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Introduction





Introduction:

Many small shopkeepers want to go online and for that, they must have a website. Google Sites is a web platform made for building a website from Google. It is similar to other platforms like **Wix or WordPress** but free. It was started out by a company named **JotSpot** and later bought and developed by Google to **New Google Site Platform**. This website not only helps you to build a professional website but also host it at the site's domain for **free**.



Why Use Google Sites?

- Using New Google Sites can be very useful as they make a responsive website. Also,
 there are various templates to choose from.
- You can also select the domain and if you are not having one Google Sites will provide you one on their domain.
- Making page is just drag and drop so it is super easy.
- All the progress is stored in your own drive account in real-time.
- Also apart from the elements present in the palette window, you can also embed additional HTML, CSS and JavaScript attributes.

Limitations: There are certain limitations while using New Google site:

- They don't support any third-party gadgets extensions similar to Classic Google Sites.
- They lack the freedom to customize the website similar to other platforms.
- Do not support Google Apps Script.
- Can't add ads to the website.
- The site URL must begin with "sites.google.com/site/" which is too long for a website.
- The biggest limitation of all is it is on Google and if Google decides to disband the product then your site is gone for good.

Basic Website:

You can simply go to the website through the URL mentioned above and then select the desired template or start from scratch. The basic website will look like the one displayed below:

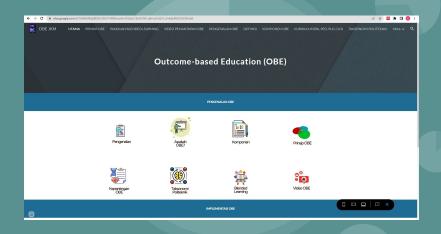




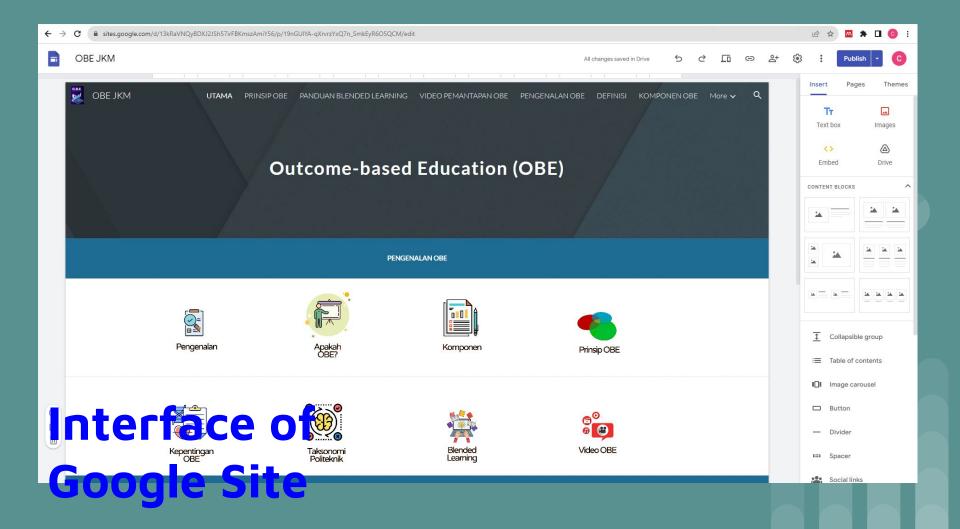
https://sites.google.com/kkmiri.edu.my/ibiec2023



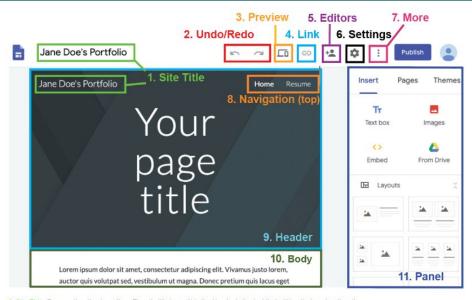
https://sites.google.com/pmu.edu.my/upik-pmu/utama



https://sites.google.com/pmu.edu.my/obe-jkm/ut ama



Interface of Google Site



- 1. Site Title: Rename the site at any time. The site title box within the Header is the text that will be displayed on the site.
- Undo/Redo: Undo/redo recent changes.
- 3. Preview: Click to preview how the site will look once published.
- 4. Link: Click to view and copy the website's address (only available after the site is published).
- 5. Editors: Add other people as editors here. Editors will be able to make changes to the site.
- 6. Settings: Set site preferences such as navigation display options, site icons, and tracking.
- 7. More: Access site analytics, send Feedback, get help, and take a tour here.
- 8. Navigation: The navigation bar for the site. This can be placed at the top or side. A newly-created site only has one page, and therefore will not have a navigation bar immediately. After pages are added, the bar will appear and can then be edited.
- 9. Header: The header contains a background image and page text. This area can be resized to expand an entire page, a large portion of the page, or just the top of a page.

10. Body: The main content area of the site. Add text, images, etc. here. The body is made up of Sections. Every time an element (text, images, etc.) is added to the body, a new Section is created. Newly created sites don't have any Sections.

11. Panel (3 tabs):

- . Insert: Use this panel to insert various elements into the body of the site (images, text, Google docs, etc).
- · Pages: Create and access pages here.
- . Themes: Select themes and style options.

Step by Step to Google Site

https://inside.sou.edu/assets/it/docs/training_handouts/Create_a_new_google_site.pdf

Exercises



