



# CITY COUNCIL ACTION MINUTES

Special Meeting  
May 16, 2022

The City Council of the City of Palo Alto met on this date in the Council Chambers and by virtual teleconference at 5:00 P.M.

Present: Burt, Cormack, DuBois, Kou, Stone, Tanaka

Absent: Filseth

## Closed Session

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS Authority: Government Code Section 54956.8 Property: 445 Bryant Street, Assessor's Parcel Number 120-15-107 Negotiating Party: JSRFIT LLC, a California limited liability company d.b.a. Form Fitness City Negotiators: Ed Shikada and Kiely Nose Subject of Negotiations: Lease Price and Terms of Payment

**MOTION:** Council Member Cormack moved, seconded by Council Member DuBois to go into Closed Session.

**MOTION PASSED:** 6-0-1 Filseth absent

Council adjourned to Closed Session at 5:00 P.M.

Council reconvened from Closed Session at 6:10 P.M.

There were no announcements for the public.

## Special Orders of the Day

2. Proclamation Recognizing National Police Week - May 15-21, 2022 and National Peace Officers' Memorial Day - May 15, 2022
3. Proclamation Recognizing Emergency Medical Services Week May 15-21, 2022

## Agenda Changes, Additions and Deletions

The agenda was reordered that Item 13 was moved to the end of the agenda.

## Public Comment

# ACTION MINUTES

## Consent Calendar

Council Member Cormack, DuBois registered a no vote on Agenda Item Number 5.

Council Member Tanaka registered a no vote on Agenda Item Number 6.

**MOTION:** Council Member Cormack moved, seconded by Mayor Burt to approve the Consent Agenda Item Numbers 4-12.

4. Approve Minutes from the May 2, 2022 City Council Meeting
5. Adoption of **Resolution 10037** Authorizing Use of Teleconferencing for Council Meetings During Covid-19 State of Emergency
6. Approval of Amendment One to Six (6) Enterprise System SAP On-Call Professional Services Contracts with: 1) Avertra Corporation, C20174583A; 2) Peloton Group, LLC., C20174583B; 3) Etech-360, Inc., C20174583C; 4) V3iT Consulting, Inc., C20174583D; 5) IT Resonance, Inc., C20174583E; and 6) Techlink Systems, Inc., C20174583F, to Increase the Level of Services that May be Provided and Increase the Combined not-to-exceed Amount from \$350,000 Annually to \$650,000 Annually in Year 2 and \$1,650,000 Annually in each of Contract Years 3 through 5, for all Six (6) Contracts, Bringing the New Contract not-to-exceed Combined Amount Across all Six (6) Contracts to \$5,950,000 Over a Five-Year Period, for provision of Department-Specific SAP Solutions
7. Approval of Contract Number C22183804 With Jacobs Engineering Group, Inc, (Jacobs) in the Total Amount Not-to-Exceed \$880,569 to Provide Engineering Services for the Joint Intercepting Sewer (JIS Rehab.) Rehabilitation (Phase 1) at the Regional Water Quality Control Plant from the Plant Repair, Retrofit, and Equipment Replacement capital project (WQ-19002) in the Wastewater Treatment Fund
8. Approval of Contract No. C22183905 with Prime Government Solutions, Inc. for an Amount Not to Exceed \$136,892 Over a Term of Approximately Five-Years through June 30, 2027 for the Provision of Cloud-based Agenda, Meeting, and Commission Management and Automation Software
9. Adoption of **Resolution 10038** for Senate Bill 1, the Road Repair and Accountability Act, for Fiscal Year 2023, Providing the Street

# ACTION MINUTES

Maintenance Project List for Capital Improvement Program Project PE-86070

10. Approval of Amendment Number Two to Contract No. C20175911 with Labyrinth Solutions, Inc., to extend the Contract Term through October 21, 2022 at No Added Cost, for Information Technology Professional Services, Cloud Computing Hosting and Support Services, and As-Needed SAP Application Technical / Functional Support Services.
11. SECOND READING: Adoption of **Ordinance 5549** Amending Palo Alto Municipal Code (PAMC) Title 18 (Zoning), Chapters 18.04 (Definitions), 18.16 (Neighborhood, Community, and Service Commercial (CN, CC and CS) Districts), 18.18 (Downtown Commercial (CD) Districts) and 18.30 (A) and (C) the Retail and Ground Floor Combining Districts. Environmental Review: Exempt Under California Environmental Quality Act (CEQA) Guidelines Section 15061(b)(3) until December 16, 2022. (FIRST READING: May 2, 2022: PASSED 7-0)
12. SECOND READING: Parks and Recreation Commission Recommend Adopting **Ordinance 5550** to Amend the Foothills Nature Preserve Attendance Range to 400-600 Guests (FIRST READING: May 2, 2022: PASSED 7-0)

