The below table is a list of acquisition methods and their description. For additional information including dollar thresholds please refer to SCM vol. 2 and 3 found at: <http://www.dgs.ca.gov/pd/Resources/publications/SCM2.aspx>

<http://www.dgs.ca.gov/pd/Resources/publications/SCM3.aspx>

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| **Acquisition Method** | **Abbreviation** | **Description** |
| California Multiple Awards Schedule | CMAS | The CMAS program offers primarily Federal GSA multiple award schedule pricing with California terms and conditions with suppliers that provide nonIT goods and services, and IT goods and services. |
| Community-based Rehabilitation Program | CRP | In accordance with WIC 19404, exempt from competition by law; under control agency oversight. |
| Emergency Purchase |  | Exempt from competition by law; under control agency oversight. |
| Fair and Reasonable |  | In accordance with GC section 14838.5(c) if the estimated value of a transaction is under $5,000.00, buyers shall obtain at least two price quotations from responsible suppliers whenever there is reason to believe a response from a single source is not a fair and reasonable price. |
| Formal Competitive |  | Formal solicitations are more complicated, higher in risk and usually of higher dollar value and are conducted using the IFB, depending on the degree of specific language needed. |
| Informal Competitive |  | Informal solicitations are generally straightforward or uncomplicated and usually of lower dollar value and may be conducted using Request for Quotations (RFQ) or Invitation for Bids (IFB), depending on the degree of specific language needed. |
| Limited Competitive Bidding | LCB | LTB contracts are limited by statute in accordance with PCC Sections 10301,10302, also for non-IT goods, to the following conditions:  • Emergencies, where immediate acquisition is necessary to prevent or mitigate the loss or impairment of life, health, property, or essential public services.  • Proposed acquisition of goods which are the only goods that meet the State’s need. |
| Master Purchase/Price Agreement |  | Master Agreements are contracts that are competitively bid by the DGS and available to any agency that expend public funds. These type of agreements establish a pre-qualified list of vendors and simplify the purchasing process for the end user, by utilizing fair and reasonable pricing for the function to be provide. |
| Master Rental Agreement |  | Please see Master Purchase/Price Agreement. |
| Master Service Agreement |  | Please see Master Purchase/Price Agreement. |
| Non-Competitive Bid | NCB | NCB contracts are limited by statute in accordance with PCC section 10301 and 10302 for goods to the following conditions:  • Emergencies, where immediate acquisition is necessary for the protection of the public health, welfare, or safety or;  • Proposed acquisition of goods and services are the only goods and services that meet the State’s need. |
| Small Business/Disabled Veterans Business Enterprise | SB/DVBE Option | GC section 14838.5 (a) and (b) enables a department to conduct a competitive solicitation valued at $5,000.01 through $249,999.99 that targets only certified SB or certified DVBEs. |
| Services are specifically exempt by policy |  | There are purchases that may be awarded without advertising or competitive bidding and without an NCB, as a result of being exempt by policy. Although exempt by statute or policy, the purchasing authority dollar thresholds still apply. |
| Service are specifically exempt by statute |  | Please see Services are specifically exempt by policy. |
| Software License Program |  | A pre-qualified list of suppliers exists and therefore further competition is required. |
| Special Category Request | SCR | A Special Category NCB Contract Request (SCR) represents categories of contracts for the purchase of goods or services necessary to achieve a department’s program objectives in a timely manner, where the DGS has determined in advance and in writing, that for a specific type of category of goods or services there is no viable competition, or that due to critical time requirements such competition cannot be completed by the exercise of reasonable efforts prior to the time such goods or services are required. |
| State Price Schedule |  | State Price Schedules (SPS) are non-competitively bid agreements for goods at a fixed price for a specified period of time. These agreements are established by the DGS/PD for use by State departments. |
| State Programs |  | State Programs include Property Reuse Program (Surplus), California Prison Industry Authority (CALPIA), and Office of State Publishing (OSP) |
| Statement of Qualifications |  | Statement of Qualifications sets out the criteria for determining the best qualified professional. Criteria includes such factors as professional excellence, demonstrated competence, specialized experience of the firm, education and experience of key personnel, staff capability, workload, ability to meet schedules, principals to be assigned, nature and quality of completed work, reliability and continuity of the firm, location, professional awards, and other relevant considerations |
| Statewide Contract |  | Statewide Contracts (SCs) are competitively bid and awarded contracts established by the DGS/Procurement Division to take advantage of lower costs passed on by suppliers bidding on large quantities of goods repetitively used by multiple state departments. These contracts have unlimited dollar thresholds unless otherwise noted in the specific contract user instructions. |
| Western States Contracting Alliance | WSCA/Coop | The WSCA/NASPO establishes cooperative multi-state contracts where participating states may join together to achieve cost-effective and efficient acquisition of quality products and services. Departments executing orders using the WSCA/NASPO program are not required to obtain three offers or document best value, but conducting price comparisons among the WSCA/NASPO suppliers, if available, is encouraged. Refer to the user instructions of each contract. |