



Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
Tandag City

Provincial Human Resource and Management Office

October 2, 2024

HON. ANTONIO C. AZARCON

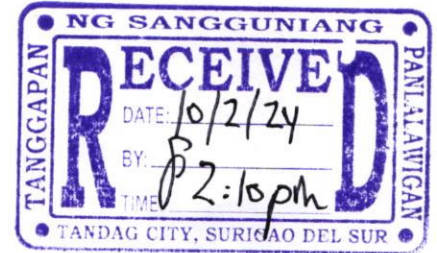
Sangguniang Panlalawigan Member

Chairman, SP Committee on Good Governance, Public Ethics and Accountability

20th Sanggunian

This Province

Sir:



This is to acknowledge receipt of Ordinance No. 2024-28, dated August 13, 2024 of the Municipality of Lingig, this province, for comment and recommendation.

Upon perusal of the subject Ordinance, the undersigned noted the following observations:

ITEM	FINDING/S	RECOMMENDATION/S
Section 4. <i>Organizational Structure and Staffing Pattern</i>	<p>The salary grade of the position of Administrative Aide III (Laborer II) is erroneously presented in the ordinance as SG 2.</p> <p>The generic administrative title of the position of Laborer II under Labor Market Information Section is erroneously presented as Administrative Aidee III.</p> <p>The generic administrative title of the position of Laborer II under Career Advocacy and Employment Coaching Section is erroneously presented as Administrative III.</p>	<p>Rectify the salary grade of the position of Administrative Aide III (Laborer II) to SG 3. Refer to LBC 137, IOS for LGU's.</p> <p>Rectify the generic administrative title of the position of Laborer II under Labor Market Information Section to Administrative Aide III.</p> <p>Rectify the generic administrative title of the position of Laborer II under Career Advocacy and Employment Coaching Section to Administrative Aide III.</p>
Section 6. <i>Qualification Standards</i>	<p>The salary grade of the position of Administrative Aide III (Laborer II) is erroneously presented as SG 2.</p>	<p>Rectify the salary grade of the position of Administrative Aide III (Laborer II) to SG 3. Refer to LBC 137, IOS for LGU's.</p>

In view of the abovementioned findings, the undersigned recommends the return of the ordinance to the concerned Sanggunian for rectification.

We hope to have extended assistance on this matter.

Truly yours,

ACE R. ORCULLO, MPA, CHRA

Provincial Human Resource Management Officer