

Task interface

000 Claim form

	Price	Description	Expense code
1	1.75	Coffee	
2	17.00	Print poster	
3	275.74	Hotel stay	
4	995.00	Plane ticket	

Step 1 - look up code(s)

000 Claim form

	Price	Description	Expense code
1	1.75	Coffee	
2	17.00		
3	275.74		
4	995.00		

000 Expense code sheet

Description	Expense code
Food&Drink	22151
Travel	22116
Printing	22104
Accommodation	22112
Stationary	22106
Conference fees	22109
Computer hardware	22005

On average you go away for 6.4 seconds.

Step 2 - enter code(s)

000 Claim form

	Price	Description	Expense code
1	1.75	Coffee	22151
2	17.00	Print poster	
3	275.74	Hotel stay	
4	995.00	Plane ticket	

000 Expense code sheet

Conference fees	22109
Computer hardware	22005