corner.
- Use APA style.
- Information ought to flow logically and smoothly through paragraphs (topic sentences) and sections (subheadings).
- Use appropriate spelling and grammar.
- Assignment must be turned in promptly with directions followed.
- Bind notecards & bibliography cards either with a metal loop/ring or with rubber bands (do something to ensure that they won't become separated from each other).

Content (these are the different sheets (parts) that you'll be submitting):
Sheets (items) to include:
- cover
- abstract *(give an accurate account of the contents & the purpose of your paper; it's a **summary**, not commentary)*
- the paper itself *[Introduction, Body (in-text citations, methods and results from synthesis of data, discussion and implications regarding Hartmann's paradigm), and Conclusion]*
- references
- figures and tables (located at end)
- academic word lists
- notecards and bibliography cards

Things I'll be checking:
- cover
- references (≥10)
- tables/figures (at least one of either)
- academic word lists (≥5 from each list)
- in-text citations (≥23)
- in-text academic words (≥10, five from each list)
- abstract *(accurate account of contents & purpose; summary, not commentary)*
- layout, structure (headers throughout, GPS followed, spacing)
- organization, content *[argumentative/persuasive paper; Intro (w/ GPS); Easy-to-identify Thesis/GPS & TSs, coherence (transitions), unity (follow abstract, GPS, stay on topic), no citations in conclusion; length of document]*
- language *[style, conventions: academic, advanced; sentence variety, word choices (vocab. range), grammar (agr., awk., etc.), punctuation, spelling]*
- editing, individual effort *[evidence of editing (no careless errors) and of individual effort (care to follow directions, turn in work on time, seek out clarification, etc.)]*
- notecards & bibliography cards

<u>INSIDE THE PAPER</u>

Title:
- Give your paper a title that describes the research in context with the author's YC paradigm.

Introduction:
- Introduce broad topic/context of research.
- Motivation and importance of research should be clearly stated. Why should we care about this topic? What difference will your research make?
- Provide relevant background information; use references here, too, if applicable.
- State the purpose of the research paper.
- State your questions/hypotheses and predicted results towards the end of the introduction.
- You should also provide a rationale for your predictions.
- Information should flow logically from general to specific.

Body (in-text citations, methods and results from synthesis of data, discussion and implications regarding the Hartmann paradigm)**:**

Methods:
- Provide a detailed description of what was going on in your mind as you uncovered, layer by layer, the data during your research. In what ways (and why) did your research question evolve?
- Write your paper in the past tense (unless common sense dictates otherwise), since you have already conducted the research.
- Organize your paper in a clear and logical way (if appropriate, use sub-headings).
- Your writing should show that you have a clear understanding of concepts that you present.
- Include parenthetical citations in text. In-text refs should be cited by (author(s), year) in the text of your report for each time information from that source was used. For websites, use: (website name, date accessed). Citations used should be relevant to the research and appropriately cited parenthetically in the main text. Citation format should be consistent.
- Words from the two academic word lists should be indicated in the text by using them in boldface and writing them in all caps, **LIKE THIS**. This will help me to more easily see them.

Results:
- Highlight the important results of your investigation (data you have uncovered).
- Use at least one figure or table to clarify information and/or to guide your reader.
- Figures and tables should be referenced in the text in parentheses (see additional notes on figure/table formatting below) & then simply included at the end of your paper, after references.
- Describe the patterns seen in the data, and then elaborate upon, interpret, and discuss your results (see guidelines in discussion section below).
- Present information in a clear and organized format (if appropriate, use sub-headings consistent with methods section above).

Discussion:
- Discuss and interpret results (don't just repeat results).
- Provide possible explanations for the patterns you observed.
- Make conclusions that are clearly related to the results.
- Conclusions should, if possible, relate back to the existing literature (Hartmann paradigm).
- Identify implications of the data.
- Identify sources of error / weaknesses of your research.
- Suggest areas for improvement of current research and future research areas.

<u>AFTER THE PAPER</u>

References:
Parameters:
- Two references must be from reputable codified (written-down, published) sources are required (one will be Hartmann's text); internet-based journals are acceptable.
- One (at least one) reference will be from a reputable face-to-face interview (professional person, professor, police officer, judge, doctor, lawyer, military officer, etc.); Professor Ivy"s interview fulfills this requirement. While not normally included in the references section, I am not only allowing it but requiring it.
- You need to provide enough information about the sources that they could be found in the same way by someone else.
- References cited in the text should be listed alphabetically in the reference section.
- A standard APA style for references should be used; see APA samples distributed in class.
- References used should be relevant to the research and listed alphabetically.

Figures and tables:
- At least one figure or table is required, and must be from a reputable source [government study, university research, international body's report (UN or WHO, for example), etc.].
- All figures/tables and their associated legends should be placed near the end of your report (i.e. after the references but before the academic word lists).

Below are general guidelines for figure and table formatting. The guidelines presented may be more detailed than what you need; for example, you might only have one figure/graph to report.

Parameters:
- Figures and tables should represent major findings.
- Format: Label all axes/columns, etc. properly.

Numbering:
- Figures and tables have separate sequences (i.e. Figure 1,2,3, etc. and Table 1,2,3, etc.).
- Number the figures and legends in the order they appear in the main text.

Legends:
- Text explains figure/table without reference to main text (and is independent of main body text).
- Table legends will be located above the table.
- Figure legends will be located below the figure.

Academic word lists:
- Vocabulary from the two lists should be listed separately on one page, with items from the Academic Word List listed first, followed by those from West's General Service Word List.
- Words should be listed in the order that they appear in your paper, **NOT** alphabetically.
- They will be worth two points each, one point for existence and spelling at the end of the document, and one point for existence and proper use of in the paper itself.

Notecards and bibliography cards:
- Bind notecards & bibliography cards either with a metal loop/ring or with rubber bands (do something to ensure that they won't become separated from each other).
- Devise a method to differentiate notecards from bibliography cards so that they can be easily distinguished from one another (colored card to divide the sections, sticky memo in the corner, etc); basically, help me to know which are the notecards and which are the bibliography cards.