
Host Application

Research and Innovation Fellowship for Agriculture (RIFA) 2020 Fellowship Cycle

Due by 5:30 pm PST Monday, December 16th.

The RIFA program connects organizations, research institutes and universities in developing countries with Master's and PhD level Fellows from campuses throughout the University of California that possess expertise in agriculture, food systems or associated social and environmental issues.

RIFA Fellows receive funds that cover all international travel expenses, medical insurance, pre-departure orientation, ongoing administrative support and UC Faculty mentorship throughout the projects' design and implementation.

***Please note:** RIFA can no longer provide Fellows with an in-country subsistence allowance covering food, lodging and in-country project costs. Organizations providing this in-country match (either cash or in-kind) will be given priority in the assignment process.

Please see the new section "Budget" for more explanation of the 2020 cycle changes.

Please use this form to apply for a RIFA Fellow. Potential Fellows will be provided with this information in order to make a selection for fellowship choice. Your organization will be contacted by the RIFA management entity after December 16 to discuss your application. If your project is selected by a Fellow (Fellow selection takes place from January to March), RIFA will provide you with the Fellow(s) background and response to your request. In some cases there may be more than one response. You would then have the opportunity to communicate directly with the Fellow(s) to assess the fit. If there is then an agreement to go forward, then discussions would begin involving Fellow, Faculty Mentor, and counterpart in your organization to define the objectives and expected outcomes of the work to be carried out.

For additional questions please reach out to the program's associate director, Kathryn Lincoln at ucrifa@ucdavis.edu, or visit our facebook page at <https://www.facebook.com/ucdRIFA/>.

Submit this form electronically to ucrifa@ucdavis.edu.

Project Title:

Project Summary:

Please include a 2-3 sentence summary of your project and the potential role of the fellow.

Project Country or Countries:

Principal In-Country Host Institution:

If listing more than one organization, please indicate which will be the lead organization.

Main Point of Contact:

Include email address and phone number.

Principal Field Based Collaborator:

This may or may not be the same person as the main point of contact. This should be the primary person that the fellow will be working with on the daily activities of the project or program.

University of California Faculty/Staff Counterpart (Optional):

Some projects have a UC counterpart already identified in this application phase while others do not. For those projects that do not have a UC counterpart identified, selected fellows will be asked to bring a faculty mentor on to the project. For those projects that do have a mentor identified please indicate their name, email, university, department and position held.

Number of Fellows:

Please indicate the maximum number of fellows you would like to accommodate.
Our funding is limited to no more than 3 fellows per host.

Desired Duration Fellow Will Spend In Country:

Fellows may travel between May 2020 and November 2020 for a period of 2-6 months. While availability varies by individual, the best availability for fellows to travel is usually between June-September.

Work Environment:

Will the Fellow engage in fieldwork, lab work, office work, etc.? Please include names of specific cities or regions of work if known.

Desired Skills of Fellow(s):

If the project requires Fellow(s) to have knowledge of a language other than English, what level of proficiency should they have:

Language:

Level of Proficiency:

Project Description:

Please include how you envision the implementation of this project and how you expect the Fellow(s) to contribute to achieving the project goal. This may be very general or very specific according to what you perceive to be the concerns or interests this project is addressing. We understand this may evolve over time, especially during discussions with the Fellow and Mentor. (Limit to space provided.)

Budget:

Beginning in 2020, the RIFA program will no longer be able to support 100% of the Fellowship costs for projects. As such, hosts will now be required to provide support to fellows either through providing lodging and meals and incidentals in the project country, or by providing a stipend (or a combination of both) to cover lodging and M&IE in country. As costs vary by project country, we are asking the host to estimate a cost for these categories.

Your application submission is an indication that you understand that you will be responsible for these costs should you receive a fellow.

Estimate a budget for your project using your desired duration for a fellow. Below is a breakdown of project costs by responsible party. Your estimate should include all categories marked “Host”:

Category	Responsible entity	Estimated Value
Medical costs	RIFA	\$500
Airfare	RIFA	\$2000
Ground Transport	RIFA	\$500
Meals during travel	RIFA	\$100
Visa	RIFA	\$50
Lodging	Host	
Meals and incidentals in country	Host	
In-country project costs	Host	
Total estimated RIFA Contribution	RIFA	\$3150
Total Estimated Host Contribution		