

## **Recognized Student Organization Bylaws**

All RSOs must adopt bylaws that govern the group and explain how the group shall be organized.

***Please note:*** The remarks in italics must be included in your bylaws in order for your group to be considered for RSO status.

### **Article I: Name Section**

#### *Section 1:*

The name of this organization shall be Cyber Phoenix Security Society (“CPSS”, “the organization”, “CYPHNX”, “CyPhnx”).

### **Article II: Purpose Section**

#### *Section 1– Mission.*

The purpose of this organization shall be to expand recreational, artistic, educational, and professional opportunities for our membership and wider community by establishing a welcoming, inclusive, yet socially critical space that fosters a genuine interest in topics relating to big data, security and privacy, and issues of representation in technology and cybersecurity, and that prepares our members with the knowledge to educate the university and wider community around the multidisciplinary impacts of surveillance technology and cybersecurity.

### **Article III: Field of Membership**

#### *Section 1– Membership.*

Membership shall be open to all undergraduate and graduate UChicago students, faculty, staff, and community members. Voting membership is limited to currently registered UChicago students. There shall be three (3) kinds of membership: Board Representatives, Committee Members, and General Members. Board Representatives shall be charged with responsibilities in accordance with those enumerated in Article (III). Committee membership shall be granted upon agreement of the organization’s Connecting Representative(s) to members who display a high level of commitment to the organization and desire to expand or improve current programming. General membership is granted to all individuals who can commit to attending at least 2 quarterly meetings and express great interest in learning about or being involved with topics relating to big data, security and privacy in technology, or surveillance technology’s societal consequences. Every new member will be paired with a mentor in a committee of their choice.

#### *Section 2– Eligibility requirements.*

CPSS is open to any interested students. An active member is defined as someone who met their attendance requirement in the previous quarter, (a minimum of two (2) meetings is required for general membership, and five (5) meetings for Board Representatives). Members who are on a leave of absence or a study abroad program shall be exempt from the attendance requirements but must confirm in writing, their interest to continue their involvement upon return to campus.

### **Article IV: Officers**

### *Section 1– Office Titles*

The Board (or “Office”) consists of at least one of each: Connecting Representative, Educating Representative, Training Representative, Outreach Representative, Research Representative, Web Mastery Representative. New board positions may be created with a two-thirds (2/3) majority vote of current membership.

### *Section 2– Qualifications for each office.*

Officers must be currently a registered UChicago student.

### *Section 3– Terms of office.*

All officers, with the exception of the Connective Representative(s), shall serve until the upcoming quarterly board representative elections, and are eligible for re-election. Connective Representative(s) terms will be 1 year. There is no limitation to an officer’s consecutive terms.

### *Section 4– Duties of officers.*

All Board Representatives are responsible for creating a safe and welcoming atmosphere that ensures efficient communication and continuous engagement of their Committee Members.

CONNECTING: Shall be responsible for maintaining the overall organization and operation of the club. This includes but is not limited to: managing the organization’s recruitment process, integrating new members, serving as membership/committee/university liaison, scheduling weekly meetings, facilitating and ensuring efficient communication across committees and membership; they shall collaborate with the Outreach Representatives to set the general direction of the organization and lead the board.

OUTREACH: Shall be responsible for marketing and outreach efforts, and managing external communications; this includes but is not limited to community outreach, educational outreach, and social outreach, and managing CPSS finances. Basically, responsible for all communication and club representation, so to maintain the society’s focus on integrity, inclusivity, and diversity.

EDUCATING: Shall be responsible for maintaining and expanding CPSS resources and tools. Primary role will be to organize weekly workshops to educate our membership, ranging from beginner knowledge to advanced skills. Secondary role will be to organize peer-led tutorials and guest speaker events that are open to members and non-members.

TRAINING: Shall be responsible for managing our team, “CyPhnx”, for Capture the Flag competitions. This includes maintaining and expanding our club resources for practicing and advancing CTF skills.

RESEARCH: Shall be responsible for keeping record of the work our membership has contributed to and wishes to highlight, and organizes resources to access research done on topics relevant to all of CPSS membership's interests.

WEB MASTER: Shall be responsible for maintaining the github and website current, and generating/obtaining promotional content for the club's listhost and social media accounts.

*Section 5– Provisions for selection / replacement of officers. (How and when? How will power be transferred to new leadership?)*

Board Representatives must be nominated by a member in good standing and are required to submit an application for review. Board Representatives are elected by current and past Board Representatives and Committee Members with at least 75% consensus. Elections to determine Board Representatives (all positions except for Connecting Representative(s)) will happen quarterly. Elections to determine Connecting Representative(s) will occur annually to ensure continuity and guidance can be provided despite possible quarterly changes to other board positions. Resignation from a Board Representative shall be in writing and received by the Connecting Representative(s). In case of a Connecting Representative resignation, said individual shall file their written resignation to any other Connecting Representative that is in good standing, and an club-wide vote must be held to decide whether elections for a replacement should be opened. If the membership vote has a consensus of 51% or more, the electoral process (nominations, applications, review, and vote) for a replacement must commence immediately. In the case that there is no other Connecting Representative in good-standing, the Outreach Representative shall become interim Connecting Representative and must commence the electoral process to decide a replacement by presenting their nomination for the Connecting Representative position. In such a case, all/any newly elected Connecting Representative(s) are required to shadow the Outreach Representative(s) and/or the interim Connecting Representative for at least 2 weeks, before assuming the position, until the end of current term.

*Section 6. Provisions for removal of officers.*

Attendance at a minimum of five (5) quarterly meetings is required for Board Representatives. Removal of Board Representatives requires a 75% anonymous vote from current Board Representatives and Committee Members, a written evaluation explaining the reasons for removal must be provided to the individual, and a membership-wide statement shall be released by the Board Representatives in good standing.

## **Article V: Elections**

*Section 1. Who may vote? How? Include rules on proxy votes. (Remember: voting membership is limited to currently registered University of Chicago students.)*

Members who are in good standing (have met quarterly attendance requirements). When counting votes, abstentions shall be counted neither as yes nor as no votes, and will not factor into voting threshold requirements. That is, a vote of 2 yes, 1 no, and 1 abstention shall be counted as 2/3 yes.

## **Article VI: Handling of Funds**

*Section 1.*

All funds collected will be deposited in Cyber Phoenix Security Society's University account with the Center for Leadership and Involvement. The Connecting and Outreach Representatives will have access to organization funds.

*Section 2.*

The Outreach Representative is automatically considered to be the club's treasurer but may grant a member of the Outreach Committee treasurer responsibilities. The treasurer shall be the primary officer designated to handle organization finances.

**Article VII: Amendments**

*Section 1.*

Bylaws may be amended by the Board Representatives with a 75% or greater consensus, and proposed by any general member.

*Section 2.*

Provision for advance notice of amendments will be disseminated as soon as possible.