## **MOTION SPLIT FOR THE PURPOSE OF VOTING**

**MOTION PASSED Items 4, 7-12:** 6-0-1 Filseth Absent

**MOTION PASSED Items 5:** 4-2-1 Cormack, DuBois No, Filseth Absent

**MOTION PASSED Items 6:** 5-1-1 Tanaka No, Filseth Absent

## City Manager Comments

## Action Items

13. Approve a Fiscal Year 2023 Program for Domestic Recycling of Mixed Paper and Mixed Rigid Plastics; Approve a Budget Appropriation in the Refuse Fund Fiscal Year 2023 Operating Budget; Direct Staff to Negotiate a Corresponding Contract Amendment with GreenWaste of Palo Alto for Program Costs in an Amount Not to Exceed \$1.2M

**ACTION:** Item was continued to a future meeting.

# ACTION MINUTES

14. Adopt resolutions Authorizing the City Manager to Continue to Close California Avenue from El Camino Real to Park Boulevard, and Ramona Street between Hamilton Avenue and University Avenue Until December 31, 2023 and Direct Staff to Implement Specific Access Lanes and Perimeter Rules

**MOTION:** Mayor Burt moved, seconded by Council Member Stone to:

- 1) Adopt resolutions extending the City Manager's authority to temporarily close portions of California Avenue and Ramona Street until December 31, 2023; and
- 2) Authorize Staff to implement the following specific access and perimeter rules:
  - a. Implement a dedicated emergency access lane.
  - b. Require the installation of edge treatments around retail or dining spaces that are no taller than 36 inches from the platform or street, whichever is applicable
  - c. Direct staff to work with businesses to eliminate large tents and re-establish an 8-foot sidewalk width as soon as feasible.
  - d. Implement a slow dedicated two-way bicycle lane on Cal Ave.
  - e. Within the California Avenue closure, City staff may install appropriate enhancements or aesthetic elements that will also provide a visible distinction from the emergency access lane and dining areas.
  - f. Within the California Avenue closure, all changes to the interim closed program shall be coordinated with the Urban Village Farmers' Market to accommodate minimum market footprint requirements
  - g. Within Ramona St. closure have city staff develop design requirements for the long-term closure that support the historic district; and
- 3) Direct staff to develop a plan to support retailers on California Avenue, including a marketing program; and
- 4) Direct staff to develop an interim fee structure for Cal Ave and Ramona.

# ACTION MINUTES

## MOTION SPLIT FOR THE PURPOSE OF VOTING:

**MOTION:** Mayor Burt moved, seconded by Council Member Stone to add item 3. Direct Staff to develop a plan to support retailers on California Avenue, including a marketing program.

**MOTION PASSED:** 4-2-1, Cormack, Tanaka No, Filseth Absent

**MOTION:** Mayor Burt moved, seconded by Council Member Stone to include item 2. Authorize Staff to implement the following specific access and perimeter rules:

- d. Implement a slow dedicated two-way bicycle lane.

**MOTION FAILED:** 3-3-1, Cormack, DuBois, Kou No, Filseth Absent

**FINAL MOTION:** Mayor Burt moved, seconded by Council Member Stone to

- 1) Adopt **Resolution 10039** and **Resolution 10040** extending the City Manager's authority to temporarily close portions of California Avenue and Ramona Street until December 31, 2023; and
- 2) Authorize Staff to implement the following specific access and perimeter rules:
  - a. Implement a dedicated emergency access lane.
  - b. Require the installation of edge treatments around retail or dining spaces that are no taller than 36 inches from the platform or street, whichever is applicable
  - c. Direct staff to work with businesses to eliminate large tents and re-establish an 8-foot sidewalk width as soon as feasible.
  - d. ~~Implement a slow dedicated two-way bicycle lane on Cal Ave.~~
  - e. Within the California Avenue closure, City staff may install appropriate enhancements or aesthetic elements that will also provide a visible distinction from the emergency access lane and dining areas.
  - f. Within the California Avenue closure, all changes to the interim closed program shall be coordinated with the Urban Village

