Amount	Description	Expense code	Expense type Staff Training & Courses	Expense code 22108	Expense code	Beware of the time www.google.co.uk	
2.97	Postage of cards		Travel Overseas Travel UK	22110 22116	22104	On average you go away for 04 s	
1.15	Fax contract		Books & Subscriptions	22032	22090		
14.41	Internet access at venue		Credit Card Charges Protective Clothing	22163 22173	22091		
19.61	Telephone call conference meeting		Conference Fees & Expenses Exceptional Items	22109 22164	22092		
121.55	Participant reimbursement		Fax Usage	22090	22133		
45.4	Professional subscription to Psychc		Food & Drink Entertain/Hosp Business	22151 22113	22151		
14.83	Ticket to Science Museum exhibitio		Entertain/Hosp Staff & Stud Accommodation Overseas	22114 22112	22167		
82.05	Fax forms		Accommodation UK	22111	22110		
11.6	Postage package		Internet Access Computer Hardware	22091 22005	22100		
21.26	Protective lab coat		Journals	22035	22173		
			Postage Professional Subscriptions	22104 22118			