# ACTION MINUTES

Farmers' Market to accommodate minimum market footprint requirements

- g. Within Ramona St. closure have city staff develop design requirements for the long-term closure that support the historic district; and
- 3) Direct staff to develop a plan to support retailers on California Avenue, including a marketing program; and
- 4) Direct staff to develop an interim fee structure for Cal Ave and Ramona.

**MOTION PASSED:** 5-1-1, Tanaka No, Filseth Absent

- 15. PUBLIC HEARING: Adoption of Two Ordinances Implementing the Objective Standards Project, Including: 1) New Chapter 18.24, Contextual Design Criteria and Objective Design Standards; 2) Modifications to Affordable Housing (AH) Overlay District to Eliminate the Legislative Process; 3) Changes to Remove Inconsistencies and Redundancies, and Streamline Project Review Throughout Title 18. (9:15 – 10:45 PM)

**ACTION: Item continued to future meeting**

Council Member Questions, Comments and Announcements

Adjournment: The meeting was adjourned at 11:13 P.M. in memory of the families and friends affected by the incident in Buffalo, NY.

# ACTION MINUTES

ATTEST:

DocuSigned by:

*Lesley Milton*

E56491CF3DB34FA...

City Clerk

APPROVED:

DocuSigned by:

*Patrick Burt*

ED9E9C9FB89E04FF...

Mayor

NOTE: Action minutes are prepared in accordance with Palo Alto Municipal Code (PAMC) 2.04.160(a) and (b). Summary minutes (sense) are prepared in accordance with PAMC Section 2.04.160(c). Beginning in January 2018, in accordance with [Ordinance No. 5423](#), the City Council found action minutes and the video/audio recordings of Council proceedings to be the official records of both Council and committee proceedings. These recordings are available on the City's website.

**Certificate Of Completion**

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Subject: Please DocuSign: 20220516amCCsm.docx

Source Envelope:

Document Pages: 7

Signatures: 2

Envelope Originator:

Certificate Pages: 2

Initials: 0

Mahealani Ah Yun

AutoNav: Enabled

250 Hamilton Ave

Enveloped Stamping: Enabled

Palo Alto , CA 94301

Time Zone: (UTC-08:00) Pacific Time (US &amp; Canada)

Mahealani.AhYun@CityofPaloAlto.org

IP Address: 199.33.32.254

**Record Tracking**

Status: Original

6/14/2022 7:43:58 AM

Holder: Mahealani Ah Yun

Location: DocuSign

Mahealani.AhYun@CityofPaloAlto.org

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: City of Palo Alto

Location: DocuSign

**Signer Events****Signature****Timestamp**

Patrick Burt

pat@patburt.org

Mr

Security Level: Email, Account Authentication  
(None)

Signature Adoption: Pre-selected Style  
Signed by link sent to pat@patburt.org  
Using IP Address: 73.241.156.108

Sent: 6/14/2022 7:51:38 AM

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Signed: 6/21/2022 11:17:07 AM

**Electronic Record and Signature Disclosure:**

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Lesley Milton

Lesley.Milton@CityofPaloAlto.org

City Clerk

Security Level: Email, Account Authentication  
(None)

Signature Adoption: Pre-selected Style  
Signed by link sent to  
Lesley.Milton@CityofPaloAlto.org  
Using IP Address: 199.33.32.254

Sent: 6/21/2022 11:17:09 AM

Viewed: 6/21/2022 11:36:37 AM

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**In Person Signer Events****Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp****Witness Events****Signature****Timestamp****Notary Events****Signature****Timestamp**

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/14/2022 7:51:38 AM
Certified Delivered	Security Checked	6/21/2022 11:36:37 AM
Signing Complete	Security Checked	6/21/2022 11:36:42 AM
Completed	Security Checked	6/21/2022 11:36:42 AM

  

Payment Events	Status	Timestamps